

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, July 22, 2014, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Karen Leach, Jim Leach, Randy Nelson, and Herb Christensen; (Excused Absences: Councilors Bill DiMarco and Steven Hitchcock); City Attorney, Carrie Connelly; City Administrator, Melissa Bowers; AIC Police Chief, Eric Markell; Public Works Director, Jason Knope; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. GOVERNMENT FINANCE OFFICERS ASSOCIATION AWARD PRESENTATION

Mr. Jeff White, Oregon GFOA representative, presented the City with a plaque for receiving the Small Government Cash Basis Reports award. Junction City was the second entity in the United States and Canada to receive this award.

Mayor Brunscheon and the rest of Council expressed appreciation to Director Crocker, his staff, Administrator Bowers, and City Auditor Gary Iskra for their hard work on this great achievement.

IV. CONSENT AGENDA

MOTION: Councilor Nelson made a motion to approve the Consent Agenda, which consisted of the June 10, 19, and 24, 2014 Council minutes. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

V. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Dr. Dale Rowe, 1824 W. 10th, Junction City, thanked the City for the matching grant of \$2425 for painting the Lee House Museum. He invited the Council to take a tour of the museum.

VI. JIM RAUSCHERT PARKING REQUEST

Administrator Bowers reviewed the annual request from Mr. Rauschert for designated parking and parking permits in the Holly Street area between 5th and 6th Streets during the Scandinavian Festival.

MOTION: Councilor K. Leach made a motion to approve Jim Rauschert's Parking Request and to authorize Public Works to process the request. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

VII. SEWER INTERIM IMPROVEMENT

A. Aeration Bid Award

Director Knope stated that one bid was received for the aeration equipment as part of the Sewer Interim improvements. The original project estimate was \$1.3 million and the bid was \$892,770. Sewer and Street Committee reviewed and recommended approval.

It was noted that the project was eligible for System Development Charge funds, as it was adding capacity. In response to a question on how much capacity would be added, Director Knope stated that this would add capacity for the anticipated growth for the hospital and vacant city land, including empty subdivision lots, the St. Vincent DePaul project behind the high school, the newly annexed property at the corner of Highway 99 and Highway 36, and annexations in the newly expanded Urban Growth Boundary. He added that this system was designed to be easily expanded, if needed.

In response to if this was the final request on this project, Director Knope stated that the only items the Council should see after this were some smaller items such as concrete, retaining walls, and things of that nature that are above his spending authorization level.

MOTION: Councilor Christensen made a motion to award the bid to Air Diffusion systems in the amount of \$892,770 and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

VIII. CITY ENGINEERING CONTRACT RENEWAL

Director Knope reviewed that the current contract with HBH Engineering as the City's engineer expires on August 15, 2014, and the Council had the option of extending the contract by one year.

MOTION: Councilor Nelson made a motion to direct staff to prepare the necessary documents to extend the Engineer of Record contract with HBH Engineering and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

IX. LIQUOR LICENSE APPLICATIONS

- A. EL PATRON MEXICAN RESTAURANT**
- B. HAWGZ FAMILY DINING AND BBQ, INC.**

Administrator Bowers presented the liquor license applications for El Patron Mexican Restaurant and Hawgz Family Dining and BBQ. These were being submitted, as there were changes in ownership at both establishments.

MOTION: Councilor K. Leach made a motion to recommend approval of the liquor license applications for El Patron Mexican Restaurant and Hawgz Family Dining and BBQ. The motion was seconded by Councilor J. Leach and passed by unanimous vote of the Council.

X. SCANDINAVIAN FESTIVAL ASSOCIATION STREET CLOSURE REQUEST

Administrator Bowers reviewed the street closure and noise permit request for the 2014 Scandinavian Festival. The letter of request was received on June 10th, and supplemental materials provided on June 26th and July 2nd. A number of changes were received, but with the late submission there was a limited window to review and respond to those changes. She recommended that the submittal timeframe for the Scandinavian Festival Association (SFA) be increased beyond the minimum 60 day requirement. It was noted that SFA typically sends out vendor contracts early in the year, and it would be valuable for the City to be involved in discussion of any proposed changes prior to those vendor contracts being sent out. One of the changes including moving the Rotary Beer Garden to 5th Street between Front and Greenwood.

MOTION: Councilor Nelson made a motion to approve the Street Closure Conditions as presented and a Noise Permit for the 2014 Scandinavian Festival as presented. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

XI. STAFF REPORTS

Administrator Bowers noted that the Community Development Committee had approved the grant funding to the Historical Society through Rural Tourism Marketing Program dollars. There will be a Council meeting on July 30th, and she would be contacting Council members to schedule the annexation work session dates for August 13th or 14th.

Attorney Connelly congratulated the City on receiving the GFOA award.

XII. COUNCILOR COMMENTS/QUESTIONS

Councilor Nelson stated that the Scandinavian Festival Association request and working with the Community Development Committee would be another item to add to the Council goals list.

Councilor J. Leach congratulated staff on the great work on the award and thanked Energizing Junction City for painting the Buckles' building at 6th and Ivy.

Councilor K. Leach expressed appreciation to the Police Department for their great work at the Truck Function and thanked everyone for their hard work at the Transportation System Plan Work Session.

XIII. MAYOR'S COMMENTS

Mayor Brunscheon extended congratulations and expressed his pride in staff for their hard work on the finance award. He added that the Truck Function went well and he did not hear any complaints.

XIV. OTHER BUSINESS

None.

XV. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:25 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor