

The City Council for the City of Junction City, met for a work session at 6:30 p.m. on Tuesday, April 26, 2016, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Michael Cahill; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Steven Hitchcock, and Herb Christensen; City Administrator, Jason Knope; Public Works Director, Gary Kaping; and City Recorder, Kitty Vodrup.

1. Call to Order and Pledge of Allegiance

Mayor Cahill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Business License Request

Director Kaping reviewed that an Itinerant Business License application had been received to paint house numbers on curbs. The application had been reviewed by the Sanitation, Recycling, and Water Committee on April 4th, and the Committee recommended taking the discussion to a Council Work Session.

The City Code does not allow people to paint on curbs, unless permitted by Council. It was noted that the Council had given approval in the past for school groups, such as the cheerleaders, to do this as a fundraiser.

Mayor Cahill noted that when he worked in law enforcement, it was useful to have the house numbers painted on the curb, in case they were not on the house. He thought it would be beneficial to have Public Works establish some standards for the schools to use.

Concerns were expressed about inconsistency in the curb numbers with different businesses doing this throughout town.

In response to a question on costs, Recorder Vodrup stated that an Itinerant License to go door to door cost \$50 a month and a Temporary Business License, like those used by Christmas Tree stands, was \$45 a month. Licenses were good for 30 days.

It was noted that many people solicited door to door throughout town, without first obtaining a license through the City. Also noted was that the 1939 business license terminology of a "hawker" was still in the City code and there was a separate section on Taxi Cabs.

Council members expressed support for allowing the school to paint curbs for fundraising.

A Council member asked why the City did not require businesses in Junction City to have business licenses, when the City requires license for door to door and temporary.

The Council consensus was to deny the business license application.

3. Update on Recycling Element

Director Kaping shared that Senate Bill 263 imposed the requirement for the City to add one more recycling element. The Sanitation, Recycling, and Water Committee reviewed and recommended bringing to a Council Work Session. The options were:

1. Add a Recycling Depot. This could have certain hours of operation and be locked when closed.
2. Implement a Commercial Recycling Program. This would require adopting an ordinance to require that Commercial Businesses recycle. Most of the Commercial businesses in town already recycle. This is the least expensive option.
3. Partner with Lane County on a Waste Prevention and Reuse Program. This would require an IGA with Lane County and include some costs, which are currently unknown.

Director Kaping noted that the City had to pay to dispose of recycling and the only items that brought in money were metal, cardboard, and office paper. This is where a recycling depot could be beneficial and people outside the City limits could drop off items as well.

The Council consensus was to implement the Commercial Recycling Program.

4. Stop Signs

Director Kaping stated that the City had received a stop sign request that went before the Sewer and Street Committee, and lengthy discussions occurred on the methodology behind where stop signs were placed. Staff contacted Sandow Engineering to do a Stop Sign study for the City, to list where the stop signs should be. Staff and the Committee reviewed and liked the study, but wanted to make a few changes to it. The Committee asked that the full Council review and provide their input.

Director Kaping shared that after the plan was approved, the City could evaluate whether a stop sign request fit into the Stop Sign plan. Three accidents in three years would be the criteria for staff to look at whether or not a stop sign should be added in an area.

Director Kaping noted that the plan opened up Juniper Street all the way through. The Committee had discussed putting a stop sign at 17th on Juniper, so traffic going northbound would have to stop. There was a blind corner there because of a tall fence and this would also slow down traffic for the new kindergarten in the area.

The Council consensus was to add a stop sign at 17th.

Mayor Cahill noted that there could be some complaints about Juniper Street being opened, but law enforcement could play an active role in patrolling and providing education.

Director Kaping noted that he would not be able to implement the whole plan this year, but would be able to take stop signs down, move them to other locations and gradually add new signs as funds became available.

Mayor Cahill thanked the Sewer and Street Committee for their work on this.

Councilor DiMarco noted that he had been contacted by a family that lives at 10th and Nyssa, and they requested enhancing the crosswalk there through better striping, signs, stop sign or other, as this was heavily used by children in the area.

It was noted that crosswalks were put in that area for the Safe Routes to School. In response to a question on the flashing pedestrian crosswalks, Director Kaping stated that he would like to put those in, but they were very expensive. Also noted was the colored crosswalks were twice as expensive as the white ones.

To address the families concern at 10th and Nyssa, Director Kaping stated that he could take to the next Committee meeting, where they could look at whether a stop sign was warranted there or if there were other enhancements they could do in that area.

Director Kaping added that he would make the changes to the Stop Sign plan and take to the Committee for review. After Committee was satisfied with the plan, he would have Sandow make the revisions and bring back to Council for review.

5. 2015 Administrative Task List Review

Administrator Knope reviewed that the Request for Proposals for the Attorney and Auditor had been advertised and would close next week. He was about 97% done with the first draft of the Personnel Manual updates and there would be some policy questions coming back before the Council. Staff was close to completing the IT Manual and it would go before the Finance and Judiciary Committee. Also noted was that #12 Citywide Records Retention and #14 Resources for Council had been completed.

6. Other Business

Councilor Nelson noted that Mr. Steve Balderston had passed away last month and was the one who had initiated the conversation on Stop Signs, as well as highlighted drainage issues at the end of 15th Street. Councilor Nelson expressed condolences to his family and appreciation for all they had done for the City.

Councilor DiMarco shared that over the last couple of years there had been flower pots in the downtown area. Plantings were usually done in May, and he thought it would be best not to leave the pots empty, considering the recent tree removal and sidewalk work that had been done downtown. He asked if the Council would be in favor of having Public Works

move a few of the pots, and he and Councilor K. Leach contact businesses on possibly paying for the flowers and doing the watering.

The Council consensus was in favor of this.

7. Adjournment

As there was no further business, the meeting was adjourned at 7:38 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Michael J. Cahill, Mayor