

Junction City Public Library Board Minutes
Monday, September 14, 2015; 7:00 p.m. at the library

Changes to the Agenda

The June July minutes were approved.

The annual expenditure report was reviewed. The line that came into question was 001-674-608925, Computer Software Support. Why does this come out of the Materials and Services budget? The rationale had been given in the past, that since public stations were on a separate server than staff stations, and in the public area, they needed to be maintained by the private sector.

The cumulative monthly statistics for FY 2014/15 were reviewed. Over the counter revenues, then borrowing statistics, then purchasing categories were reviewed. 36,012 items were borrowed in this fiscal year. 50% by adults, 45% by children and 5% by teens, a typical ratio. Purchases were made in all categories but juvenile non-fiction. The Board agreed that there are typically too many crime and mystery novels on the new fiction shelf. We should purchase fiction in other categories and more non-fiction.

On-going Business

Oregon's Annual Public Library Statistical Report was submitted to the State Library on September 13. The Board is interested in seeing the spread of library statistics for the entire state, especially statistics of libraries serving similar size communities. One can open the excel document from the Oregon State Library homepage:
<http://www.oregon.gov/osl/LD/Pages/statsplOregon.aspx>

Summer Reading Program -- 2015 was a giant success, with new acts and performances

Evelyn rewrote the Rules of Conduct discussion:

JUNCTION CITY PUBLIC LIBRARY CONDUCT POLICIES

All persons in the library shall engage ONLY in normal library activities without disturbing others or imposing on their spaces or their comfort.

Approved library activities include:

browsing for reading or video materials

reading quietly

using personal or library computers

participating in library sponsored/approved special activities

Unacceptable conduct includes anything likely to disturb others, such as:

use of food or beverages

- smoking
- noticeable personal odors
- loitering or sleeping
- being noisy or disturbing others in any way
- not providing adult supervision to young children
- selling or soliciting for any reason
- damaging property
- behaving in any way that is illegal

The point relating to smoking needs to be discussed further.. The library board wishes to adapt the policy regarding tobacco use: smoking, vaping, e-cigarettes, to be compliant with city policy. Otherwise the short document, it was agreed, covers the bases in conduct and behavior.

The library mission statement (still) needs to be posted on the library web page, with "high demand" struck through.

The Junction City Public Library will provide ~~high demand~~ materials for all ages, covering a wide spectrum of interests, as well as practical reference sources to meet individual information needs.

Evelyn's appointment for her second term was approved by the city council.

Ready to Read project: six preschool story kits. Done.

Chris Vanderlinde, the single applicant for the board was approved.

Minimum board attendance. Upon next-day discussion with Tom Boldon, attendance for the library board should comply with City Council and sub-committee attendance.

Next Library Board meeting: Monday, October 12, 2015; 7 pm at the library.