

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, June 23, 2015, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Michael Cahill; Councilors Karen Leach, Bill DiMarco, Jim Leach, Steven Hitchcock and Herb Christensen; (Excused Absence: Councilor Randy Nelson); City Administrator, Jason Knope; Police Chief, Mark Chase; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; City Planner, Jordan Cogburn; and City Recorder, Kitty Vodrup.

REGULAR SESSION

1. Call to Order and Pledge of Allegiance

Mayor Cahill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda

None.

3. Public Comment on Items not Listed on the Agenda

None.

4. Street Closure Request – 2015 Scandinavian Festival

Planner Cogburn presented the conditions of approval, which were updated to include contact information for Mr. Matt Nelson and that signs could only be moved by Public Works. The festival will be using the Community Center for one more year and will not be using the parking lot at 7th and Holly.

MOTION: Councilor Christensen made a motion to approve the Street Closure Conditions, with changes as noted and a Noise Permit for the 2015 Scandinavian Festival. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

5. Clair Contract

Administrator Knope presented the Clair Company contract renewal, with a term of two years. The Finance and Judiciary Committee will continue to look into building inspection service options; renewing the contract does not lock the City into long term solutions, and allows Clair Company to remain under contract as they do work for the City.

MOTION: Councilor K. Leach made a motion to direct the City Administrator to renew the contract with Clair Company for an additional two year period ending June 30, 2017 and to sign the necessary documents. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

6. Police Association Contract

Administrator Knope presented the Police Association contract renewal, which had been ratified by the Police Association. The contract term is July 1, 2015 through June 30, 2018.

MOTION: Councilor Hitchcock made a motion to approve the Junction City Police Association contract as presented and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

7. Annual Liquor License Renewals

Chief Chase shared that the Council reviews the annual liquor license renewals each year, and a list of the establishments as well as a graph for calls of service had been included in the Council packet. The Police Department had no concerns with the renewals.

MOTION: Councilor Christensen made a motion to authorize the Police Department to make a written recommendation to OLCC to renew all licenses. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

8. Police Shotgun Purchase Request

Chief Chase reviewed that the 2014 approved budget included \$10,000 for the purchase of shotguns, and the cost to replace 12 shotguns would be \$6,452.88.

Councilor K. Leach expressed concerns that shotguns were an outdated practice and she did not feel it was appropriate to use State Revenue Sharing for this purchase.

Councilor DiMarco added that the Council's ability to use State Revenue Sharing for special one-time projects was reaffirmed during this year's budget process, but that was not the practice when the shotguns were approved in 2014.

Councilor J. Leach expressed concerns that the condition of the department's current shotguns had not been determined, as they had not been inspected by a gunsmith but only by the department's armorer.

Chief Chase stated that staff's recommendation was that the shotguns needed to be replaced and the plan was to sell them to offset the costs of the new shotguns. He continued that he thought a shotgun was a versatile piece of equipment in today's law enforcement. He added that the department had both shotguns and rifles, which were used in different situations and just the sound of a shotgun when loading the chamber could bring an end to a situation.

Councilor DiMarco noted that shotguns had been used by the department for many years and he did not think they were in a position to have a policy shift of the Council telling the department what weapons to carry. He added that he felt that no matter what weapons the department had, they should be new or up to date.

Mayor Cahill expressed support for the use of shotguns, based on his experience in law enforcement.

Councilors J. Leach noted that he was in favor of the department having the best equipment possible, but would have liked to have had the shotguns inspected. Councilor K. Leach expressed her agreement.

MOTION: Councilor Christensen made a motion to approve the purchase of the twelve shotguns as presented. The motion was seconded by Councilor DiMarco and passed by a vote of three to two, with Councilors DiMarco, Hitchcock, and Christensen voting in favor and Councilors K. Leach and J. Leach voting against.

9. FY 15-16 Compensation Schedules

Director Crocker presented the Fiscal Year 15-16 Compensation Schedules. All schedules included a 2% Cost of Living Adjustment and were included in the adopted Fiscal Year 2015-16 budget.

A. Resolution No. 1 – A Resolution to approve the Fiscal Year 2015-2016 Compensation Schedules for Police, AFSCME, Temporary and Seasonal, and Management and Non-Represented Positions.

MOTION: Councilor Hitchcock made a motion to approve Resolution No. 1. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

10. Other Business

Director Kaping shared that he and Administrator Knope were working on a resolution that would allow enactment of a Water Curtailment Plan. He noted that there was a possibility that the Council might have to hold a special meeting to consider approval of the resolution, so Administrator Knope would have the ability to enact parts of the plan during the summer as needed.

Administrator Knope added that what impacted the water usage was when people over watered their lawns and other outside areas. Also instantaneous demand knocked the water system flat and anything above 1200 gallons a minute required the use of the ground storage tanks. He added that it was critical to keep a certain amount in the ground storage tanks for domestic and fire flow uses.

11. Executive Session per ORS 192.660(2)(h) to Consult with Legal Counsel Concerning Legal Rights and Duties Regarding Current Litigation or Litigation Likely to be Filed.

Mayor Cahill called Executive Session at 7:09 p.m. Regular session reconvened at 7:28 p.m.

12. Adjournment

As there was no further business, the meeting was adjourned at 7:30 p.m.

WORK SESSION**1. Call to Order**

Mayor Cahill called the Work Session to order at 7:30 p.m.

2. Project List Review

Administrator Knope distributed the 2015 Administrative Projects Tracking Report, which provided a summary status of the 69 project items list that the previous City Administrator had prepared (there were actually 64 items). Some items have been completed, some are in process, and some are pending and have not been started. Staff is working on items as time allows with other priority projects. Some items will be going to committees, who can decide if they want to tackle projects or forward items to the full Council to address in a Work Session. It was noted that these projects were an administrative list and were not a comprehensive list of all projects from all departments in the City.

Administrator Knope stated that it was planned that Vista Dale and the Old Water Tower would be discussed at the July Work Session and the Council/Chamber/School District Joint Session Outcome and Human Resources at the August Work Session. He reviewed the status of the projects that the Council had determined were a priority.

The Council asked Administrator Knope to color code the items as completed, work in progress, or pending in the Table of Contents or on a separate spreadsheet, so the project status could be viewed at a quick glance.

3. Mobile Food Unit Discussion

Planner Cogburn noted that he had been asked by the Finance and Judiciary Committee to research options for allowing food carts to operate within the City limits, and he presented information on what other cities do. He noted that code text amendments could be done to determine areas carts could be located, hours of operations, and whether they would be an outright use or a conditional use with specific criteria. Language could also be drafted to address vendors not being able to set up just outside of a special event area. It was noted that having more dining options would be beneficial in drawing people into town and that gathering business and community input on topic would be important.

It was the Council consensus that Planner Cogburn reach out to the business community and gather feedback on mobile food carts. Administrator Knope and Planner Cogburn will also work on survey options to gather community feedback.

4. High Density Residential (R3) Zoning District Review

Planner Cogburn noted that the School District had an agreement to purchase property north of Oaklea Middle School, pending the ability to have a school located in that area. The property is currently zoned R3 (High Density) and per Junction City's Municipal Code, schools are not allowed in a R3 zone. Planner Cogburn presented code examples from other nearby cities, which all allowed schools in medium to high density areas.

Options include:

- a. Doing a City initiated code text amendment to allow schools in a R3 zone. They could be allowed outright or as a conditional use with specific criteria.
- b. Doing a comprehensive plan amendment, which would be a more lengthy and involved process.

The Council consensus was to have Planner Cogburn prepare a code text amendment to allow schools in R3 as a conditional use for grades K through 12 public schools. This will go through the Planning Commission and then to Council.

5. Adjournment

As there was no further business, the meeting was adjourned at 8:52 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Michael J. Cahill, Mayor