



# BUILDING PERMIT APPLICATION

680 Greenwood St/PO Box 250  
Junction City, OR 97448  
(541) 998-2153  
[www.junctioncityoregon.gov](http://www.junctioncityoregon.gov)

|   |   |   |                    |
|---|---|---|--------------------|
| <b>SITE ADDRESS:</b>  |   | <b>PERMIT #</b>   |                    |
| <b>ASSESSOR'S MAP &amp; TAX LOT:</b>  |   | <b>SUBDIVISION</b>  | <b>LOT</b>         |
| <b>APPLICANT/CONTACT:</b>   | <b>MAILING ADDRESS:</b>   | <b>PHONE:</b>   |                    |
| <b>PROPERTY OWNER:</b>  | <b>MAILING ADDRESS:</b>   | <b>PHONE:</b>   |                    |
| <b>CONTRACTOR:</b>  | <b>MAILING ADDRESS:</b>   | <b>PHONE:</b>   |                    |
| LICENSE NO:   |   |   |                    |
| <b>ARCHITECT OR ENGINEER:</b>   | <b>MAILING ADDRESS:</b>   | <b>PHONE:</b>   |                    |
| LICENSE NO:   |   |   |                    |
| Class of work: <input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Demolish <input type="checkbox"/> Garage/Carport <input type="checkbox"/> Other: |   |   |                    |
| <b>CATEGORY OF CONSTRUCTION</b>   |   | <b>NOTICE: PLEASE READ AND SIGN</b>   |                    |
| <input type="checkbox"/> 1-and 2-family dwellings   | <input type="checkbox"/> Commercial/Industrial  | <p>This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.</p> <p>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</p> <p>Per Resolution 862: All direct costs for contracted city staff shall be charged monthly to the applicant in the amount billed to City. Contracted staff includes, but are not limited to, city engineer, city attorney, building inspector, traffic consultant, wetlands specialist. Direct costs 30 days past due shall be charged 9% interest in addition to the amount billed to the City.</p> |                    |
| <input type="checkbox"/> Accessory building   | <input type="checkbox"/> Multi-family   |   |                    |
| <input type="checkbox"/> Master builder   | <input type="checkbox"/> Other:   |   |                    |
| <b>DESCRIPTION OF WORK</b>  |   |   |                    |
| DESCRIPTION:  |   | <p style="background-color: yellow;"><b>Signature of Owner or Authorized Agent:</b></p> <p>Date:</p>  |                    |
|   |   |   |                    |
|   |   |   |                    |
| VALUATION:  |   | <p style="background-color: yellow;"><b>Signature of Owner or Authorized Agent:</b></p> <p>Date:</p>  |                    |
| TOTAL SQ FT:  |   |   |                    |
| <b>FOR OFFICE USE ONLY</b>  |   |   |                    |
| Temp Electrical:    Yes <input type="checkbox"/> No <input type="checkbox"/>  |   | Low-Voltage:    Yes <input type="checkbox"/> No <input type="checkbox"/>  |                    |
| <b>Planning Department Review</b>   |   |   |                    |
| <b>Setbacks</b>   | <b>Front:</b>   | <b>Lot Coverage:</b>  | <b>Permit Fees</b> |
| <b>Side:</b>  | <b>Back:</b>  | <b>Building Height:</b>   |                    |
| <p>Permit fees are based on the value of work performed. Fee methodology is set by the Building Codes Division.</p>   |   |   |                    |
| <b>Zoning:</b>  | <b>Address Verified:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>               | <b>Structural Permit:</b>   | \$                 |
| <b>Construction Excise Tax:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>  | <b>In Flood Zone:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>                  | ▪ 12% Surcharge   | \$                 |
| <b>Zone of Benefit:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>  | <b>Flood Zone:</b>  | <b>Plumbing Permit:</b>   | \$                 |
| <b>City Resolution #</b>  | <b>Flood Ins. Rate Map #:</b>   | ▪ 12% Surcharge   | \$                 |
| <b>Pre-Paid Amt: \$      Date:</b>  | <b>Elevation Certificate Required:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> | <b>Mechanical Permit:</b>   | \$                 |
| <b>Historic Site:</b> : Yes <input type="checkbox"/> No <input type="checkbox"/>  | <b># of Street Trees:</b>   | ▪ 12% Surcharge   | \$                 |
| <b>Wetland:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>  | <b>Off-Street Parking Spaces:</b>   | <b>Electrical Permit:</b>   |                    |
| <b>Special Conditions:</b>  |   | ▪ 12% Surcharge   | \$                 |
|   |   | ▪   | \$                 |
|   |   | <b>Plan check fee</b>   | \$                 |
|   |   | ▪ <b>Flood Plain Permit</b>   | \$                 |
| <b>approved by:</b>   | <b>date:</b>  | <b>Total:</b> \$  |                    |