

The Community Services Committee of the City Council for the City of Junction City met on Tuesday, November 5, 2019, at 6:30 p.m. in the Council Chambers, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Chair Andrea Ceniga, Councilor Rob Stott, and Councilor Sandie Thomas; City Administrator, Jason Knope; HR/Admin Services Manager, Stephanie Moran; Public Works Superintendent, Jeremy Tracer; and City Recorder, Kitty Vodrup.

1. Call to Order

Chair Ceniga called the meeting to order at 6:30 p.m.

2. Changes to the Agenda

None.

3. Approval of Minutes – September 3, 2019

CONSENSUS: The Committee consensus was to approve the September 3, 2019 minutes.

4. Parks Projects Update

Superintendent Tracer provided an update on parks projects:

- Pool Mechanical Room: Staff recently purchased valving for the pool mechanical room upgrades and that project would start soon.
- Park at the Reserve: He and Administrator Knope met with the Reserve HOA (Homeowners Association) last month and gave them three different concept ideas to help them get started on discussing what they would want to see in a park. The HOA was supposed to get back to staff in the middle of November on what they would like to see.
- Founder's Park Refurbishment:
 - World War II Memorial: Superintendent Tracer distributed photos of a World War II Memorial, which has been located near the west end of where the current Columbia Bank is located. The memorial was created in 1943 and included the names of over 500 men and women from the community who served in the War. The sign was made of wood and came down in the 1970s. Staff had been talking with the Historical Society about recreating the memorial in a material that would hold up better and be easier to maintain in the future.

Mr. Bill DiMarco, Historical Society President, stated that the Historical Society was in the process of raising money for this memorial. He noted that the Historical Society had raised \$30,000 for the Vard Nelson clock and then gave it to the City to maintain.

- Train Refurbishment: Superintendent Tracer distributed photos of a refurbished train in the Swedish National Train Museum, which was a sister train to the City's Finnish train at Founder's Park. Staff would like to refurbish the City's train close to original and address rust and other maintenance issues. There was a box of lights and other train parts at Public Works, and the gentleman from the Swedish Museum would be a great resource. This project would also include concrete refurbishment and the whole area would be cleaned up. This would be a great project to accomplish before the upcoming 150th City Anniversary.

CONSENSUS: The Committee consensus was in favor of moving forward with both of these projects at Founders Park. Administrator Knope responded that staff would bring back some conceptual plans for the Committee to review.

5. Ophelia's Place Facility Request

Administrator Knope presented the request from Ophelia's Place to have a heat pump installed in the space they were leasing from the City on the east side of the Dutch's Field building. Currently, there was a furnace for heating, but no air conditioning for summer. Staff had received a few bids and recommended Beymer Heating and Sheet Metal Company, as they were the lowest bidder at \$6,719. This unit would replace the old furnace, and there was money in the budget for this purchase.

CONSENSUS: The Committee consensus was to recommend approval of this purchase to the Council. Administrator Knope responded that staff would take to Council.

6. Ophelia's Place Lease Discussion

Manager Moran stated that the Ophelia's Place lease would expire on February 1, 2020. Ophelia's Place had been leasing a space at Dutch's Field since 2017 and asked for a 3-year extension of their lease. It was noted that the current lease was \$6,600 per year, and the Committee was fine with keeping their lease amount the same but would want to review the lease amount after this 3-year term.

CONSENSUS: The Committee consensus was in favor of renewing the lease for a 3-year term and recommending approval to Council. Administrator Knope responded that staff would take to Council.

7. Winnebago Lease Agreement

Administrator Knope shared that Winnebago Industries would like to renew their lease of the parking lot adjacent to Lyle Day Park. Winnebago still had a service center and they used the parking lot for their customers to park RV's while in town for service. The lease would be for another 2-year term. Lease amount was \$400 per month and staff was fine with keeping the lease amount the same. The lease payments went towards Parks.

CONSENSUS: The Council was in favor of renewing this lease and recommending approval to the Council. Administrator Knope responded that staff would take to Council.

8. Agenda Forecaster Review and Discussion

Administrator Knope noted that staff had met last week to brainstorm after the last Council Work Session on projects. Future items for the Community Services Committee could be:

- December – Potential improvements for Laurel Park, Lyle Day Park, and Raintree.
- January – Potential improvements for Bailey Park, Tequendama Park, pool projects, and the area under the old Water Tower (Water Tower Plaza).
- February or March – Discuss what it would take to combine the Community Center and Viking Sal Senior Center into one expanded facility.

Administrator Knope added that he would be talking with Matt Nelson about the Scandinavian Festival Association's interest in developing the parking area behind festival stage.

Administrator Knope was not sure if that discussion would land with the Community Services Committee or Community Development. He would also add the Founder's Park refurbishment to the Community Services Committee forecaster.

CONSENSUS: The Committee consensus was in favor of adding these projects to the agenda forecaster.

9. Other Business

None.

10. Adjournment

As there was no further business, the meeting was adjourned at 7:22 p.m.

Respectfully Submitted,

Kitty Vodrup
City Recorder