

The Sewer and Streets Committee of the City Council for the City of Junction City met on Monday, July 6<sup>th</sup>, 2015, at 7:00 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT WERE:** Councilors Randy Nelson and Herb Christensen; and Public Works Director Gary Kaping.

**ABSENT WERE:** Councilor Jim Leach.

**I. CALL TO ORDER**

Councilor Randy Nelson called the meeting to order at 7:04 pm

**II. CHANGES TO THE AGENDA**

There were no changes to the agenda.

**III. APPROVAL OF MINUTES – June 1<sup>st</sup>, 2015**

The consensus of the Committee was to approve the minutes.

**IV. VISTA DALE SUBDIVISION**

Director Kaping informed the Committee that before them today is all of the information that he has on the Vista Dale subdivision. This includes the most up to date Ordinance. Discussion followed.

**ACTION:** The consensus of the Committee was to forward the Vista Dale Subdivision information to the next Council Work Session.

**V. 6<sup>th</sup> STREET ADA PROJECT**

Director Kaping informed the Committee that the property owner at the corner of 6<sup>th</sup> Avenue and Kalmia Street hired Sperry Tree Service to come out and inspect the health of the tree that the City needed to remove. Sperry Tree Service reported that the tree was healthy so the property owner paid a tomographer to check the density of the tree. The tomography report found that there was only 15% density loss in the tree and that the tree is still pretty healthy and would 10-12 years longer. Discussion followed.

Jesse Elizondo from 621 Kalmia spoke about the tree company that came out and did a tree density for the property at 621 Kalmia Street. He then stated that he would forward the report to Director Kaping as soon as he got the report back from Sperry Trees.

**ACTION:** The consensus of the Committee was to table the issue until the tree report comes back.

**VI. DOWNTOWN SIDEWALKS**

Director Kaping spoke about complaints regarding uneven sidewalks and unsafe conditions in front of two downtown businesses. He informed the Committee that he has included in the packet the bids to correct the issue. The work would include removing five trees, replacing and installing sidewalks and gutters, and correcting drainage issues. City staff would do some of the work in order to keep costs down. Discussion followed.

**ACTION:** The consensus of the Committee was to forward the information to Council with the recommendation to approve.

## **VII. JOB DESCRIPTIONS FOR TREATMENT DIVISION**

Director Kaping informed the Committee that before them tonight were updated job descriptions for the treatment division. The changes to the job descriptions reflect what current staff are actually doing in the field. Discussion followed.

**ACTION:** The consensus of the Committee was to send the job descriptions to the Council with the recommendation to approve.

## **VIII. JIM RAUSCHERT PARKING REQUEST**

Before the Committee tonight is the annual Scandinavian Festival parking request for Jim Rauschert. Discussion followed.

**ACTION:** The consensus of the Committee was to forward the request to Council with the recommendation to approve.

## **IX. 5<sup>TH</sup> STREET PAVING PROJECT**

Director Kaping stated that when he took over the Director's position, he informed the Committee that he was going to go after a lot of street work. So far he has been able to have the curbs around town painted, as well as the City owned parking lots resealed and painted. Director Kaping is now asking the Committee to approve the overlaying of West 5<sup>th</sup> Avenue from Holly Street to Ivy Street. The total cost of the project would be \$36,750. This amount includes a 50% contingency. Discussion followed.

**ACTION:** The consensus of the Committee was to forward the project to the Council with the recommendation to approve.

## **X. AGENDA FORECASTER REVIEW**

Director Kaping added the Treatment Job descriptions, downtown sidewalks and the 5<sup>th</sup> Avenue paving project to current business.

## **XI. OTHER BUSINESS**

Director Kaping distributed a letter that came in as a complaint. The letter spoke of parking issues on West 6<sup>th</sup> Avenue and Ivy Street. Discussion followed.

Councilor Christensen asked about tabling the issue for now.

Director Kaping asked for direction from the Committee. More discussion followed.

**ACTION:** The Committee directed Director Kaping to speak to the Planning Department about how parking issues have been dealt with in the past.

## **XII. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Tiffany Shafer  
Public Works Technician