

The Public Safety Committee of the City Council for the City of Junction City met on Tuesday August 16th at 6:30 p.m. in the Council Chambers, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Chair Steven Hitchcock; Councilor Randy Nelson, Councilor Bill DiMarco; City Administrator Jason Knope and Interim Chief of Police Ken Summers.

1. CALL TO ORDER

Chair Hitchcock called the meeting to order at 6:30 p.m.

2. APPROVAL OF MINUTES

Previous meeting minutes were not available for approval.

3. CEP PROJECT REVIEW

City Administrator Knope reviewed the CEP which includes building maintenance projects, equipment needs, computers and vehicles. He presented a list of equipment and building maintenance related projects and asked the committee to review each. Once it has been approved in its final form with all edits, it will come back to the committee for approval.

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4. COMPUTER REPLACEMENT PLAN

City Administrator Knope explained the city's plan to replace computers within the department. After going over a chart in the materials provided Councilor Hitchcock and Administrator Knope discussed the server and department technology needs. Committee members expressed appreciation for the attention Administrator Knope was giving to planning the replacement of expensive items such as computers. Councilor DiMarco pointed out that this type of planning showed the "forward thinking" that the city had been utilizing recently.

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5. VEHICLE REPLACEMENT PLAN

City Administrator Knope stated that at the last Public Safety Committee meeting he was directed to bring back additional information on 3 options for vehicle replacement that the Committee was considering. He presented this information.

Discussion then centered on the two primary options listed as “Option 1”, which called for replacing ½ of the fleet every 5 years with new vehicles, and “Option #3, which called for the utilization of used vehicles. The cost savings of option 3 were attractive, but with the used car market so volatile and no guarantee of quality vehicles being available, option 1 seemed the best way to go.

CONSENSUS: Forward to full council for approval of Option 1.

6. “Radarsign” Program Implementation

Interim Chief Summers advised the committee of a new program being implemented within the Police Department. As a means to expand the Police Departments community caretaking mission in traffic enforcement area, they are purchasing an electronic sign that will advise drivers of their speed. Similar in function to a radar trailer, this equipment attaches to a vehicle via the trailer hitch and is much less expensive.

Interim Chief Summers explained that the equipment not only advised drivers of their speed, but through optional software that was also being purchased, it recorded the speed of all vehicles passing the sign so Officers could download and analyze the data. This process would enable Officers to identify neighborhoods that needed extra enforcement. Councilor Hitchcock stated that he liked the idea that the sign was “Smart”, in that it provided this valuable data. Councilor Nelson asked how the equipment was being paid for. City

Administrator Knope said funds would come from the current materials and services budget.

Councilor DiMarco asked what happened to the piece of equipment the department previously had. Communications Officer Smith said that it belonged to Cottage Grove and had only been borrowed.

The committee expressed their support for the program.

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7. LiveScan Machine Replacement

Communications Officer Smith told the committee that In 2013, the Police Department received approval to purchase a new LiveScan fingerprint machine from 3M Cogent for \$18,992. Prior to final purchase, an opportunity to receive a donated machine from Lane County Sheriff’s Office came up. In an effort to save the City money, the PD accepted the donated machine and spent a small amount for installation and training.

The machine did not come with a maintenance agreement and to purchase one would have been very cost prohibitive. If the computer or machine fails, there is no support. The operating system for the computer is Microsoft Windows XP, which is no longer supported by Microsoft and presents a security concern. The machine has become unreliable.

Smith told the committee that he is seeking a grant to purchase a new machine without many of the options that would increase the cost. We are looking to purchase a new, up to date, machine with service contract for a total cost of \$12,591.

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8. Police Chief Recruitment Discussion

City Administrator Knope advised the committee that he had met with David Bishop, our consultant, and signed a contract with him for recruitment of the new Chief of Police. He advised that Bishop would be present at the next full City Council meeting and would present his plan for recruitment.

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9. Agenda Forecaster Review

City Administrator Knope advised the committee that he planned to present an RFP for replacement of the radio console at the September 20th Public Safety Committee meeting. There will also be a discussion of plans for replacement of the Q-Hut.

10. Other Business

None

11. Adjournment

As there was no further business, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Ken Summers