

The Public Safety Committee for the City of Junction City met in regular session at 6:30 p.m. on Tuesday, February 20th, 2018, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: City Councilors, Rob Stott (Chair), Kara McDaniel, and Jack Sumner; Chief Bob Morris and Sergeant Eric Markell

1. CALL TO ORDER

Chair Stott called the meeting to order at 6:32 p.m.

2. APPROVAL OF MINUTES

Minutes for the 12/19/17 Public Safety Committee were approved.

3. COMMUNICATIONS OFFICER I JOB DESCRIPTION

Chief Morris discussed the need for retooling the current job descriptions to match the pay scale adjustment that was made.

Police Officer I and Communications Officer I are a trainee position. Police Officer II and Communications Officer II are for seasoned officers. There had not been any job descriptions written for Officer I and Officer II and so the descriptions were split and there were no additional positions added.

The committee chose not to discuss each job description as individual items.

The job descriptions will move forward to the Council for approval.

Councilor McDaniel made a motion to approve the position descriptions as presented and forward them to full council for approval on all positions.

4. COMMUNICATIONS OFFICER II JOB DESCRIPTION

See item #3 for discussion.

5. POLICE OFFICER I – TRAINEE JOB DESCRIPTION

See item #3 for discussion.

6. POLICE OFFICER II JOB DESCRIPTION

See item #3 for discussion.

7. POLICE DEPARTMENT 18/19 PROPOSED BUDGET

For the proposed budget for next year the police department was divided into three divisions; dispatch, patrol, and the jail. The overall budget did not change but with the different divisions the department will be able to better track the costs and revenue for each division. Councilor Sumner had questions about the budget numbers and stated the questions would be discussed in the Budget Committee.

8. AGENDA FORCASTER

Chief Morris stated the Committee will need to have a future discussion to talk about an incentive plan in order to retain police and communications officers.

9. ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

Prepared by Sgt. Eric Markell