



MEMORANDUM

TO: Planning Commission
FROM: Stacy Clauson, Lane Council of Governments
DATE: October 9, 2012
RE: Planning Commission Recruitment - Update

ISSUE:

- Planning Commission Recruitment

BACKGROUND

There are several Planning Commissioner terms expiring in October, 2012, as follows:

- Commissioner Donna Bernardy
- Commissioner Jason Thiesfeld
- Commissioner Karen Leach
- Alternate Patricia Phelan
- Alternate Vacant Position

On September 18, 2012, the Planning Commission reviewed 4 applications and recommended that the Mayor reappoint Commissioners Jason Thiesfeld and Karen Leach as regular members and appoint current Alternate Member Patricia Phelan as a regular member. In addition, the Planning Commission recommended appointing Kenneth L, Weaver, Ph.D. as an alternate member.

The October 9th meeting of the City Council was cancelled. As a result, the Council has not yet acted on the appointment recommendations of the Planning Commission. (Note: Planning Commission members with expiring terms in October are requested to serve in their regular positions at the October meeting, until the Council can take action at their October 23rd meeting).

After the September 18, 2012 Planning Commission meeting, the City Clerk received an additional application for the Planning Commission (see Attachment 1). Due to the timing of submittal, this application was not reviewed by the Planning Commission. The application has been provided

The table below shows whether or not Planning Commission applicants and current members reside inside or outside Junction City, City Limits or UGB. All applicants reside in the 97448 zip code.

2012 Planning Commission Applicants

First Name	Last Name	City Limits	UGB
Karen	Leach	Yes	Yes
Patricia	Phelan	Yes	Yes
Jason	Thiesfeld	Yes	Yes
Kenneth	Weaver	Yes	Yes
James	Hukill ¹	Yes	Yes

Current Planning Commission & Alternate (not including vacant positions)

First Name	Last Name	City Limits	UGB	97448 Zip Code
Brad	Lemhouse	Yes	Yes	Yes
Jenna	Wheeler	Yes	Yes	Yes
Sandi	Dunn	No	No	Yes
Jeff	Haag	No	No	Yes

PC Member Makeup

- At least three (3) in City Limits
- Two (2) anywhere inside the UGB (that includes City Limits)
- Two (2) anywhere inside the 97448 Zip Code

ACTION REQUESTED

Provide recommendation on Planning Commission appointments, given the latest application submittal

ATTACHMENTS

1. Planning Commission application

¹ Application submitted after Planning Commission meeting and, as a result, has not been reviewed by the Planning Commission



Junction City Planning Commission Application

Planning Commission Responsibilities: The Planning Commission is charged with Junction City's land use planning process. The Commission reviews and makes decisions on specific land use applications such as subdivisions, conditional use permits, and variances. It also recommends amendments to the Comprehensive Plan and land use ordinances to maintain their effectiveness. (See reverse for more information.)

Time Commitment: Appointments will be for a four-year term, or in the case of a mid-term vacancy, for the remainder of that term. The Planning Commission meets regularly on the third Tuesday of the month at 6:30 p.m. in the Council Chambers. Special meetings are scheduled as needed.

Qualifications: Applications will be considered from people who reside inside the area defined by the 97448 zip code.

Application Procedures: To apply for the Planning Commission, complete the information below and submit to City Hall in Junction City. Questions? Call Tere Andrews at 541-998-2153 or e-mail tandrews@ci.junction-city.or.us.

Name: JAMES N. HUBBILL

Mailing Address: 1382 CLACMONT DR.

City, State, Zip: JUNCTION CITY, OR 97448

Daytime Phone: 541-234-2144 Evening Phone: SAME

E-mail Address: jhubbill@hotmail.com

If your street address is different than your mailing address, please list your street address so we know where you reside.

Street Address: _____

Occupation (current or former if retired): Sales/Marketing Mgr. Retired

James N. Hubbill
Signature

9/24/12
Date

Please attach a separate letter briefly describing your primary interests in being on the Planning Commission and any experience you think would be helpful in this position.

For Office Use Only

Date Received: _____

Appointed: _____

9/24/12

Mayor, Junction City

P/O Box 250

Junction City, OR 97448

Re: Junction City Planning Commission Application

Mr. Mayor:

The interest that I have in serving on the Planning Commission is as a new resident. The city seems on the verge of growing, mostly due what the prison brings to this area. The economy seems to be ready for growth as well. Growth is my interest. I would like to see my town grow in a positive manner with input from those that will live with the consequences of decisions made on this committee and city council.

James N. Hukill

1382 Cloudmont DR.

Junction City, OR 97448