

The City Council for the City of Junction City, met at 6:30 p.m. on Tuesday, March 22, 2017, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT:** Mayor, Mark Crenshaw; Councilors Karen Leach, Rob Stott, John P. Gambee, Steven Hitchcock, and Bill DiMarco; Excused Absence: Councilor Jim Leach; City Attorney Carrie Connelly; City Administrator, Jason Knope; Police Chief, Bob Morris; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

**1. Call to Order and Pledge of Allegiance**

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the pledge of Allegiance.

**2. Changes to the Agenda**

None.

**3. Police Vehicles Discussion**

Chief Morris stated that he had been working on identifying problems and alleviating negative effects at the Police Department and one of the first things he noticed was the deficiency in the vehicle fleet. The Capital Expenditure Plan (CEP) included purchasing one vehicle a year starting in 2018, but that was based on having a solid fleet, which the department did not have.

Chief Morris continued that he was able to locate six 2014 Dodge Chargers from a dealer in Anaheim, California, for \$22,000 each. The vehicles would come with warranties and there was funding available in the Police budget. It was noted that there could be extra costs, such as delivery fees or California taxes. Chief Morris had also been working with an equipment vendor, who would be supplying all the necessary equipment, free of charge (\$20,000 to \$25,000). The Public Safety Committee reviewed and recommended that the Council approve.

Attorney Connelly noted that this was within the \$150,000 threshold for Intermediate procurements that would only need a three quote process, which Chief Morris had obtained.

**MOTION:** Councilor Stott made a motion to approve the purchase of six 2014 Dodge Chargers, per the attached quote from McPeck Dodge of Anaheim, in the amount of \$132,582 and authorize the Chief of Police to sign the necessary documents. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Councilors present: K. Leach, Stott, Gambee, and DiMarco.

**4. Dispatch Discussion**

**a. Stencil Replacement**

Chief Morris reviewed that Stencil was the recording equipment that was used to record all inbound phone lines and all radio channels. This was an analog system that was antiquated and at the end of its life. The new system would be IP (Internet Protocol) based, upgradeable, and expandable. The anticipated life was 5 to 7 years. The Public Safety Committee reviewed and recommended approval of this purchase.

(Councilor Hitchcock arrived at the meeting at 6:48 p.m.)

**MOTION:** Councilor K. Leach made a motion to approve the purchase of the dispatch recording system from Wes-Tek Marketing in the amount of \$15,150 and authorize the Chief of Police to sign the necessary documents. The motion was seconded by Councilor Stott and passed by unanimous vote of the Council.

**b. Dispatch Console Replacement**

Chief Morris reviewed that the current dispatch console was due for replacement. It was an analog system that was antiquated and at the end of its life. The new system would allow remote access, which would be beneficial if the current Police facility needed to be evacuated. The City participated in a Cooperative Procurement, where the bids had already been obtained through ORPIN (Oregon Procurement Information Network). The Public Safety Committee reviewed and recommended approval of the purchase.

**MOTION:** Councilor K. Leach made a motion to approve the purchase of the replacement dispatch consoles per the attached quote (in the Council packet) from Zetron in the amount

of \$64,057.32 and authorize the Chief of Police to sign the necessary documents. The motion was seconded by Councilor Stott and passed by unanimous vote of the Council.

**c. Primary PSAP Equipment Upgrades**

Chief Morris stated that currently the Junction City Police Department (JCPD) was a secondary PSAP (Public Safety Answering Point) and they wanted to become a primary PSAP or 911 Call Center. Currently, all 911 calls made by a Junction City resident first go to Eugene and then are rerouted back to the Junction City Police Department. This takes additional time, is not efficient, and does not serve the citizens well. There were currently three primary 911 Call Centers in Lane County – Central Lane 911, Cottage Grove, and Florence; Junction City would become the 4<sup>th</sup>.

Chief Morris continued that new phone system equipment would need to be installed, and per state statute, Oregon Emergency Management would pay for all of the phone answering equipment out of the 911 Tax Pool, and JCPD would just need to enter into a contract with the equipment provider. In addition to new phone equipment, which the department has needed for years, JCPD would also receive ANI (Automated Number Identification) and ALI (Automated Location Identification), as part of the 911 system. This would be IP based, which could be accessed remotely, in the event the JCPD needed to be evacuated. This purchase would be considered a sole source procurement, as Century Link was the only vendor that provided the 911 trunk system and equipment.

**MOTION:** Councilor Stott made a motion to direct staff to begin the sole source process to purchase the necessary equipment to upgrade the dispatch center to a primary 911 Call Center. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

**d. New Dispatch Contract Discussion**

Attorney Connelly recused herself.

Administrator Knope stated that the City had been approached by some other agencies to provide dispatching services, and the City Attorney’s firm represented some of these agencies. It was noted that the City could waive the conflict or hire an outside attorney to review the contracts.

The Council consensus was to waive the attorney conflict and move forward and have the Mayor sign the waiver, as prepared by Attorney Connelly.

**5. Adjournment**

As there was no further business, the meeting was adjourned at 7:31 p.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kitty Vodrup, City Recorder

\_\_\_\_\_  
Mark Crenshaw, Mayor