

The Public Works Committee of the City Council for the City of Junction City met on Monday, November 5th, 2018, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Public Works Director Gary Kaping, Councilors Dale Rowe, Bill DiMarco and John Gамbee.

ABSENT WERE: None.

I. CALL TO ORDER

Chairman Dale Rowe called the meeting to order at 6:30pm.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – October 1st, 2018

The consensus of the Committee was to approve the minutes.

IV. CEP ADDITIONS

Director Kaping stated that before the Committee tonight is a request to recommend the approval to Council to modify the existing Public Works Capital Expenditure Plan (CEP). Public Works is asking to add three items to the Water Department CEP and the Sewer Department CEP. The worksheets explaining the additions are attached to the packet for the Committees review.

All three projects are to replace the SCADE System PCs. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to approve.

V. SZERLIP PROPERTY

City Administrator Jason Knope informed the Committee that before them tonight is an opportunity to take care of a couple of long standing issues. Mr. Szerlip owns the property that is just North of River Road where 2nd Avenue dead ends at Cedar Street. Mr. Szerlip discovered that the City has a waterline that runs along the western edge of his property. That waterline, unfortunately, does not have an easement to be there. In discussions with Mr. Szerlip he has expressed interest in splitting his southernmost parcel in half and allowing the City to purchase the west half of the parcel for storm water use. This is where the channel first enters the City and would present the City an opportunity to have a

point that it can sample storm water as it enters the City. It would also give the City a location to do TMDL (Total Maximum Daily Load) projects along that drainage way. Administrator Knope then asked the Committee if there was any interest in the property from them. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to move forward.

VI. SWEEPER UPDATE

Director Kaping reminded the Committee that a while back, the sweeper was taken to Pape to have some work done and while it was there the truck beside it caught on fire and burnt out sweeper to the ground. Since that time, the City has been dealing with insurance to have it replaced. Pape finally came back with an offer of \$43,257.50. That amount will not replace our sweeper. Administrator Knope and Director Kaping will be looking for \$100,000 in their budget to add to the insurance money for the purchase of a new sweeper. Discussion followed.

VII. GARBAGE TRUCK FUNDING OPTIONS

Director Kaping stated that there is a garbage truck that needs to be purchased in the next budget year (2019/2010). He gave the Committee four different funding options. The four options include: Borrowing money from the ending fund balance of the General Fund; Borrowing the funds from the Community Development Revolving Loan Fund and pay it back over the next 10 years at \$25,000 per year; Getting a conventional loan from a bank at 3% APR, a \$2,000 loan fee, and \$3,000 legal review fee; or using the unappropriated ending fund balance in the Sanitation Capital Fund to pay cash for the truck. Staff is recommending option #4. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to approve option #4.

VIII. AGENDA FORECASTER REVIEW

Director Kaping updated the current business items and removed the finished items such as the Water Master Plan and Wastewater Master Plan.

IX. OTHER BUSINESS

The Community Development Committee joined the Public Works Committee to discuss the following item of business.

City Planner Jordan Cogburn presented figures on what it would cost to implement the 3D model of downtown that he proposed a number of years ago.

HBH Engineering gave 3 estimates. The first estimate was for just the improvements alone on Front Street. The second was for the improvements on 6th Avenue. The third estimate was for the entire project and totaled \$1,248,651.50. Discussion followed.

Planner Cogburn informed the Committee that he took into consideration all proposed concerns from Citizens and Business Owners while creating this plan. Discussion followed.

Councilor Rowe stated that the downtown plan makes complete sense and he would like to see funding options for it.

Councilor Gambie asked if the Utility Crew would be able to do any of the work to save the City money.

Director Kaping responded that the Utility Crew may be able to help with demo or installing the storm drains to help save money. Discussion followed.

ACTION: The consensus of the joint Committee was for Planner Cogburn to research funding sources to complete the plan. Planner Cogburn would bring his findings to the December Community Development Committee Meeting.

Councilor Gambie then asked Planner Cogburn what current projects he was working on.

Planner Cogburn informed the Committee that he is currently working on the following: Two annexation requests, one at the corner of Dreas Way and Milliron for a mini storage facility, the other being south of the Livestock Auction; The final plat for the Reserve Phase II is being reviewed. Those 105 lots will be going in front of the Planning Commission; and there is a new developer looking at 333 lots South of the Reserve Phase III property.

X. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician