



MEMORANDUM

TO: Planning Commission
FROM: Stacy Clauson, Lane Council of Governments
DATE: July 22, 2013, 2013
RE: Planning Commission Recruitment

ISSUE:

- Planning Commission Recruitment

BACKGROUND

There is currently one vacant alternate position on the Planning Commission. The City has not received any applications for this position. The deadline has been extended to, 'Open Until Filled'.

The table below lists current Planning Commission members and where they reside; inside or outside City Limits or the Urban Growth Boundary. All applicants reside in the 97448 zip code.

Current Planning Commission & Alternate

First Name	Last Name	City	
		Limits	UGB
Brad	Lemhouse	Yes	Yes
Sandi	Dunn	No	No
Jeff	Haag	No	No
Patricia	Phelan	Yes	Yes
Jason	Thiesfeld	Yes	Yes
Kenneth	Weaver	Yes	Yes
James	Hukill	Yes	Yes
Jack	Sumner (alt.)	Yes	Yes

- At least three (3) in City Limits
- Two (2) anywhere inside the UGB (that includes City Limits)
- Two (2) anywhere inside the 97448 Zip Code

ACTION REQUESTED

Provide recommendation on Planning Commission appointment

ATTACHMENTS

1. Planning Commission vacancy announcement



CITY OF JUNCTION CITY

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NOTICE OF JUNCTION CITY PLANNING COMMISSION VACANCY

NOTICE is hereby given that the City of Junction City is accepting applications for one Planning Commission Alternate position. Service term is through October 2016.

The Planning Commission is made up of seven regular members and two alternates. All nine positions are citizen volunteers, appointed by the Mayor and Council. The Planning Commission meets monthly on the third Tuesday at 6:30 p.m. You must live in the 97448 zip code to apply.

The Planning Commission is charged with making recommendations to the Council on updates to the Junction City Comprehensive Plan, functional plans, and refinement plans for the City, which are adopted by the Council as the official guides to public and private uses of land. The Commission prepares and makes recommendations to the Council on City legislation that will implement the purposes of the Comp Plan and keep zoning, subdivision, and sign code ordinances current. The Commission may also hold hearings on minor partitions, major partitions, and subdivisions.

Applications may be obtained at City Hall, 680 Greenwood Street, Junction City, from 8 a.m. to 5 p.m. or downloaded from the City's website at www.junctioncityoregon.gov. Please submit applications to City Recorder Kitty Vodrup at the above address. The position is open until filled. Contact: 541-998-2153 or at kvodrup@ci.junction-city.or.us.