

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, August 11, 2015, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Michael Cahill; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Steven Hitchcock, and Herb Christensen; City Attorney, Carrie Connelly; City Administrator, Jason Knope; Police Chief, Mark Chase; Finance Director, Mike Crocker; City Planner, Jordan Cogburn; Community Services Director, Tom Boldon; and City Recorder, Kitty Vodrup.

1. Call to Order and Pledge of Allegiance

Mayor Cahill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda

None.

3. Consent Agenda

MOTION: Councilor Nelson made a motion to approve the bills from July and the July 14 and 28, 2015 Council minutes. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

4. Public Comment on Items not Listed on the Agenda

Ms. Patricia Phelan, 920 W. 1st, Junction City, expressed opposition to the City allowing marijuana facilities in the City based on: 1. Children get left out when people go and buy marijuana and spend all the money; 2. Someone always gets taken advantage of, by money or theft; 3. Physical abuse of the younger generation and older people smoking it; 4. Someone always gets hurt in some way; and 5. It increases the crime rate and they don't want that in the City, for the elders, or for the children.

Mayor Cahill responded that these remarks would be left in the record for the discussion later on the agenda.

Mr. Ronald Gates, 248 Walnut Street, Junction City, asked for a status update on the Freeman property. Administrator Knope responded that the Freeman's application was denied by Lane County, and the Freemans withdrew their appeal of the denial. Letters were sent by the Freeman's attorney to adjoining property owners to let them know that the Freeman's had an easement on their properties, but the property owners could continue to use the easement area. There is a one year period before the Freeman's can apply again, and it is anticipated that the City might not hear anything more from the Freemans until that time.

Mr. Gates added that the stop sign going east on 10th at Rose Street was obstructed by a tree. Administrator Knope responded that he would let Public Works staff know and they would trim the tree.

5. Marijuana Ordinances

A. Ordinance No. 1 – An Ordinance Prohibiting Sales of Recreational Marijuana by Registered Medical Marijuana Dispensaries within the City.

Attorney Connelly read Ordinance No.1 in full.

MOTION: Councilor K. Leach made a motion to read Ordinance No. 1 by title only. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

Attorney Connelly read Ordinance No. 1 by title only.

MOTION: Councilor Nelson made a motion to adopt Ordinance No.1. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

B. Ordinance No. 2 – An Ordinance Prohibiting the Establishment of Marijuana Facilities within the City and Declaring an Emergency.

Attorney Connelly read Ordinance No.2 in full.

MOTION: Councilor Nelson made a motion to read Ordinance No. 2 by title only. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

Attorney Connelly read Ordinance No. 2 by title only.

MOTION: Councilor K. Leach made a motion to adopt Ordinance No. 2. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

6. Lane Workforce Partnership IGA

Administrator Knope reviewed that before the Council was the Intergovernmental Agreement with Lane Workforce that was presented at the last Council work session. Attorney Connelly noted that Attorney Ross Williamson had negotiated the agreement on behalf of Cottage Grove, Florence, and Junction City and this was the Council's opportunity to weigh in the substantive provisions.

Council members expressed concerns over the contract language, lack of information, and that it was negotiated without Council involvement. It was noted that per the criteria, the City might not qualify at this time to be invited as a member under a waiver.

In response to a question on whether there was anything in the state's recent action on workforce groups that would prohibit the City from entering into this agreement a year or two from now, Attorney Connelly stated that she could not speak to if the invitation would be offered again, but thought waiting could be an appropriate response. It was noted that it was mandated that Lane Workforce serve the county, so that would include Junction City, even if the City did not enter into this IGA.

Attorney Connelly shared that it had been explained to her that Lane Workforce had done a very successful pilot program in Junction City, which brought about the idea for smaller cities to be included on the board membership.

Ms. Sue Thompson, Lane Workforce Partnership, stated that at no time did the state tell them that they needed to include the smaller cities, but it was something they wanted to do to give the smaller cities representation on the board. The Lane Workforce Board was being restructured because of a new federal law and this brought the opportunity to include the smaller cities. A City Council member would be on the Chief Elected Officials Board which appoints members to the Workforce Board; the Workforce Board was made up of 24 businesses and one Chief Elected official and they decided where the federal workforce funds would be spent.

MOTION: Councilor Hitchcock made a motion to take no action. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

Attorney Connelly clarified that taking no action meant that the Council was tabling indefinitely.

7. TSP Task Force Recommendation

Planner Cogburn stated that the TSP Task Force had developed the following recommendations, after months of deliberation and steadfast review of the Transportation System Plan draft:

- Pursue completion of TSP draft with a traffic engineer contracted by the City.
- Remove prescriptive language in the Refinement Plan, remove access spacing recommendations within the Access Management section, include a map in the access management section showing all existing access points on Highway 99, include a statement in the appendix noting that the appendix was for information only, and revisit the traffic numbers as they relate to population, projected employment numbers, and current facilities.

Planner Cogburn noted that ODOT (Oregon Department of Transportation) had hired DKS and Associates to prepare the draft TSP, but that contract had expired and it was not

ODOT's intention to renew. ODOT has submitted all the materials to the City, including all technical memos, Citizen Advisory Committee notes, etc.

In response to a question on if projects that had been outlined in the Highway 99 Refinement Plan needed to be included in the TSP for funding purposes, Planner Cogburn stated that there was a list of projects in the TSP draft and if the City wanted to pursue particular projects in the new TSP draft, those were conversations that could be part of the scoping process with the new traffic engineer.

Mr. Bob Biswell commended the Council for rethinking the TSP draft and asked how the unincorporated portion of West 1st Avenue by the cemetery would be handled. He noted that there were minimal setbacks and any designation that would need curbs and sidewalks could present a real problem. Planner Cogburn responded that section of road was under the county's jurisdiction and that the TSP only addresses City owned and maintained roads. Planner Cogburn noted that he could reach out to Lane County staff to see find out what their transportation plans are for that road.

Planner Cogburn continued that Sandow Engineering, who provided comments on the TSP draft, could be an option for providing further revisions and completion of the TSP draft. Attorney Connelly added that per Public Contracting Rules, the Council could direct appoint for a personnel service contract that was \$10,000 or less. If the amount was over \$10,000, the Council could solicit quotes from three different service providers.

Administrator Knope stated that funding was available for up to \$15,000 from the Street System Improvement Fund and would not impact any current projects.

The Council consensus was to have staff request quotes from Sandow Engineering and two other traffic engineers, based on the scope of work for the TSP draft. These numbers and a draft contract will come back before the Council for consideration.

Mayor Cahill thanked Councilor K. Leach and the TSP Task Force for their good work.

8. Future Wells

Administrator Knope reviewed that before the Council was a proposal to drill four test wells to determine soil type and water quality and identify potential sites for future City wells. A state geologist had recommended the test locations at the Reserve, Bergstrom Park, Tequendama, and the pool; all locations would access a different aquifer than the City's existing wells.

MOTION: Councilor J. Leach made a motion to authorize the Test Well Project to the Stratus Corporation for the amount not to exceed \$24,680. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

9. Library Board Appointment

Director Boldon stated that a Library Board term had expired on July 1, 2015 and one application was received from Evelyn Alford. The Library Board reviewed and recommended appointment. Mayor Cahill appointed Evelyn Alford to the Library Board.

MOTION: Councilor DiMarco made a motion to approve the Mayor's re-appointment of Evelyn Alford to a position on the Library Board with a term through July 1, 2019. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

10. HBH Engineering Contract Renewal

Administrator Knope presented the request to renew the City engineering contract with HBH Engineering for a period of one year. The Sewer and Street Committee reviewed and recommended approval.

MOTION: Councilor Hitchcock made a motion to authorize the Public Works Director to sign the proper documents to renew the contract with HBH Engineering for a period of one year. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

11. Probation Services Contract

Director Crocker reviewed the request to renew the contract with Advanced Monitoring Professionals for Probation services. It was noted that the cost for this service was paid by the defendants. The Finance and Judiciary Committee reviewed on July 9th and recommended approval.

MOTION: Councilor Christensen made a motion to direct the City Administrator to sign the necessary documentation to renew the contract with Advanced Monitoring Professionals for one year. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

12. Stop Sign Request

Administrator Knope presented a citizen initiated request to install stop signs at the intersections of 8th/Greenwood and 9th/Greenwood for east and west bound traffic; this would allow through traffic on Greenwood from 7th to 10th. The Sewer and Street Committee reviewed on August 3rd, but did not reach consensus and asked for Council to review. The Council is the road authority for the City and if a request is received, the process includes staff and Committee review/recommendation and then Council makes a decision.

Discussion included that similarly placed stop signs might benefit traffic on Front Street or other areas. The longer stretches of north/south through traffic on Holly Street were referenced.

It was noted that stop sign placement seemed to be inconsistent through town and doing a citywide study after the TSP draft was completed could be beneficial.

The Council consensus was to have staff prepare a broader scope of work to consider and have the Sewer and Street Committee review.

13. Council Agenda Forecaster Review

Administrator Knope reviewed the agenda forecaster. The Council did not have any changes and expressed appreciation for this work.

14. Staff Reports

Chief Chase reported: Two sergeants' positions and two police officer positions have been filled in the last 6 months. The 11th officer position was authorized to be filled October 1st, and the department was halfway through the testing for that position. A Sector 4 meeting would be held on August 18th at 6:30 p.m. at the Community Center. He gave kudos to Reserve Officer Andy Keen for doing a great job of identifying a theft at the festival and pursuing and describing the suspect so that Officer Hughes could make the arrest. Sergeant Markell attended the International Public Safety Institute and Sergeant Miller would soon be attending. The department has been focusing on traffic enforcement in the downtown area, including parking police cars in various locations.

Director Crocker reported: The auditor would be at City Hall in a few weeks to begin audit work. The General Fund (GF) Ending Fund Balance was \$140,000 higher than last year and there was \$56,000 left in GF contingency. Insurance costs for the fiscal year were paid in July and were \$5,000 to \$10,000 higher than budgeted. Building permits in July brought in \$31,000.

Councilor DiMarco asked when the City would know more about the upcoming changes to PERS. Director Crocker responded that the rates would not be applied until the next biennium on July 1, 2017.

Planner Cogburn reported: The code text amendment to allow schools in R3 zones would go before the Planning Commission in September. A brew pub would be going into a vacant building on Greenwood Street. Staff issued a conditional approval for the Grain Millers site. A Traffic Impact Analysis was done and the county findings on Meadowview/99 road improvements could prohibit the development; therefore, staff and Grain Millers would be meeting the week of August 24th with the county and state on possible funding options and solutions.

Director Boldon reported: It was eye opening to experience the festival from a different point of view.

Attorney Connelly: Congratulated the Council on their quick and decisive work on the marijuana ordinances.

15. Councilor Comments/Questions

Councilor K. Leach thanked staff for all of their hard work. She attended the St. Vincent Alona Place opening, which will have 40 new homes. She noted that Officer Mike Bonner had done a report on St. Vincent housing in other cities and it was a great report that set everyone's mind at ease about this development.

Councilor DiMarco thanked Councilors Christensen and Hitchcock for being at the Council meeting and working hard with other outside issues occurring. He thanked staff for their great work and keeping things cool during the festival.

Councilor J. Leach stated that there was a lot of good work going on that could be seen. He added that having the police cars visible in the community was an excellent deterrent.

Councilor Nelson noted that there had been a couple complaints on news people being able to get a hold of Council members and he asked about putting Council emails on the City's website.

Councilor Hitchcock thanked staff for all their hard work and for working effectively together. He continued that things were running smoothly and he congratulated Administrator Knope on doing a great job.

Councilor Christensen echoed Councilor Hitchcock's comments.

16. Mayor's Comments

Mayor Cahill noted that he had enjoyed the tradition of the Mayor wearing a tuxedo and top hat and cutting the ribbon at the Scandinavian Festival opening. He had an opportunity to tour the Community Center during the festival and appreciated Director Boldon and Ms. Furrer's briefings. He commended Public Works for all their work behind the scenes and thanked Administrator Knope for suggesting that the National Guard assist the Scandinavian Festival Association. He continued that Councilor K. Leach did a great job of speaking at the St. Vincent DePaul Alona Place opening; there would be a grand opening in October or November and it would be nice to see additional Council members there. He commended Administrator Knope on doing a great job and noted that he was impressed with Administrator Knope's work. He expressed agreement with the Councilor remark that staff was working well together and added that the Council was also working well together.

17. Other Business

None.

18. Adjournment

As there was no further business, the meeting was adjourned at 8:40 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Michael J. Cahill, Mayor