

The City Council for the City of Junction City, met for a regular session and work session at 6:30 p.m. on Tuesday, January 22, 2019, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, Mark Crenshaw; Councilors Sandie Thomas, Robert Stott, Andrea Ceniga, Dale Rowe, and Bill DiMarco; Excused Absence: Councilor John Gambee; City Administrator, Jason Knope; City Attorney, Carrie Connelly; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

## REGULAR SESSION

### 1. Call to Order and Pledge of Allegiance

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

### 2. Changes to the Agenda.

None.

### 3. Public Hearing Street Sweeper Supplemental Budget

#### A. Public Hearing

Mayor Crenshaw opened the public hearing.

#### Staff Report

Director Crocker stated that this supplemental budget was for a street sweeper purchase, which had been approved by the Council on January 8, 2019; budget law required that a supplemental budget and public hearing be held. Council had directed staff to use the insurance proceeds of \$44,900 and for the remaining amount of \$46,100 to come from additional property taxes received by the City.

The supplemental budget resolution included increasing the revenue in the Streets Capital Project Fund by \$44,900 and adding an additional capital outlay appropriation in that fund of \$91,000. The resolution also included recognizing the additional property tax revenue of \$46,100 in the General Fund Non-Departmental and transferring that to the Streets Capital Project Fund.

The hearing was published in the newspaper on January 15, 2019 and posted on the City's website.

#### Public Testimony

None.

#### Questions or Comments from Council

None.

Mayor Crenshaw closed the public hearing.

B. Resolution No. 1 – A Resolution Adopting a Supplemental Budget for the Fiscal Year Commencing July 1, 2018 and Ending June 30, 2019 and Making Appropriations within the General Fund and Streets Capital Projects Fund.

**MOTION:** Councilor Rowe made a motion to approve Resolution No. 1. The motion was seconded by Councilor Stott and passed by unanimous vote of the Council.

### 4. Other Business

None.

### 5. Adjournment. Regular Session was adjourned at 6:35 p.m.

## WORK SESSION

### 1. Call to Order

Mayor Crenshaw called the Work Session to order at 6:35 p.m.

**2. Council Orientation Session One**

A Power Point document was distributed. Attorney Connelly presented a Council orientation training, which included: Authority of the Council and City Authority Generally, City Authority Compared to Other Governments' Authority, Authority of Individual Councilors, Individual Councilor Liability Issues (and Protections from Liability), Authority of City Administrator/Working with the Manager, Working with Staff, Working with the City Attorney, Summary of Scope of Ethics Law/Commission, General Rule: No Use of Office for Personal Gain, Exceptions to General Rule, and Conflicts of Interest.

After the training was completed, Attorney Connelly left the meeting.

**3. Water, Sewer, and Sanitation Rate Study Review**

Director Kaping presented the Water, Sewer, and Sanitation Rate Study draft for Council review and direction on next steps.

Councilor Rowe referred to a few minor changes in the draft. The Council consensus was to have Councilor Rowe meet with Director Kaping to incorporate the changes. Director Kaping would then pass those changes on to Ms. Vita Quinn at SCS Engineering, so she could update the document.

It was noted that the next steps after the draft was finalized would be to hold two meetings for the public to review and comment and then a meeting for the Council to approve the final version.

Staff asked when the Council would like to hold the public meetings. Mayor Crenshaw stated that he thought it would be good to hold them on regular Council meetings dates and he would work with Administrator Knope to put these on future Council agendas.

Staff asked for Council direction on how they would like to get the message out to the public on the rate study and public meetings. The Council consensus was to have staff bring back draft notices for Council review at the February 12, 2019 Council meeting.

**4. Adjournment.** The Work Session was adjourned at 8:19 p.m.

ATTEST:

APPROVED:

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Kitty Vodrup, City Recorder

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Mark Crenshaw, Mayor