

The Sanitation, Recycling, and Water Committee of the City Council for the City of Junction City met on Monday, June 6, 2016, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

Present Were: Councilors, Randy Nelson, Steven Hitchcock, and Jim Leach (Chair); and Public Works Director, Gary Kaping and; City Administrator, Jason Knope.

Absent Were: None

1. Call to Order

Chair Leach called the meeting to order at 6:34 p.m.

2. Changes to the Agenda

None

3. Approval of Minutes – May 2, 2016

The consensus of the Committee was to approve the minutes as written.

4. Utility Code Update

The committee reviewed code updates to Chapter 8.05, Garbage Regulations. Councilor Hitchcock felt it was cleaner to change the term to 'Solid Waste Defined' from the current 'Garbage Defined' which avoided the need to reference back to the chapter. Committee members voice agreement with Councilor Hitchcock.

The proposed updates included removing specific fees as the Council now established fees through resolution rather than ordinance adoption.

Utility bills currently were delinquent if not paid 20-days after the due date. The code update changed that to 10-days past due.

Current penalties set a maximum fine not to exceed \$100 for violations of Chapter 8.05. The proposed update would increase that to, not to exceed \$1,000. Councilor Hitchcock said that was fine. The members did not disagree.

Councilor Hitchcock asked if the proposed language under 8.05.160, Additional Regulations, allowed for change by resolution at any time.

Director Kaping agreed. The Additional Regulations language would be consistent throughout.

He asked the committee for feedback on the proposed fine amount under 8.05.176. The Committee proposed the addition of “fines up to” \$1,000. A fine amount of more than \$1,000 could not be handled in the Junction City Municipal Court.

The updates proposed to change the title of Chapter 13.05 from Water Rates to Water Use Regulations.”

Sewer connection was required if a property was within 300-feet of a sewer line. The update would change the water line connection requirement to match that of sewer. Currently water connection was required if a property was within 150-feet of a water line. The Committee voice agreement with the change.

Councilor Hitchcock asked about 13.05.050, User Fees, the disconnection fee.

Director Kaping explained the City charged a disconnection fee if a customer’s water was turned off for non-payment. The intent of the proposed language was to allow for the possibility of fees for late notices and/or door hangers.

Action: Director Kaping would bring back a fee schedule which could be adopted by resolution, if the Council so chose.

5. Tote Purchase

Director Kaping proposed the majority of the 2016/2017 fiscal year budget should be spent on recycle totes as they were out of those. Staff recommended purchase from General as they had the better price. There were funds set aside for container repair.

Action: Director Kaping would present the tote purchase to Council.

6. Agenda Forecast Review

Director Kaping made the following changes to the agenda forecaster: under current business the item, new job description was removed; tote purchase was added to current business; Computer Equipment Replacement Plan and the Vehicle Replacement Plan were added to the agenda forecaster; under Pending Business, the 11th & Elm well was removed as it was now operational.

He asked the Committee if they wanted to meet on Monday, July 11, 2016 rather than Monday, July 4, 2016 as that was a holiday.

The Committee consensus was to meet on Monday, July 11, 2016 at 6:30 pm.

7. Other Business

Councilor J Leach asked how the other test well drills were going.

Director Kaping responded Public Works had not set that up yet.

8. Adjournment

As there was no further business, the meeting was adjourned at 7:07p.m.

Respectfully submitted,

Tere Andrews
Secretary