

The Public Works Committee of the City Council for the City of Junction City met on Monday, June 4th, 2018, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Public Works Director Gary Kaping, Councilors Dale Rowe, Bill DiMarco and John Gambia.

ABSENT WERE: None.

I. CALL TO ORDER

Chairman Dale Rowe called the meeting to order at 6:30pm.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – May 7, 2018

The consensus of the Committee was to approve the minutes as written.

IV. ELECTRICAL AND PLUMBING JOB DESCRIPTION

Director Kaping stated that before the Committee is a request to approve the job descriptions for the Electrical and Plumbing Inspectors. When the Building Official was hired, the City knew that he would not be able to get his A Level Electrical License for Commercial or his A Level Plumbing License for Commercial. The City needs job descriptions on file to hire inhouse, or contract out these Inspectors. Discussion followed.

ACTION: The consensus of the Committee was to forward the job descriptions to the Council with the recommendation to approve.

V. WATER, SEWER, AND SANITATION RATE STUDY

Director Kaping informed the Committee that before them tonight are the proposals that the City received back for the Rate Study. The Committee's first choice is SCS Engineering. They felt as if the City would get the best cost analysis from SCS. Discussion followed.

FCF was the Committee's back up choice. Discussion followed.

ACTION: The consensus of the Committee was to forward the Rate Study Proposals to Council with the recommendation to award it to SCS Engineering.

VI. AGENDA FORECASTER REVIEW

Director Kaping noted that the only updates to the Agenda Forecaster Review were the additions of tonight's two business items.

VII. OTHER BUSINESS

Councilor Bill DiMarco noted that there is still no feedback regarding the flower pots downtown. Once he has feedback, he will notify Director Kaping which ones need moved.

Councilor DiMarco stated that the Historical Society met with Public Works to discuss recreating the WWII Memorial Wall that use to be located at Founder's Park. Ideas were discussed and he will keep the Committee informed on any updated with the project.

Director Kaping informed the Committee that he would like to use ODOT exchange money to do two projects to make routes to school safer. The first is at Oaklea Middle School and would involve installing crosswalks, ADA ramps, and two sets of Rectangular Rapid Flashing Beacons (RRFBs). The cost for the project is estimated at \$35,000. The second project would for the High School. It would include an RRFB at 10th and Nyssa, as well as crosswalk repair and ADA work. It would also include the installation of a RRFB at 6th and Nyssa, with crosswalk repair and ADA work. The cost for the project would be \$20,000-\$25,000. Discussion followed.

ACTION: The consensus of the Committee was to direct Director Kaping to apply for the ODOT Funds Exchange for the two requested projects.

VIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician