

The Sewer and Streets Committee of the City Council for the City of Junction City met on Monday, April 6th, 2015, at 7:00 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Councilors Randy Nelson, Councilor Herb Christensen, and Jim Leach; Interim City Administrator Director Jason Knope and Interim Public Works Director Gary Kaping.

ABSENT WERE: None.

I. CALL TO ORDER

Councilor Randy Nelson called the meeting to order at 7:06 p.m.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – March 2nd and March 23rd, 2015

The consensus of the Committee was to approve the minutes.

IV. VISTA DALE SUBDIVISION

Interim Public Works Director Kaping informed the Committee that he spoke with the City Engineer and asked for everything that they had on Vista Dale. His was given everything for the water, but he hasn't gotten the sewer documents yet. Interim Director Kaping should receive the requested documents by the end of the week. Discussion followed.

Councilor Leach asked if there was a timeline as to how long the project will take. Discussion followed.

Councilor Nelson would like to see the cost for curbs and gutters as well.

ACTION: Interim Director Kaping will get all of the options from the Engineer and present them to the Committee at the next meeting.

V. 17TH AVENUE SEWERLINE BIDS

Interim Director Kaping stated that the bids came in under the Engineer's estimate and that H&J Construction was the lowest bidder on the project. It will be a four day project at most and should be pretty straight forward. Discussion followed.

ACTION: The consensus of the Committee was to forward the bids to the Council with the recommendation to award the bid to H&J Construction.

VI. PURPOSE STATEMENT

Interim Director Kaping informed the Committee that he was bringing back the purpose statement today to have the Committee review it. If the Committee approves it he will sent it to the City Recorder.

ACTION: The consensus of the Committee was to adopt the purpose statement as written.

VII. LOADING ZONE REQUEST KIDZ CHILD DEVELOPMENT CENTER

Interim Director Kaping stated that one of the conditions of approval in order for the Kidz Child Development Center at 15th Avenue and Kalmia Street to open is that they must have two loading zone spaces and one handicapped space in front of their business. Discussion followed.

Interim Director Knope stated that the Committee can make the business owner pay for the signs and the City will install them.

Interim Director Kaping informed the Committee that their options were as followed: They could approve the loading zone from 6am-7pm, Monday through Friday; they could approve a 24 hour a day, seven day a week loading zone; or they could deny the loading zone. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to approve the 6am-7pm loading zone and to have the property owner pay for the signs.

VIII. AGENDA FORECASTER REVIEW

Interim Director Kaping notified the Committee that he added the 17th Avenue sewer line project to the forecaster. He also added the restriping of West 6th Avenue under future business.

IX. OTHER BUSINESS

A Citizen spoke up to voice safety concerns at the intersection of Prairie Road and Highway 99, as well as 18th Avenue at Highway 99W.

Interim Director Kaping informed the citizen that Lane County has jurisdiction on both of those intersections.

The citizen was informed that if he fills out a citizen complaint form, it will be routed to Interim Director Kaping and he will contact the County regarding the concerns.

Councilor Leach asked where in the City code it states that the City cannot shut off certain businesses for nonpayment.

Interim Director Kaping replied that he did not know off the top of his head but that he will find it and forward it to the Committee when he does.

X. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician