

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, October 10, 2017, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Mark Crenshaw, Councilors Robert Stott, Jack Sumner, John Gambée, Dale Rowe, and Bill DiMarco; (Absent: Councilor Kara McDaniel); City Administrator, Jason Knope; City Attorney; Carrie Connelly; Police Chief, Bob Morris; Public Works Director, Gary Kaping; City Planner, Jordan Cogburn; Community Services Director, Tom Boldon; and City Recorder, Kitty Vodrup.

1. Call to Order and Pledge of Allegiance

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda

Add Oath of Office for a new Police Officer after Item Number 4.

3. Consent Agenda

Councilor Sumner asked that the consent agenda items be separated.

MOTION: Councilor Sumner made a motion to approve the September 12, 2017 minutes. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

MOTION: Councilor Rowe made a motion to approve the September 26, 2017 minutes. The motion was seconded by Councilor Sumner and passed by unanimous vote of the Council.

MOTION: Councilor Stott made a motion to approve the bills from September. The motion was seconded by Councilor DiMarco.

Councilor DiMarco noted that it might be beneficial to have staff look into the history of why approving the bills was on the agenda, as it could be a holdover procedure from the past. He added that the Council may want some review of the bills at a certain level.

Councilor Sumner expressed his standing concern that the Council was approving bills that had already been paid. He also disagreed with some of the expenditures that had been made, as he considered them "wants" and not "needs", even if they were in the budget. He added that he felt that the Council needed to look at anything over "x" number of dollars, before the check was cut.

Councilor Rowe asked if it would be feasible for staff to have a list of upcoming bills ready for the Council at the last meeting of the month, as a possible solution to easing some of the concerns. Administrator Knope responded he could get the answer to that.

Councilor Gambée stated that the City had an extensive budget process and the City Administrator and departments had defined expenditure authority. He continued that he was not interested in reviewing every check if it had already been approved in the budget and was within staff expenditure authority. If somebody was spending money they were not authorized to spend, he thought they should review that.

Councilor Stott expressed his agreement with Councilor Gambée and noted that they the money was budgeted and they had great staff who did a fine job with it. He added that he did not think the Council needed to micro-manage staff.

Mayor Crenshaw stated that he felt the current approval process was proper and appropriate, and the reason for the monthly approval was to provide oversight and confirm that the expenditures did fall within the guise of the approved budget. He felt it was acceptable for the Council to discuss items that they felt were outside of defined parameters.

VOTE: The motion to approve the September bills passed by a vote of 4 to 1, with Councilors Stott, Gambée, Rowe, and DiMarco voting in favor and Councilor Sumner voting against.

4. Public Comment on Items not Listed on the Agenda

Ms. Jody Keefer, 146 SW Quince Street, Junction City, expressed concerns on the increase in traffic on her street over the last 10 years and safety concerns with vehicles speeding. She requested having a traffic calming device installed.

The Council consensus was to refer this to the Public Works Committee. Chief Morris added that the Police Department had put out a speed radar sign and been doing traffic enforcement in that neighborhood, as a result of complaints.

Mr. Paul Kauzlarich, 1112 Green Meadows Avenue, Junction City, noted that there were many people violating the City Code on parking by having their vehicles, motor homes, or trailers parked for many years in the same place or moving their vehicle two or three feet to work around not parking in one spot for over 72 hours. He suggested deleting the current code and creating code language that any vehicle (motor homes, cars, pick-ups, utility trailers, camping trailers, 5th wheel trailers) setting for over 72 hours would be towed at owner's expense.

Mr. Corey Walker, 1694 W. 6th Avenue, Junction City, requested that the Council discuss the Code Text Amendment of allowing boarding houses in the Central Commercial Zone. He noted that this had been a pending business item on the Council Agenda Forecaster since July, pending the filling of the Council vacancies.

Mayor Crenshaw responded that these items would be discussed under Other Business.

5. **Oath of Office – New Police Officer**

Recorder Vodrup administered the oath of office to new Police Officer Brandon Seifried.

6. **Municipal Judge Contract**

Administrator Knope presented the Municipal Judge Contract. The Council made the following two changes:

- Section 6: First sentence shall be amended to read, "Contractor shall maintain membership in the Oregon Municipal Judges Association."
- Section 6: Last sentence shall be amended to read, "The City shall reimburse the Contractor for such expenses of up to \$500 per fiscal year."

MOTION: Councilor DiMarco made a motion to approve the Municipal Judge Agreement, as amended twice in Section 6 as discussed, and authorize the Mayor to sign the contract. The motion was seconded by Councilor Stott and passed by unanimous vote of the Council.

7. **Code Amendment for Biomechanical Weed Control**

Director Kaping reviewed the request to update the code to allow cattle, sheep, or goats to graze on property over two contiguous acres for periods of no longer than three weeks during the months of March through October for biomechanical weed control. The Public Works Committee reviewed and recommended approval.

A. **Ordinance No. 1 – An Ordinance Amending Junction City Municipal Code Section 6.05.030.**

Attorney Connelly read Ordinance No. 1 in full.

MOTION: Councilor Stott made a motion to read Ordinance No. 1 by title only. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

Mayor Crenshaw read Ordinance No. 1 by title only.

MOTION: Councilor Stott made a motion to approve Ordinance No. 1. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

8. **Junction City School District – Construction Excise Tax IGA**

Planner Cogburn presented the request by the Junction City School District to approve an updated Construction Excise Tax (CET) Intergovernmental Agreement. Per State Bill 1036, the City must collect the CET on behalf of the District. The update included an increase in administrative fees to the City from 1% to 4%. Once approved, this contract would terminate and replace the previous CET contract.

MOTION: Councilor Rowe made a motion to approve the agreement as presented and authorize the City Administrator to sign the necessary documents. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

9. Request for Traffic and Speed Study on Highway 99

Director Kaping reviewed the request from Mr. Marty Nill for a traffic and speed study to be conducted on Highway 99 from 1st Street south to Highway 36. Oregon Department of Transportation (ODOT) would do the study and there would be no cost to the City; however, ODOT would require the City to make the request, since the area was within the City limits. The Public Works Committee reviewed and recommended approval.

MOTION: Councilor Stott made a motion to authorize the Public Works Director to request a traffic study from ODOT for Highway 99 from 1st Street to Highway 99. The motion was seconded by Councilor Rowe and passed by unanimous vote of the Council.

10. Recycling Modification Request

Director Kaping presented the request for the City to contact Department of Environmental Quality (DEQ) and ask if the City could modify its recycling list to eliminate plastic. China had imposed a ban and was no longer taking plastics from the United States, which was causing recycling centers to run out of space. Also, the requirements for receiving uncontaminated recyclables and the cost for recycling were increasing. By January 1, 2018, the recycling items would have to be cleaned to 3/10ths of 1%, which would effectively cause a ban from local recyclers, as most of the recycling centers were not set up to meet that standard. The state was currently trying to figure out how to address the immediate and long term impacts.

It was noted that there was still a market for #1 and #2 plastics, and one option in the interim would be for the City to set up a temporary recycling depot in the City for people to drop off those items. The City could also look into the possibility of utilizing court ordered community service workers to assist with the depot. The City currently pays \$70 per ton to dispose of recycling and \$48 a ton to dispose of garbage.

MOTION: Councilor Rowe made a motion to authorize the Public Works Director to contact DEQ and request that the City remove all plastics from their recycling stream. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

11. Council Agenda Forecaster

Administrator Knope presented the forecaster and noted that he would review pending business with the Executive Team to see which ones could be brought back before Council. Add Wave Broadband Franchise Agreement review to the October 24th Work Session.

12. Staff Reports

Director Boldon: Staff was working with the Community Services Committee on proposals for balancing the department budget for Fiscal Year 18-19 and discussions would continue at the November Community Services Committee meeting.

Planner Cogburn: The City received a Code Text Amendment application from representatives of Grain Millers to look at the City's parking requirements for off street parking. That would go before the Planning Commission in November. The City received an appeal application today for the recently approved 9 lot subdivision known as the Reserve Phase III. There were some public improvement conditions imposed by Lane County regarding Oaklea Drive and the applicant believed those were beyond the proportionality to the development itself.

Director Kaping: The 8th and Laurel project should be finished by next week.

Chief Morris: The department was aggressively working on filling the vacant dispatch positions and the 10th officer position.

13. Councilor Comments/Questions

None.

14. Mayor's Comments

Mayor Crenshaw recognized Lowell Mayor Don Bennet and welcomed him and other members from the City of Lowell.

Mayor Bennet stated that their Council was on a quarterly visitation of different cities in Lane County to learn more by watching what other Councils were doing. He introduced Lowell City Administrator Jared Cobb and Councilors Patty Jo Angelini and Maggie Osgood.

Mayor Crenshaw stated that he continued to be impressed with the amount of effort staff put in to make the City work.

15. Other Business
Traffic Concerns

Mayor Crenshaw noted that Ms. Keefer and other citizens had complained about increased traffic and requested traffic calming devices in their neighborhoods. Administrator Knope and Director Kaping stated that it would be beneficial to have a traffic engineer do a traffic analysis study.

After discussion, the Council consensus was to have staff look into obtaining a traffic engineer to do the study and to bring back to the Public Works Committee and Council.

Code Amendment on Boarding Houses

Planner Cogburn noted that a Code Text Amendment could be initiated through the City Council, Planning Commission, or property owner. The request was to look at allowing boarding, lodging, and rooming houses as a permitted or outright use in the Central Commercial (C2) zone.

Councilor Gambie declared a potential conflict of interest due to his business relationship with the possible applicant and took a seat in the audience.

Mr. John Gambie, 264 W. 6th Avenue, Junction City, stated that there was currently a housing crisis in Junction City and rent costs were increasing as a result. He encouraged the Council to keep it simple. He noted that if someone had a house in Junction City, they should be able to use it as a house and if they wanted to sublet rooms, that would be their business. He added that if a place had a kitchen and a bathroom, it was a house and people should be able to use it for a house.

It was noted that it might be beneficial to have the Planning Commission review and provide their expertise, as this was a land use issue. They could take a more expansive look at potential code amendments and make sure amendments adequately addressed issues, were in compliance with building codes, etc.

The Council consensus was to direct staff to take this before the Planning Commission on October 25th, with the potential of the Planning Commission initiating the process.

Committee Meetings

Councilor Sumner noted that committee meetings were spread out through the month and he asked if all committee meetings could be held within one week, to free up some time during the month. It was noted that currently all the Council Committees met in the first week of the month, except for the Public Safety Committee.

It was the consensus that the Public Safety Committee could discuss this at their next meeting and decide if they would like to move their standing meeting to the first week of the month.

Code Language on Parking

In response to the citizen request to look at potential changes to the City's Code on not parking longer than 72 hours, the Council consensus was to forward to the Public Safety Committee for review and further discussion.

16. Adjournment

As there was no further business, the meeting was adjourned at 8:30 p.m.

ATTEST:

APPROVED:

 Kitty Vodrup, City Recorder

 Mark Crenshaw, Mayor