

The Sewer and Streets Committee of the City Council for the City of Junction City met on Monday, November 2nd, 2015, at 7:00 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Councilors Randy Nelson, Jim Leach and Herb Christensen; and Public Works Director Gary Kaping.

ABSENT WERE: None.

I. CALL TO ORDER

Councilor Randy Nelson called the meeting to order at 7:00 pm

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – October 5th, 2015

The consensus of the Committee was to approve the minutes.

IV. STOP SIGNS

Director Kaping stated that back before the Committee tonight is the STOP sign map. He noted that after the map was created he received a bid from Sandow Engineering in the amount of \$1,200 to do a study of how our STOP signs should be installed from a traffic engineer point of view. They would also create a policy for future STOP sign placement.

Director Kaping then asked the Committee if they wanted to accept the bid.

ACTION: Director Kaping is going to approve the bid. He will bring the reports to the Committee upon completion.

V. FRANCHISE RECEIPTS

Director Kaping stated that this next item is item #19 on the Administrator's project list. He explained that franchise fees are fees that are collected from outside agencies, who do business in our town, to help pay for the maintenance of the roads that they use. Currently all of the franchise fees that are collected go into the General Fund. Discussion followed.

Director Kaping informed the Committee that there are \$410,000 in franchise fees that go to the General fund. In Director Kaping's opinion the money should be going into the Street Fund. Discussion followed.

Councilor Leach would like the Council to be informed of the situation. Discussion followed.

Councilor Nelson would like to see a plan made to slowly move the fees to the Streets fund. He gave an example of 20% being transferred this year and 40% next year. Discussion followed.

ACTION: The consensus of the Committee was for Director Kaping and Administrator Knope to work together to make a couple of options and bring them back to the next meeting.

VI. MUTUAL AGREEMENT AND ORDER (MAO)

Director Kaping informed the Committee that there were no additional changes made to the MAO. The DEQ needs a signed copy of the agreement for their records.

ACTION: The consensus of the Committee was to forward the MAO to the Council for a signature.

VII. AGENDA FORECASTER REVIEW

There were no changes to the agenda forecaster review.

VIII. OTHER BUSINESS

Director Kaping explained to the Committee that ODOT has a grant available for pedestrian safety. Director Kaping is almost done writing the grant. If the grant is approved, the City is responsible for \$100,000. Then the grant would pay \$200,000. Discussion followed.

ACTION: The consensus of the Committee is for Director Kaping to submit the grant application.

IX. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician