

The Public Safety Committee of the City Council for the City of Junction City met on Monday, October 26, 2015, at 6:30 p.m. in the Council Chambers, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Chair, Steven Hitchcock; Councilor Randy Nelson; Councilor Bill DiMarco; and Chief of Police, Mark J. Chase

1. CALL TO ORDER

Chair Hitchcock called the meeting to order at 6:30 p.m.

2. APPROVAL OF MINUTES

The Committee consensus was to approve the September 15, 2015 minutes.

3. PACIFIC OFFICE AUTOMATION CONTRACT

Chief Chase informed the Committee that the contract for Pacific Office Automation would be expiring and they would like to renew and upgrade to a color copier. He asked for the Committees approval to renew the contract for 60 months at \$85 a month.

The Committees consensus was to send it to Council.

4. QHUT REPLACEMENT

Administrator Knope brought estimates and concepts/plan ideas to rebuild the QHUT and relocate it to the north side of the yard at the Public Works shop at 1395 Elm Street. This would be a prefab building, split into two sections for an evidence section and a vehicle storage/impound enclosed area, it would also leave room for additional options in the future. He stated that if the Committee was comfortable with the concept then the next step would be for Administrator Knope and Chief Chase to create a capital improvement plan project and bring that back to the Committee.

5. VEHICLE REPLACEMENT

Chief Chase provided the Committee with a copy that had been requested of the current mileage, approximate mileage per year, and the possible replacement year based on 100,000-125,000 miles on the vehicle for all the patrol vehicles. This was to give the Committee an idea as to how many miles were on each patrol vehicle and formulate ideas, opinions, and suggestions moving forward to decide at which point a vehicle should be replaced.

Chair Hitchcock requested for Chief Chase to bring back figures on what had been spent on vehicles in Chief Chase's tenure to look at options of reintroducing a lease agreement or staying on an individual purchase.

6. STATISTIC REVIEW

Chief Chase reviewed with the Committee the type of statistical information they would like shared at the Committee and/or Council each month.

The Committee consensus was to get detailed information on time spent on various tasks by the Patrol Officers. They would review the information and then decide from there if they wanted it on a quarterly basis.

7. RESERVE OFFICER PROGRAM

Sergeant Miller gave an overview of the Reserve Officer Program stating that it was, a volunteer program that maintains its own funding and is self-generating through donations from services provided at events such as; Lone Pine corn maze, Scandinavian Festival, and the University of Oregon football games. The Reserves that represented the Junction City Police Department were required to attend a six month long academy sponsored by the Lane County Sheriff's Office. During the Academy the recruits are trained on tasks such as; investigations, traffic stops, defensive tactics, weapons training, and procedural law.

Officer Ceniga also spoke on the roles and requirements of a Reserve Officer. She noted that before a Reserve goes to the Academy they have to, at the department level, complete a physical agility test, a written test, an interview with the Chief, and a psych test. The Reserves are required to volunteer a minimum of 20 hours a month and attend all required trainings. Officer Ceniga stated that they had \$7351.46 in their reserve fund which was used to send Reserves to trainings, purchase equipment, and to donate to other charitable causes. Some of the duties that the Reserves do are; riding with a full time officer serving as a cover officer unit, work traffic, respond to calls for service as needed, assist with search warrants, evidence collection, prisoner transport, high school football games, and handing out the majority of sector fliers for the full time officers.

Chair Hitchcock stated that he had no concept of the extent of what the Reserves did and thanked them for the effort they put forth for the City.

8. AGENDA ITEM FORECASTER REVIEW

Chief Chase commented that a lot of the information had already been reviewed.

9. OTHER BUSINESS

No Other Business

10. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:59 p.m.

Respectfully Submitted,

Gina Moore
Admin Aide/Receptionist