



**MEMORANDUM**

TO: Planning Commission  
FROM: Stacy Clauson, Lane Council of Governments  
DATE: March 12, 2013  
RE: Planning Commission Recruitment

---

**ISSUE:**

- Planning Commission Recruitment

**BACKGROUND**

There is currently one vacant alternate position on the Planning Commission. The City has received one application for this position (see Attachment 1).

The table below shows whether or not the Planning Commission applicant and current members reside inside or outside Junction City, City Limits or UGB. All applicants reside in the 97448 zip code.

**2013 Planning Commission Applicants**

		City	
First Name	Last Name	Limits	UGB
Jack	Sumner	Yes	Yes

**Current Planning Commission & Alternate**

		City	
First Name	Last Name	Limits	UGB
Brad	Lemhouse	Yes	Yes
Jenna	Wheeler	Yes	Yes
Sandi	Dunn	No	No
Jeff	Haag	No	No
Patricia	Phelan	Yes	Yes
Jason	Thiesfeld	Yes	Yes
Kenneth	Weaver	Yes	Yes
James	Hukill	Yes	Yes

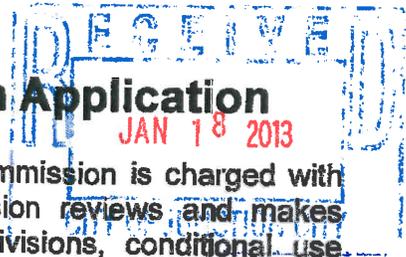
- At least three (3) in City Limits
- Two (2) anywhere inside the UGB (that includes City Limits)
- Two (2) anywhere inside the 97448 Zip Code

**ACTION REQUESTED**

Provide recommendation on Planning Commission appointment

**ATTACHMENTS**

1. Planning Commission application



# Junction City Planning Commission Application

**Planning Commission Responsibilities:** The Planning Commission is charged with Junction City's land use planning process. The Commission reviews and makes decisions on specific land use applications such as subdivisions, conditional use permits, and variances. It also recommends amendments to the Comprehensive Plan and land use ordinances to maintain their effectiveness. (See reverse for more information.)

**Time Commitment:** Appointments will be for a four-year term, or in the case of a mid-term vacancy, for the remainder of that term. The Planning Commission meets regularly on the third Tuesday of the month at 6:30 p.m. in the Council Chambers. Special meetings are scheduled as needed.

**Qualifications:** Applications will be considered from people who reside inside the area defined by the 97448 zip code.

**Application Procedures:** To apply for the Planning Commission, complete the information below and submit to City Hall in Junction City. Questions? Call Tere Andrews at 541-998-2153 or e-mail [tandrews@ci.junction-city.or.us](mailto:tandrews@ci.junction-city.or.us).

Name: TERRI SUMNER

Mailing Address: 1061 Quince Drive

City, State, Zip: JUNCTION CITY, OR 97448

Daytime Phone: 541-998-8702 Evening Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

If your street address is different than your mailing address, please list your street address so we know where you reside.

Street Address: \_\_\_\_\_

Occupation (current) or former if retired: U.S. Army (Ret)

Signature \_\_\_\_\_

1/15/2013  
Date

Please attach a separate letter briefly describing your primary interests in being on the Planning Commission and any experience you think would be helpful in this position.

For Office Use Only

Date Received: \_\_\_\_\_

Appointed: \_\_\_\_\_