

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, March 11, 2014, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, David Brunscheon; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Steven Hitchcock; and Herb Christensen; City Attorney, Carrie Connelly; City Administrator, Melissa Bowers; Police Chief, Mark Chase; Public Works Director, Jason Knope; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**II. CHANGES TO THE AGENDA**

None.

**III. CONSENT AGENDA**

**MOTION:** Councilor DiMarco made a motion to approve the consent agenda, consisting of the bills from February and the minutes from February 11 and 25, 2014. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

**IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA**

Mr. Jeff Haag, 27430 8<sup>th</sup> Street, Junction City, expressed concerns on language regulations in the Ivory LLC Annexation Agreement and potential delays in the process.

Mr. Jason Thiesfeld, 135 Birch Street, Junction City, representing Gun Runner Arms, expressed frustration on the Business Development Loan Process.

**V. STATE MENTAL HOSPITAL UPDATE – JODIE JONES, PROJECT ADMINISTRATOR**

Ms. Jones distributed photos and provided updates on development.

**VI. I AND I PAY REQUEST – SCHEDULE C PAY REQUEST #5**

**MOTION:** Councilor K. Leach made a motion to approve Pay Request #5 in the amount of \$40,665.90 to NW Kodiak Construction. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**VII. FACILITIES TASK FORCE APPOINTMENTS**

Mayor Brunscheon made the following re-appointments to the Facilities Task Force with terms through March 2015: Councilor Karen Leach, Chair; Councilor Randy Nelson, Council member; Mr. Larry Jones, Community Member with Law Enforcement Background; Evelyn Alford, Library Representative; Jason Thiesfeld, Resident; Jill Case, School District Representative; and Taryl Perry, Scandinavian Festival Association Board Member.

**VIII. LIBRARY BOARD APPOINTMENT**

Mayor Brunscheon reappointed Ms. Linda Peterson to serve on the Library Board.

**MOTION:** Councilor DiMarco made a motion to approve the Mayor's appointment of Linda Peterson to a position on the Library Board with a term through July 1, 2017. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

**IX. BUS ROD-E-O**

Administrator Bowers distributed copies of an update from the applicant and reviewed the proposal to hold the event on April 26<sup>th</sup>. This will be the third year of the event, and the route and street closure is unchanged from 2013. The Council had no changes to the proposed conditions. Public comment on the event will be held at the March 25<sup>th</sup> Council meeting.

**X. REVOLVING LOAN FUND APPOINTMENTS**

Mayor Brunscheon reappointed Mr. Craig Carpenter to a regular position and Mr. Ethan Nelson to the alternate position to the Revolving Loan Fund Committee, both with two year terms. He appointed Councilor K. Leach to serve as the Chair and Council liaison on the Committee.

**MOTION:** Councilor DiMarco made a motion to approve the Mayor's appointment of Craig Carpenter to a regular position and Ethan Nelson to an alternate position on the Revolving Loan Fund Committee with terms through March 2016. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

**MOTION:** Councilor Nelson made a motion to approve the Mayor's appointment of Councilor K. Leach to the Council position on the Revolving Loan Fund Committee with a term through the first standing Council meeting in January 2015. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

**XI. COBURG DISPATCH CONTRACT**

Chief Chase reviewed the proposed contract in the amount of \$47,133 for Fiscal year 2015, which was a 4% increase over last year's agreement.

**MOTION:** Councilor Hitchcock made a motion to approve the Intergovernmental Agreement as presented and direct the City Administrator to prepare and sign the necessary documents, conditioned upon Coburg approving and executing this agreement by March 31, 2014. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

**XII. STAFF REPORTS**

Attorney Connelly reviewed that in 2013 the legislature determined that medical marijuana dispensaries could operate and would not be criminally prosecuted, as long as they operated within certain regulations. The 2014 legislature provided legislation that cities could impose a temporary moratorium, as long as it was enacted by May 1, 2014; the moratorium could only last until May 1, 2015. She added that the County was planning on adopting a moratorium and cities could opt in to that by motion.

The Council consensus was to have staff prepare a temporary moratorium ordinance that includes an emergency clause and bring back to March 25<sup>th</sup> Council meeting.

Director Crocker shared that a report on the Department of Corrections Fund would be included in the March 25<sup>th</sup> Council packet. The Court Clerk recently received a court training certificate of completion.

Director Knope reported that the tanks for the Water Treatment Plant have been set up. Disinfection testing will be done on March 17<sup>th</sup> with the goal of being operational by the end of next week.

Chief Chase reported that what used to be called sector meetings will now be called district meetings. Officer Baker held the District 5 meeting at the end of February and citizens gave high marks on the Police Department. It is planned that district meetings will be held each month, with one month break during the summer. Staff was able to attend a recent training course that deals with the heart and mind of an officer.

**XIII. COUNCILOR COMMENTS/QUESTIONS**

Councilor DiMarco asked staff about the annexation schedule. Administrator Bowers responded that they would be ready for the public hearing on March 25<sup>th</sup>.

Councilor K. Leach thanked Director Knope for his timely response in providing information to her.

**XIV. MAYOR'S COMMENTS**

Mayor Brunscheon confirmed with staff that the Ivory LLC Annexation would be coming before the Council March 25<sup>th</sup>. Administrator Bowers responded that it would be.

Mayor Brunscheon noted that concerns had been expressed about the Business Development Loan Process. Council members expressed support for staff taking time to thoroughly review and process loan applications with the Revolving Loan Fund Committee, as these were public funds that were subject to the public process.

**XV. OTHER BUSINESS**

Administrator Bowers reminded the Council of the March 18, 2014 joint work session with the Tri-County Chamber of Commerce Board of Directors at Fletchall Hall.

**XVI. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 7:31 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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David S. Brunscheon, Mayor