

**MEMORANDUM**

**TO: Planning Commission**  
**FROM: Planning Department**  
**RE: October Planning Activities**

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**Land Use Application and Planning Project Status**

- Staff has met with Grain Millers Inc. representatives, Lane County Public Works staff, and ODOT representatives to resolve outstanding issues regarding access to the Grain Millers Development site. The group was able to find potentially workable solutions to ensure that the proposed industrial facility moves forward. The newly submitted mitigation measures have been submitted to Lane County and are currently under review. Staff anticipates issuing a final Development Review Decision by November 9, 2015.
- A Minor Partition Application has been submitted for a parcel on Quince Drive. The proposed new parcel will take access from Oak Drive to the east of the subject site. The application will come before the Planning Commission at the standing November meeting.

**City Council Update**

- The Mayor has appointed Patricia Phelan to serve as a Planning Commission Alternate Member. The Planning Commission currently has no other vacancies to fill.

**Future Action Items**

- Potential Code Text Amendment to allow for Public Schools in the Multifamily Residential Zone (R-3). Staff expects to present at a Public Hearing scheduled for the standing November Planning Commission meeting.
- Preliminary Minor Partition application to be reviewed at the standing November Planning Commission meeting.

**TSP Update**

- City Council has awarded the Personal Services Contract to Sandow Engineering in regard to the TSP completion. Sandow Engineering is scheduled to complete the requested scope of work by February 31, 2016.

**Planning Commission**

- Nothing at this time.

**Building Activities:**

- The building reports for July, August, and September 2015 will be included as an attachment to the November Planning Report.