

THE COMMUNITY DEVELOPMENT COMMITTEE FOR THE CITY OF JUNCTION CITY MET AT 6:30 P.M. ON WEDNESDAY, JANUARY 7, 2015, IN CITY HALL, 680 GREENWOOD STREET, JUNCTION CITY, OREGON.

PRESENT WERE: City Councilors, Bill DiMarco (Chair), Stephen Hitchcock and Karen Leach; City Planner, Jordan Cogburn; and Secretary, Tere Andrews. **ABSENT:** None

I. CALL TO ORDER

Chairman DiMarco called the meeting to order at 6:30 p.m.

II. CHANGES TO THE AGENDA

III. REVIEW OF MINUTES

• **NOVEMBER 5, 2014**

Consensus: By unanimous consensus of the committee, the minutes for November 5, 2014 were approved with the following change; Mr. Brad Lemhouse was incorrectly listed as a board member of the Scandinavian Festival.

IV. COMMUNITY UPDATES

Mr. Matt Nelson, Scandinavian Festival Board President was present to discuss the Scandinavian Festival application to the City for street closures during the 2015 Festival. He asked what information the Committee would like him to take to the Festival Board meeting which would take place later in January.

A request from the City was to receive the Festival application earlier than received in the past.

Previous discussions on parking indicated that the Public Works Department should continue to oversee the majority of the parking during the festival.

Mr. Nelson said he would get information from the Festival's January board meeting back to Planner Cogburn prior to the February Community Development meeting.

Mr. Nelson asked Secretary Andrews to update him on the discussion regarding two-hour parking on Front Street.

V. NEW BUSINESS

• **TWO HOUR PARKING ON FRONT STREET (14-13)**

The suggestion of two-hour parking on Front Street came from the Design Subcommittee. Implementation hinged upon funding. Further discussion could take place at a future meeting of the CDC. One possibility was to have two-hour parking along the west side of Front Street.

• **RTMP REPORTING**

The Committee held a discussion on the RTMP budget. A budget was required by the County; however, it could be modified after submission. The discussion moved on to a review of expenditures from years past which included planting and watering of the flower planters purchased in 2013.

The Committee expressed interest in expediting the process to purchase a new Community Reader Board. Suggestions included possible highway funds from the State or a matching money approach.

| Action Item | Responsible | Due Date |
|--|-----------------|----------------------|
| Who owns the reader board? On whose property does it reside? | Planner Cogburn | February CDC meeting |

Consensus: The Committee decided to allocate \$2500, previously allocated to the Junction City Historical Society to purchase paint for the Lee House, to the Community Reader Board fund. The Banner Program Fund (\$2,000) was divided with half the monies placed in the Community Reader Board fund and half in the Planters and Watering fund.

A discussion of streetscapes and trees on Sixth Avenue took place. A standardized streetscape plan which allowed for implementation in stages was suggested.

• **RECREATIONAL MARIJUANA USE REGULATION (14-15)**

Planner Cogburn said the State legislation was still being crafted. The State of Washington had an interactive map which showed how communities regulated recreational marijuana use.

The medical marijuana moratorium was due to expire in May, 2015.

| Action Item | Responsible | Due Date |
|---|-----------------|----------------------|
| Bring back information from other municipalities on how they regulated recreational and/or medical marijuana growing and/or sales operations. | Planner Cogburn | February CDC meeting |

VI. CONTINUED BUSINESS

• **SPECIAL EVENT REVIEW (14-08)**

The Committee held a discussion in regard to communicating with the local businesses to gain their feedback early in an event review process. The discussion also included notification to an event organizer of a City implemented

default plan should a street closure application with vendor map not be provided in a timely manner.

● **LOAN PROGRAMS (12-14)**

One account was in default. They were notified of their status today, January 7, 2015.

| Action Item | Responsible | Due Date |
|--|--------------------|----------------------|
| Follow up with Meghan O'Connor from the LCC Small Business program | Planner Cogburn | February CDC meeting |

● **PROGRESS TRACKING (12-10)**

The Committee reviewed the tracking report.

VII. OTHER BUSINESS

There was none.

VIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted:

Tere Andrews, Secretary