

The Sanitation, Recycling, and Water Committee of the City Council for the City of Junction City met on Monday, January 5th, 2015, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Councilors Jim Leach, Steven Hitchcock, and Randy Nelson; and Public Works Director Jason Knope.

ABSENT WERE: None.

I. CALL TO ORDER

Councilor Steven Hitchcock called the meeting to order at 6:30p.m.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – November 3, 2014

The consensus of the Committee was to approve the minutes.

IV. WATER TOWER REMOVAL PROJECT

Director Knope stated that before the Committee tonight is a continuation of the discussion regarding the removal of the old water tower. As the Committee is aware, notice has been sent to the telecommunication companies giving them a date certain to please relocate their equipment. With that in mind, staff is recommending to the Committee that they take the next step in the project and have HBH Engineering prepare the necessary documents to begin the process to remove the tower. Director Knope pointed out that this step does not require the City to set the date to demolish it, it would just allow for the Engineers to make the plan.

Councilor Hitchcock asked if the tests that were approved at the last meeting have been completed. Director Knope informed him that the testing has been completed but that he is waiting on the official results.

Councilor Hitchcock then asked what the next step would be. Would it be to get a depth measurement to see the thickness of the tank wall and then be able to make determinations if it is going to be disassembled upright or taken down?

Director Knope agreed with Councilor Hitchcock. He then added that at that point, taking whichever way that it has to go and putting together a site plan so that we can talk with the Community Services Department and make sure that everyone affected has a plan that they can live with. Discussion followed.

Counselor Nelson asked how the City would pay for it.

Director Knope stated that currently there is \$225,000 in the Water System Improvement Fund that would pay for this project.

Councilor Jim Leach stated that when this project was first discussed it was going to be a \$40,000 project. He then asked what the necessary documents are that cost \$8,000. Lastly, Councilor Jim Leach asked if the City could put at an RFP to ask the contractors what is needed to take down the tower and how much it would cost instead an Engineer telling them.

City Engineer Mike Henry stated that as far as demolishing the tank is concerned an RFP is exactly what they would be putting together. With the \$8,000 there are a number of things that would be done. First they would need to identify what is on the tower and notify the owners. A core sample would need to be taken to find out how thick the steel is. Then a set of demo plans would need to be created for the contractor to bid on during the RFP process. Discussion followed.

Director Knope stated that the \$8,000 will give the City the ability to create the documents needed to send out an RFP and get prices from contractors. It does not commit the City to completing the project.

The Mayor Elect, Mike Cahill asked for more clarity from City Engineer Mike Henry on what the body of work is that the \$8,000 to \$10,000 in general is going to give the City.

City Engineer Henry responded that it would allow HBH Engineering to draw up a set of demolition plans. Demolition plans are the plans that will show the contractor what is there. From those plans, the contractor would create the method as which to do the work. The Engineer would then draw up a set of specifications that addresses if it is a thin walled tank or a thick walled tank, how to disassemble the footings, removing the communication wires as well as reattaching them. Once those drawings are complete, it would go out to bid in an RFP. When the bids were received back, Engineer Henry would assist in reviewing the bids and recommending a contractor. HBH Engineering would then send out the letter of intent to award to the selected contractor. After seven days they would award the bid.

The Mayor Elect asked if the City Engineering firm would be onsite during demolition to provide assistance or direction.

Engineer Henry stated that he would not provide direction because the means would be the contractor's responsibility. At Director Knope's request, HBH Engineering would provide inspection during the demolition. Discussion followed.

ACTION: The consensus of the Committee is for Director Knope to go forward with getting the core sample as well as Engineer Henry beginning work on the site document and the RFP.

V. DEPARTMENT OF CORRECTIONS FIRE FLOW DISCUSSION

Director Knope stated that as a part of the City's Intergovernmental Agreement (IGA) with the Department of Corrections (DOC), the City stated that they would provide 4,000 gallons per minute (gpm) of water to the DOC for fire flow protection. This amount of water is without using the South Elevated tank.

Director Knope continued on to say that the City did some testing and discovered that they can only get 3,135 gpm. Director Knope then discussed with the

Committee two options on how to resolve the issue. The first option is to continue testing to locate the areas that are causing restrictions to the system, then making the necessary repairs.

The other option is to complete a project off of the 2009 Water System Master Plan that Westech Engineering has assured would fix the issue. The project would consist of installing a new 10 inch water line from the east side of Highway 99 down High Pass Road to Kalmia Street. Based on the 2009 Master Plan, this project will cost approximately \$84,000. Discussion followed.

Director Knope stated that this is an issue because of the legal repercussions that could ensue from not meeting our end of the IGA and that because of this it has to be resolved before July 1st. Discussion followed.

Director Knope noted that this is already a project that the City said that they would do in the 2009 Water System Master Plan. It is not a project directly associated with the DOC.

ACTION: The split decision of the Committee was to forward the 10" waterline project to the Council with the recommendation to approve.

Engineer Henry's suspicion is that moving the elevated tank from Bailey Lane to 1171 Elm Street is what caused the fire flow issue.

VI. AGENDA FORECASTER REVIEW

Director Knope informed the Committee that the Agenda Forecaster has a new format.

The consensus of the Committee was that they loved the new format.

VII. OTHER BUSINESS

There was no other business.

VIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician