

The Sanitation, Recycling, and Water Committee of the City Council for the City of Junction City met on Monday, January 4, 2016, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT WERE:** Councilors Randy Nelson, Steven Hitchcock, and Jim Leach; and Public Works Director Gary Kaping.

**ABSENT WERE:** None.

**I. CALL TO ORDER**

Councilor Jim Leach called the meeting to order at 6:30 p.m.

**II. CHANGES TO THE AGENDA**

There were no changes to the agenda.

**III. APPROVAL OF MINUTES – December 7, 2015**

The consensus of the Committee was to approve the minutes.

**IV. WATER AND SEWER QUARTERLY REPORT**

Director Gary Kaping reviewed the quarterly report with the Committee. He informed them that even after the revenue loss from the water curtailment, it looks like the City will only be \$5,000 behind in revenue from what was projected and budgeted this year.

Councilor Nelson asked Director Kaping to explain the graph.

Director Kaping explained to the Committee that sewer is billed off of water usage which is why the consumption total is the same in both columns. Discussion followed.

**V. AGENDA FORECASTER REVIEW**

Director Kaping informed the Committee that the only change that he made to the Agenda Forecaster was adding the Quarterly Water and Sewer Report to current business.

**VI. OTHER BUSINESS**

Tim Lea, 555 W 12<sup>th</sup> Avenue, believes that the City should do away with the policy of attaching the City water bill to the property instead of to the tenant. He believes that the City is being irresponsible by not contacting the property owner when their tenant gets behind on their bill.

Director Kaping responded that the property owner gets a copy of any delinquent notice that the tenant receives.

Councilor Leach stated that he would like to see the bill attached to the tenant and not to the property owner. Discussion followed.

**ACTION:** Director Kaping will check with the Utility Billing Clerk to make sure that Mr. Lea was sent copies of the notices. He will contact Mr. Lea with the results.

## **VII. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Tiffany Shafer  
Public Works Technician