

The Public Safety Committee for the City of Junction City met on Tuesday, January 19, 2016 at 6:30 p.m. in the City Council Chambers at City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT WERE:** City Councilors, Steve Hitchcock (Chair) Bill DiMarco and Randy Nelson; City Administrator Jason Knope, Chief of Police Mark Chase

**ABSENT:** NONE

**I. OPEN MEETING AND REVIEW AGENDA**

Chair Hitchcock called the meeting to order at 6:30 p.m.

**II. APPROVAL OF MINUTES**

Minutes for December 2015 reviewed.

**Consensus:** Reviewed and approved.

**III. MAINTENANCE REVIEW**

Sergeant Markell spoke about the police fleet vehicle maintenance. Generally, public works does the work that they can do and then for larger maintenance issues it is contracted out to Les Schwab, mechanic or a dealership. Packets were distributed with costs per vehicle for maintenance to the committee.

City Administrator Knope added that he has been working on trying to implement a city wide vehicle maintenance and replacement plan for all city vehicles. The true costs need to also reflect labor costs. Costs differences were discussed between used vehicles, leased vehicles and new vehicles. Options were given in draft form with the intent of creating discussions and hammering out a fleet maintenance and replacement plan.

**Consensus:** Advisory and discussion only.

**IV. DISPATCH CENTER PRESENTATION**

Communication Officer Myrria Jones gave a presentation on what a dispatcher for Junction City Police does. The dispatchers handle, emergency calls, non-emergency calls, Junction City Police dispatch, Coburg Police dispatch, Union Pacific dispatch, Junction City Fire dispatch, records, front counter, security, corrections and administrative tasks. A few examples of "A day in the Life" were given. CO Jones explained the certifications and training involved to be a dispatcher and typically it takes 6 months and a year of training before a dispatcher can work a shift solo. Committee members were invited to sit in with dispatch to observe if they are interested.

**Consensus:** Advisory and discussion only.

#### **V. YEARLY STATS REVIEW**

Chief Chase went over the stats for the police department from the last year. These yearly statistics involved crimes such as accidents, property crimes, warrants, burglaries, thefts, duii, traffic citations, number of calls for service, and number of officers on staff. It was asked to have stats available for the last 10 years.

**Consensus:** Advisory and discussion only.

#### **VI. JUNCTION CITY SAFETY CITY AWARD**

Chief Chase advised that this year notification was received from SAIF that Junction City was awarded as being in Oregon's top 10 safest cities for populations over 3,000 people. This was for year 2013 we were rated the 7<sup>th</sup> safest city in Oregon. Chief Chase wants a press release as well as recognition perhaps in the police department lobby and will address that with City Administrator Knope. The committee asked to have the list including the other 9 cities in the top ten.

**Consensus:** Advisory only.

#### **VII. AGENDA FORECASTER**

Chief Chase went over the agenda forecaster. He will be working on the Coburg dispatch contract as well as other revenue opportunities. Councilor DiMarco stated as his opinion that the budget bucket concept was an exercise to use as a tool. That the likelihood of any of those things coming into actuality is a few budget cycles away. For example, dispatch going away this year or the library closing are not currently rational concerns.

Lane County Sheriff Veneta contract was discussed.

**Consensus:** Advisory and discussion only.

### **VIII. OTHER BUSINESS**

No other business

### **IX. ADJOURNMENT**

The meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

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Brandy Smyth