

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, January 8, 2013, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Herb Christensen, and Laurel Crenshaw; City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Police Chief, Mark Chase; Public Works Director, Jason Knope; Finance Director, Mike Crocker; Community Services Director, Melissa Bowers; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. APPRECIATION TO COUNCILOR JACK SUMNER

Mayor Brunscheon noted that this item would be tabled until the first meeting in February, and he expressed condolences to Councilor Sumner on the recent loss of his two brothers.

III. OATHS OF OFFICE

Recorder Vodrup administered the oaths of office to David Brunscheon to serve as Mayor and to Karen Leach, Laurel Crenshaw, Bill DiMarco, and Randy Nelson to serve as City Councilors.

IV. APPOINTMENT OF COUNCIL PRESIDENT

MOTION: Councilor Christensen made a motion to nominate Councilor Nelson as Council President. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

V. CHANGES TO THE AGENDA

None.

VI. CONSENT AGENDA

MOTION: Councilor Nelson made a motion to approve the consent agenda, consisting of the bills from December and the minutes from December 13, 2012. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

VII. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Mr. Bryan Bradburn, 870 E. 3rd Street, expressed appreciation to Chief Chase and the Police Department for their work with INET in dealing with the crime in his neighborhood.

VIII. AUDIT PRESENTATION

Mr. Gary Iskra, Isler and Company, presented a power point on the City audit, as of June 30, 2012. There were no significant audit adjustments and no difficulties encountered. Recommendations included: Consider use of internal service fund to allocate indirect expenses; avoid budget appropriation transfers involving Unappropriated Ending Fund Balance; improve timeliness of bank reconciliations; and consolidate "reserve" funds into a single general capital projects fund.

IX. STATE MENTAL HOSPITAL UPDATE

Ms. Jodie Jones, Administrator for the Oregon State Hospital Replacement Project, provided updates on the hospital construction. The mental hospital was included in the Governor's recommended budget and would be before the legislature in April. Vertical building will begin in July, after the final funding has been approved. Hoffman Construction has utilized local truckers to haul gravel and acquired services and products

from Ericson Electric, Lane Forest Products, B and I True Value Hardware, and Jerry's Home Improvement.

X. WATER RATE INCREASE

A. STAFF REVIEW – Director Knope reviewed that the proposed water rate increase included a 4% increase to the base rate and a 10% increase to the consumption charge. For the average homeowner, the base rate would increase from \$9.70 to \$10.09, and the consumption charge would increase from \$2.20 to \$2.42. The increase is in response to a shortage in water sales revenue (down from 300 million gallons in 2008/2009 to 171 million gallons in 2012) and the delay of scheduled rate increases over the last few years. The current shortfall in the Water Fund is \$175,000, and staff has identified \$150,000 in changes and cuts for this fiscal year. The proposed rate increase is anticipated to generate approximately \$26,000 for the last six months of this fiscal year through July 2013.

B. PUBLIC COMMENT – None.

C. RESOLUTION NO. 1 – A RESOLUTION ESTABLISHING WATER RATES FOR THE CITY OF JUNCTION CITY AND REPEALING RESOLUTION NO. 1007.

MOTION: Councilor Nelson made a motion to approve Resolution No. 1. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

XI. PAY REQUESTS

A. 10TH STREET SIDEWALKS - Director Knope reviewed that this pay request was for the sidewalk work that was done on 10th Street.

MOTION: Councilor Christensen made a motion to approve the payment of Delta Invoice #5601 in the amount of \$36,689.53. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

B. BID PACKAGE 5C – PAY REQUEST 21

MOTION: Councilor Nelson made a motion to approve Pay Request #21 to The Automation Group in the amount of \$42,914.73. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

XII. BUDGET COMMITTEE APPOINTMENTS

Mayor Brunscheon appointed the following to serve three year terms on the Budget Committee through December 31, 2015: Ms. Sue Huntley to Position 1; Ms. Shirley Smith to Position 3; and Dr. Dale Rowe to Position 4. Mayor Brunscheon appointed Mr. Jack Sumner to Position 7 to serve the unexpired term through December 31, 2013.

MOTION: Councilor DiMarco made a motion to endorse the Mayor's appointments. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

XIII. MICROLOAN COMMITTEE APPOINTMENT

Mayor Brunscheon appointed Ms. Tricia Welch to serve a two year term on the Microloan Committee through February 2015.

XIV. COUNCIL COMMITTEE APPOINTMENTS

Mayor Brunscheon made appointments to the six Council Committees. (See revised appointments in January 22, 2013 minutes). Other appointments included:

- Skateboard Subcommittee: Chair – Councilor Nelson
- Parks Subcommittee: Chair – Councilor Nelson
- Design Subcommittee: Chair – Councilor DiMarco

- Citizen Advisory Committee to Transportation System Plan: Councilor K. Leach
- Treatment Stakeholder Subcommittee: Councilor Nelson
- Lane ACT (Area Commission on Transportation): Mayor Brunscheon
- Lane Council of Governments Executive Board: Mayor Brunscheon

XV. FIBER FRANCHISE AGREEMENTS

A. ORDINANCE NO. 1 – AN ORDINANCE GRANTING NONEXCLUSIVE FRANCHISES FOR THE OPERATION OF TELECOMMUNICATIONS SERVICES TO LANE COUNCIL OF GOVERNMENTS AND MONROE TELEPHONE.

Attorney Connelly read Ordinance No. 1 in full.

MOTION: Councilor Nelson made a motion to read Ordinance No. 1 by title only. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

Attorney Connelly read Ordinance No.1 by title only.

MOTION: Councilor DiMarco made a motion to approve Ordinance No. 1. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

B. FIBER LEASES

MOTION: Councilor Nelson made a motion to approve the Conduit Occupancy and Dark Fiber Lease agreements with Lane Council of Governments and Monroe Telephone and authorize the City Administrator to sign the agreements. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

XVI. STAFF REPORTS

Chief Chase reported that work was continuing with school officials on the Truancy project. Officer Perry Baker will be graduating from the Police Academy on January 25th. The department is continuing with the application process to fill the vacant officer position. Once this position is filled, there will be 10 officers, and they will work on the addition of the 11th officer during this budget year.

Director Knope reported that last night the Sanitation/Recycling and Water, Sewer, and Streets Committees met and requested that the responsibility for water oversight be moved to the Sanitation/Recycling Committee. The Council consensus was to have staff prepare the necessary documents to change the Committee names.

Director Bowers reported that a dead tree was removed at Lyle Day Park. The Council will soon receive an invitation for the Senior Center 35th Anniversary on Saturday, February 9th. This will include a pancake breakfast and award for volunteer of the year.

Attorney Connelly reported that the Lane County Planning Commission deliberation on the Comprehensive Plan and Urban Growth Boundary Expansion will occur on January 15th.

Administrator Watson reported that the Wetlands Question and Answer Public Meeting would be held on February 19th at 5:30 p.m. An open house for the Transportation System Plan will be held on February 21st at Viking Sal. He asked for feedback on the new microphone/speaker system in the Council Chambers. Carpeting will soon be installed at City Hall, as well as some new front office furniture.

XVII. COUNCILOR COMMENTS/QUESTIONS

Councilor K. Leach stated that she was very excited to serve on the Council.

Councilor DiMarco reminded Administrator Watson about the storm drain follow up.

Administrator Watson responded that he had e-mailed information to the Council on the drainage ditch issue near Mr. Steve Balderston's home. Since the area of concern is outside of the City limits, he asked for Council direction for staff.

After discussion, the Council consensus was to have Administrator Watson and Director Knope investigate why there is a drainage problem, determine what the solutions would be to fix the problem, and bring back that information to the Council for further discussion.

Councilor J. Leach noted that the park in Prairie Meadows was a wonderful addition to the City and was receiving a lot of use. He expressed appreciation to all those who worked hard and did a great job of getting the park developed.

Councilor Nelson welcomed Councilor K. Leach to the Council. He noted that the City Hall remodel was looking great and he thanked the staff involved in that project. He added that he would like to have a Council Retreat.

Councilor Christensen congratulated Councilor K. Leach and the other Council members that had been elected to serve. He noted that he looked forward to working with everyone and that he believed they could work effectively together to get things done and get them done right.

Councilor Crenshaw welcomed Councilor K. Leach. She asked if the Council could get new padded chairs with rollers. She added that she looked forward to working with everyone and chairing a Council Committee.

XVIII. MAYOR'S COMMENTS

Mayor Brunscheon congratulated all the Councilors that were elected and noted that he was impressed with the new sound system and interior paint at City Hall.

XIX. OTHER BUSINESS

Administrator Watson thanked Councilor K. Leach for introducing Senator Merkley at his open house in Junction City.

XX. ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:08 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor