

The Community Development Committee for the City of Junction City met on Wednesday, May 4, 2016 at 6:30 p.m. in the Council Chambers at City Hall, 680 Greenwood Street, Junction City Oregon.

Present were: City Councilors, Herb Christensen (Chair), Karen Leach and Jim Leach City Planner, Jordan Cogburn and; Planning Secretary, Tere Andrews.

Absent: None

1. Open Meeting and Review Agenda

Chair Christensen opened the meeting at 6:30 pm

2. Changes to the Agenda

None

3. Approval of Minutes

- April 6, 2016

Consensus: Consensus of the Committee was to approve the minutes as written.

4. Community Updates

• **Energizing Junction City**

Mr. Jeff Curran from Energizing Junction City (EJC) said they received a donation of \$20,000 for a new reader board. The concept was for a single-faced electronic reader board. A price quote for such a sign was \$44,500.

Hunton's Warehouse had been contacted about the possibility of sign placement on their property along Highway 99s.

EJC was interested in knowing if the City would want to partner on the project. The Chamber of Commerce would also be contacted.

Planner Cogburn said there may be RTMP (rural tourism grant) funds earmarked for a reader board. He would check into it and bring the information back to the Committee.

The Committee voiced support for the EJC project.

- **Scandinavian Festival Association**

Mr. Matt Nelson, Scandinavian Festival Board President, said the Leo Club (young Lions Club members) agreed to work with Public Works on parking permits.

The vendor map should be ready for the June CDC meeting. They have been working with Public Works on booth move-in/out needs (i.e. sign moving).

5. **New Business**

- **Stockstill – Elm Street, Street Closure Request**

The street closure request was for a block party.

Consensus: the consensus of the Committee was to recommend approval to the City Council for the Elm Street, street closure request.

- **2003 Junction City Downtown Plan**

- Adopted Downtown Plan, 2003

The Committee discussed removal of the some of the outdated project ideas included in the Plan. It was noted funding for a project required the project be included in the plan.

The Committee would review the Downtown Plan over the next few meetings.

6. **Continued Business**

- **Loan Program Update**

A draft of an updated Business Development Loan Program Application Packet was presented. The draft required a business plan. Application and Business Plan preparation assistance was available through the Lane Community College Small Business Development Center.

The draft would be brought back to the Committee after review by legal. The Lane Small Business Development Center would also be afforded an opportunity to comment.

7. Agenda Forecaster Review

The Committee reviewed the Forecaster. The only pending item was the Resource Assistant for Rural Environments (R.A.R.E) program worker. The Committee felt it was a worthwhile program and there were possible projects for a R.A.R.E. worker.

8. Other Business

None

VIII. Adjournment

As there was no further business, the meeting was adjourned at 7:23 p.m.

The next regularly scheduled Community Development Committee meeting would be Wednesday June 1, 2016 at 6:30 p.m.

Respectfully Submitted,

Tere Andrews, Planning Secretary