

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, September 10, 2013, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, and Steven Hitchcock. (Excused Absence: Herb Christensen); City Attorney, Carrie Connelly; City Administrator, Melissa Bowers; Police Chief, Mark Chase; Public Works Director, Jason Knope; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA

MOTION: Councilor Nelson made a motion to approve the bills for August. The motion was seconded by Councilor J. Leach and passed by unanimous vote of the Council.

MOTION: Councilor Hitchcock made a motion to approve the minutes from August 13 and 27, 2013. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Mr. Bryan Bradburn, 870 E. 3rd, Junction City, reviewed an incident where three police officers inspected his home for potential code violations. He asked the Council if it was their intent that the City's policy be that officers spend their time and resources inspecting people's properties or if the Council thought it would be a better policy that officers only respond to complaints of ordinance violations or enforce ordinances that present immediate threats to public safety.

Council discussion followed and it was noted that complaints have generally been complaint driven, but more discussion and policy direction was needed on this topic. The Council consensus was to have staff bring the April 9th overview of Code Enforcement back to the Council for review.

V. STATE MENTAL HOSPITAL UPDATE – JODIE JONES, PROJECT ADMINISTRATOR

Ms. Jones reviewed that 850 attended the job fair on August 15th. 128 positions will be filled in the first round of hiring. Another job fair will be held early next year for the second round. Dreas Way was dedicated on August 22nd, and a community forum is tentatively scheduled for October 17th.

VI. COBURG CONTRACT

Administrator Bowers reviewed that the City received a counter proposal (Attachment B) from the City of Coburg to change the dispatch term from three years to one year.

MOTION: Councilor Nelson made a motion to approve the agreement with the changes as presented in Attachment B and direct the City Administrator to prepare and sign the necessary documents. The motion was seconded by Councilor Hitchcock and passed by a vote of 3 to 2, with Councilors DiMarco, Nelson, and Hitchcock voting in favor and Councilors K. Leach and J. Leach voting against.

VII. POLICE DEPARTMENT VEHICLE REPLACEMENT

Chief Chase stated that the Police Department desired to purchase two 2010 Dodge Chargers that would replace a Crown Victoria and Ford Escape.

MOTION: Councilor J. Leach made a motion to approve the purchase request for the purchase of two Chargers from Wireworks LLC in the amount of \$17,000 and for the City Administrator, pending satisfactory staff inspection of the vehicles, to sign the necessary agreements. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

VIII. FACILITIES TASK FORCE UPDATE

Administrator Bowers reviewed that the Facilities Task Force had requested that the City solicit Request for Proposals (RFP) from firms on developing conceptual designs for a Civic Center (Police Department and City Hall in the downtown area) and a Community Services Facility (Library, Community Center, Senior Center, and Pool in Laurel property area). The request is solely for permission to solicit the RFPs and not to fund or award any of them.

The Council consensus was to proceed with the RFP.

IX. COUNTRY COACH CORPORATION LOAN ADDENDUM

Attorney Connelly reviewed that the Council was presented with a request at the August 13th meeting from Country Coach for a supplemental business loan of \$150,000. She reviewed the details of the proposed loan documents.

After discussion, it was the Council consensus for staff to review the proposed loan documents with the applicant and bring back to Council. It was noted that it would be up to the Council to waive any of the Revolving Loan Fund criteria.

X. COGENT FINGERPRINTING SYSTEM

Chief Chase reviewed the request to purchase a biometric fingerprinting system to replace the ink and cardboard system that the department currently uses.

MOTION: Council J. Leach made a motion to approve the request for the Junction City Police Department to purchase the Cogent Fingerprint System in the amount of \$18,992 and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

XI. K-9 RETIREMENT

Chief Chase stated that the Police Department would be retiring K-9 "Ike" over the next few months, due to hip deterioration. Ike was donated to the City in 2010 and was involved in many city and other local jurisdiction cases. The department does not plan to replace Ike in the immediate future.

XII. LANE COUNTY ACTION PURCHASE REQUEST

Director Knope reviewed that the Sanitation, Recycling, and Water Committee had recommended that the City bid for two vehicles in an upcoming Lane County Auction: Item 406 – 2001 Cat Excavator and Item 302 – 1998 International Dump Truck.

MOTION: K. Leach made a motion to approve the purchase request for Item #406 and item #302 from the Lane County Auction being held on September 18, 2013 in the amount of \$39,500 and authorize the City Administrator to sign the necessary paperwork. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

XIII. I AND I PAY REQUESTS**A. Schedule A and B Pay Request #2**

MOTION: Councilor Nelson made a motion to approve Pay Request #2 in the amount of \$397,402.24 to Emery and Sons Construction. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

B. Schedule A and B Change Order #2

MOTION: Councilor Hitchcock made a motion to Pay Request #2 in the amount of \$283,707.05 to NW Kodiak Construction. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

XIV. STAFF REPORTS

Chief Chase expressed appreciation for the code enforcement discussion, as having clear direction from the Council would be very helpful to the department. There has been an increase in graffiti around the City, and Chief commended Officers Bonner, Rankin, and Nicol on their investigation work.

Director Knope reviewed that fire flow testing would occur tomorrow night at the intersection of Prairie Road and Bailey Lane at 10 p.m. Ice Piggings has been delayed, due to equipment issues, and is tentatively scheduled for September 23rd.

Administrator Bowers reminded the Council that the Council Work Session on Long Term Budgeting would be held on September 17th.

XV. COUNCILOR COMMENTS/QUESTIONS

Councilor Hitchcock thanked the Police Department for their efforts and noted that there was a water leak at 9th and Kalmia. Director Knope responded that Public Works was working to repair that broken line.

Councilor Nelson thanked Councilor J. Leach and Councilor K. Leach for their input and noted that the Council was well rounded. He asked if the Council would want to discuss ordinance enforcement in Executive Session, as there were some issues of a personal nature that should be discussed.

Councilor DiMarco commended Administrator Bowers, staff, and legal counsel for doing great preparatory work. He noted that there were many deferred administrative maintenance issues that staff was dealing with and the RLF criteria and its enforcement was one of those things.

Councilor K. Leach thanked the Police Department for their work and stated that she had observed more officers in the community. She thanked Administrator Bowers, Attorney Connelly, staff, and the Council for their good work.

XVI. MAYOR'S COMMENTS

Mayor Brunscheon thanked the Council for their hard work in reviewing packets and attending meetings. He expressed appreciation to staff for their outstanding work. He referred to the recent Activities Guide and noted that the activities that the City provides were impressive.

Forming a State Hospital Committee

Mayor Brunscheon referred to a citizen suggestion that the City form a committee to work directly with the State Hospital. He noted that he had heard back from a few Councilors and they did not want to create such a committee. There were no further comments.

Committee Goals

Mayor Brunscheon asked how the Council would like to proceed with Goal #2 – Establish Council Committee structure, including roles, authority, operating rules, etc. and Goal #4 – Achieve more structured Council meetings, including rules, protocol, and etiquette, as both goals had a deadline of 12-31-13.

It was noted that these were both internal goals that were not a high priority, given other more important projects and staff work load.

After discussion, it was the Council consensus to move these items down on the priority list to pending items, without a date certain that they will be addressed.

XVII. OTHER COUNCIL BUSINESS

None.

XVIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:21 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor