

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, July 10, 2012, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Jack Sumner, Bill DiMarco, Jim Leach, Randy Nelson, and Laurel Crenshaw; (Excused Absence: Councilor Herb Christensen); City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Public Works Director, Jason Knope; Finance Director, Mike Crocker; Community Services Director, Melissa Bowers; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA

MOTION: Councilor Nelson made a motion to approve the bill from the month of June. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

MOTION: Councilor DiMarco made a motion to approve the June 12th and June 26th, 2012 Council minutes. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Mr. Parrish Van Wert, Oregon Department of Corrections and Oregon Health Authority, 428 Ivy Street, Junction City, distributed a flyer for a July 31st meeting with Hoffman Construction to educate local businesses about opportunities to provide services for the Oregon State Hospital Project. Mr. Van Wert added that their staff met today with Lane County staff on the Milliron Highway project. Construction should begin within the next two weeks.

(Councilor Crenshaw arrived at the meeting and was welcomed by the Council, staff, and citizens).

V. PUBLIC HEARING – NAMING OF TWO PARKS

Mayor Brunscheon stated that the public hearing would be postponed and held at the next Council meeting.

VI. SCANDIA RUN REQUEST

MOTION: Councilor Sumner made a motion to approve the Street Closure and Conditions for the 38th Annual Scandia Run on August 11, 2012. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

VII. WATER TREATMENT PILOT PROGRAM

Director Knope reviewed that staff had been working with the Water, Sewer, and Street Committee on the Water Treatment Pilot Program, and funds had been allocated for the program in the current budget. The program includes running two different types of treatment technologies side by side for one month to gather raw data and to assist the Treatment Stakeholder Committee in its process for determining how the City should move forward on water treatment.

MOTION: Councilor DiMarco made a motion to authorize the Public Works Director to spend up to \$40,000, under the watchful eye of Councilor Crenshaw, for the Water

Treatment Pilot Program and sign the necessary documents. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

VIII. WATER MANAGEMENT AND CONSERVATION PLAN/EMERGENCY RESPONSE PLAN/VULNERABILITY ASSESSMENT

Director Knope reviewed that the City's Water Management and Conservation Plan, Water and Sewer Emergency Response and Vulnerability Plans needed to be updated. Water, Sewer, and Street Committee had reviewed and recommended approval. Funds have been allocated in the current budget, and it is intended that these documents will be updated by the end of the calendar year.

MOTION: Councilor Sumner made a motion to authorize the Water ERP/VA, Sewer ERP/VA, and the Water Management and Conservation Plan in the amount not to exceed \$40,500 to HBH Engineering and authorize the City Administrator to sign the necessary documents, after review by the City Attorney. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

IX. BID PACKAGE 5C – PAY REQUEST #16

MOTION: Councilor Nelson made a motion to approve Pay Request #16 to the Automation Group in the amount of \$76,968.95. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

X. PLAYGROUND EQUIPMENT PURCHASE AT RAINTREE MEADOWS

Director Bowers reviewed that Raintree Meadows residents selected the playground equipment and funds had been allocated in the current budget. The Parks and Community Services Committees have recommended approval.

Councilor Nelson thanked Director Bowers for her excellent work and for the resident participation on this project. Council members expressed agreement.

MOTION: Councilor DiMarco made a motion to approve the play equipment acquisition for the neighborhood park in the Raintree Subdivision in the amount of \$23,442.96 and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

XI. STAFF REPORTS

Director Bowers stated that a request was received from Mr. Jim Rauschert to obtain 12 permitted parking spaces along Holly Street and a loading zone at the Dollar Tree during the upcoming Scandinavian Festival. These were the same parking considerations as last year, and Public Works has the authority to issue parking permits. She asked if the Council had any concerns.

After a brief discussion, the Council consensus was to issue the parking spaces and loading zone with the same considerations as last year.

Director Bowers continued that the Pool would be hosting a Community Pool Party on July 21st, with \$1.00 admission. Games and activities are planned and last year's attendance included 210 participants.

Director Crocker reported that the Finance Committee would meet on July 16th at 5:30 p.m.

Director Knope reported that Public Works held a City auction a few weekends ago and was able to sell all equipment with sale proceeds of over \$30,000. The Utility crew will soon be finishing up on Skatepark work and continuing with the downtown waterline replacement project.

Chief Chase commended Officer Nicol and reserve officers on solving and reducing burglaries in town. The jail continues to be at full capacity, and he will be meeting with Judge Loomis this week to talk about jail housing guidelines.

Attorney Connelly reported that she would be meeting with Administrator Watson, Director Knope, and Director Crocker in the next few weeks to discuss public contracting rules.

Administrator Watson stated that the Council was invited to Union Pacific Railroad's historic Heritage Fleet safety train ride on July 30th. The Department of Environmental Quality would be attending the next Treatment Stakeholder meeting. The Urban Growth Boundary process was moving forward and after Attorney Connelly's review, the public hearings will be noticed for August 16th.

XII. COUNCILOR COMMENTS/QUESTIONS

Councilor Nelson noted that the prison and Skatepark information on the City website needed to be updated.

Councilor Crenshaw stated that it was good to back and she would try to attend Council and Committee meetings as often as she could.

XIII. MAYOR'S COMMENTS

Mayor Brunscheon stated that he was glad to hear that the City auction went well. He noted that there were only a few agenda items for the July 24th Council meeting, and he asked the Council if they would be okay with cancelling that meeting. After discussion, the Council consensus was in favor of cancelling, if no important items come up.

Mayor Brunscheon asked the Council for their thoughts on the way the City processes special event requests. It was noted that the current process is that requests go through Director Bowers and to the Community Development Committee for review and then to the Council for final approval. The Community Development Committee is currently working on developing a Special Event application and formalized written process, which will come before the Council for review.

XIV. OTHER CITY COUNCIL BUSINESS

Mr. Parrish VanWert noted that he had been asked by Administrator Watson to draft a template to replace the prison information on the City's website, and the draft was currently under review and would be soon be available.

Mayor Brunscheon thanked Directors Knope and Bowers on the good work on their reports.

XV. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:11 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor