

The Sanitation, Recycling, and Water Committee of the City Council for the City of Junction City met on Monday, July 6th, 2015, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Councilors Steven Hitchcock, and Randy Nelson; Public Works Director Gary Kaping.

ABSENT WERE: Councilor Jim Leach.

I. CALL TO ORDER

Councilor Steven Hitchcock called the meeting to order at 6:30 p.m.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – June 1st, 2015

The consensus of the Committee was to approve the minutes.

IV. JOB DESCRIPTIONS FOR TREATMENT DIVISION

Director Kaping spoke about current job descriptions and the importance of keeping the job descriptions updated as to what employees duties and responsibilities actually are. Discussion followed.

ACTION: The consensus of the Committee was to forward the job descriptions to the Council with the recommendation to approve.

V. WELL FOR JUNCTION CITY ATHLETICS

Director Kaping spoke about how the process started a few months ago and that we now have numbers as to what the cost would be associated with drilling a new well for Junction City Athletics (JCA).

Councilor Hitchcock asked if JCA was doing any outside fundraising for this project.

Administrator Knope responded that JCA has gotten donations of materials for some of the project. However, they currently have no cash to spend on the project.

Councilor Nelson asked about the water rationing and how it will affect JCA.

Director Kaping said that under current restrictions JCA is allowed 50 consumption units per day. Since the council meeting last Thursday JCA has been complying with the 50 consumption units per day restriction.

Councilor Nelson recommended sending the Well to Council for approval.

ACTION: The consensus of the Committee was to forward to Well to Council for approval.

VI. 11TH AND ELM WELL

Director Kaping spoke of rough figures for the job to be completed. He stated that the total cost to do the job would be approximately \$181,000. Director Kaping then discussed possible funding options.

Councilor Hitchcock asked about the development of the JCA well and this well. He asked how the City would be doing.

Director Kaping said that with the reduction of JCA's usage and the 11th and Elm coming online the City would be in a better position. Director Kaping then noted that he would also like to rehabilitate the 8th and Front well. He will be compiling information for this well and will bring it before the Committee when he has it.

Councilor Nelson asked where the money would come from for the 11th and Elm Well project.

Director Kaping responded that the funding for the Engineering portion would come from the Water System Improvement Fund.

Councilor Hitchcock recommended sending to Council for approval.

ACTION: The consensus of the Committee was to forward the 11th and Elm well to the Council.

VII. AGENDA FORECASTER REVIEW

Director Kaping informed the Committee that he will add the job description review and the 11th and Elm well to the Project list on the Agenda forecaster. He will also add the 8th and Front well to the pending projects list.

VIII. OTHER BUSINESS

There was no other business.

IX. ADJOURNMENT

As there was no further business, the meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician