



JUNCTION CITY PLANNING COMMISSION

AGENDA ITEM SUMMARY

Planning Commission Recruitment and Appointment

Meeting Date: August 19th, 2014
Department: Planning
www.junctioncityoregon.gov

Agenda Item Number: 5e
Staff Contact: Jordan Cogburn
Contact Telephone Number: 541.998.4763

ISSUE STATEMENT

Provide recommendation to City Council on filling Planning Commission Vacancies.

BACKGROUND

The Junction City Planning Commission currently has three (3) vacancies, one (1) Regular Seat, and two (2) Alternate Seats. The current Planning Commission Regular Seat was created when Commission Phelan resigned from the position. One of the current Planning Commission Alternate vacancies was created when Commissioner Sumner was appointed to fill the unexpired term of Commissioner Lemhouse. The City has received four (4) applications (see attached applications).

The table below lists current Planning Commission members, their terms of office and where they reside; inside or outside City Limits or the Urban Growth Boundary. All applicants reside in the 97448 zip code.

Current Planning Commission & Alternate

First Name	Last Name	City Limits	UGB	Term of Office
Jason	Thiesfeld (Chair)	Yes	Yes	10/12-10/16
Sandi	Dunn (Vice-Chair)	No	No	1/11-10/14
Jeff	Haag	No	No	11/13-10/17
James	Hukill (filled the unexpired term of J. Wheeler)	Yes	Yes	1/11-10/14
Jack	Sumner (filled the unexpired term of B. Lemhouse)	Yes	Yes	1/11-10/14
Robert	Solberg (fills the unexpired term of K. Weaver)	Yes	Yes	10/12-10/16
Vacant				10/12-10/16
Vacant	(alt.)			8/13-10/16
Vacant	(alt.)			10/12-10/16

- At least three (3) members must reside within the City Limits
- Two (2) members may reside anywhere inside the UGB (that includes City Limits)
- Two (2) members may reside anywhere inside the 97448 Zip Code

The Planning Commission Vacancy Notice regarding three (3) available positions was posted May 21st, 2014 with an application deadline for submission of July 21st, 2014. All three (3) applications were received prior to the July 21st deadline. All three applicants reside within the 97448 Zip Code. Two (2) of the applicants reside within the city limits.

PLANNING COMMISSION OPTIONS

1. Make recommendation to the City Council
2. Table the item
3. Other options proposed by the Planning Commissioners.

PLANNING STAFF RECOMMENDATION

Staff recommends that the Planning Commission give a recommendation to the City Council.

SUGGESTED MOTIONS

“I move to recommend to the City Council that (name) be appointed to the Junction City Planning Commission as a regular member.”

“I move to recommend to the City Council that (name) and (name) be appointed to the Junction City Planning Commission as alternate members.”

ATTACHMENTS

1. Planning Commission vacancy announcement
2. Completed Applications in order received(K. Wells S. Holderby)
- 3.

Junction City Planning Commission Application

Planning Commission Responsibilities: The Planning Commission is charged with Junction City's land use planning process. The Commission reviews and makes decisions on specific land use applications such as subdivisions, conditional use permits, and variances. It also recommends amendments to the Comprehensive Plan and land use ordinances to maintain their effectiveness. (See reverse for more information.)

Time Commitment: Appointments will be for a four-year term, or in the case of a mid-term vacancy, for the remainder of that term. The Planning Commission meets regularly on the third Tuesday of the month at 6:30 p.m. in the Council Chambers. Special meetings are scheduled as needed.

Qualifications: Applications will be considered from people who reside inside the area defined by the 97448 zip code.

Application Procedures: To apply for the Planning Commission, complete the information below and submit to City Hall in Junction City. Questions? Call City Recorder Kitty Vodrup at 541-998-2153 or at kvcdrup@ci.junction-city.or.us.

Name: Kenneth (Ken) Wells

Mailing Address: 554 SW Pine St.

City, State, Zip: Junction City, OR 97448

Daytime Phone: Evening Phone:

E-mail Address:

If your street address is different than your mailing address, please list your street address so we know where you reside.

Street Address: _____

Occupation (current or former if retired): Regional Pharmacy Manager

Signature

5/29/2014
Date

Please attach a separate letter briefly describing your primary interests in being on the Planning Commission and any experience you think would be helpful in this position.

For Office Use Only

Date Received: _____

Appointed: _____

Thursday, May 29, 2014

RE: Appointment to Junction City Planning Commission

Mayor Brunscheon and Members of the City Council,

Please consider my application for the open position on the Junction City Planning Commission. My wife and I moved to Junction City in November of 2010, after residing over 20 years off of River Road in Santa Clara. I recently retired after 41 years, working as a pharmacist, store manager, and regional pharmacy manager.

Earlier this year, I was appointed to the Junction City Budget Committee. This involvement provided me the opportunity to be part of a hard working group of dedicated individuals. Appointment to the Planning Commission will enable me to be more involved in our community.

Below I have included my past/current involvement:

2014: Junction City Budget Committee

7/2013 thru 6/2017: Reappointed to the Oregon Board of Pharmacy-Pharmacist Member

7/2009 thru 6/2013: Appointed to the Oregon Board of Pharmacy-Pharmacist Member

2012-2013: Board of Pharmacy President

2011-2012: National Association Boards of Pharmacy (NABP) District 7 Resolution Committee Member

2012: NABP National Resolution Committee Member

2006-2012: Oregon State Pharmacist Association (OSPA) Board Member

2008-2009: OSPA President

1988-1989: City of Yreka, CA City Council Member (Employment relocation to Eugene)

Thanks for your consideration,




Kenneth Wells

Junction City Planning Commission Application 2014

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Qualifications: Applications will be considered from people who reside inside the area defined by the 97448 zip code.

Application Procedures: To apply for the Planning Commission, complete the information below and submit to City Hall in Junction City. Questions? Call City Recorder Kitty Vodrup at 541-998-2153 or at kvodrup@ci.junction-city.or.us.

Name: Stuart S. Holderby

Mailing Address: 999 W 7th pl.

City, State, Zip: Junction city Oregon 97448

Daytime Phone: Evening Phone: same

E-mail Address:

If your street address is different than your mailing address, please list your street address so we know where you reside.

Street Address:

Occupation (current or former if retired): Multi certified Building Inspector
Building official

How long have you lived in the 97448 zip code area? 8 years

Signature

7-20-2014
Date

Please attach a separate letter briefly describing your primary interests in being on the Planning Commission and any experience you think would be helpful in this position.

For Office Use Only

Date Received:

Appointed:

JUL 21 2014