

The Community Services Committee of the City Council for the City of Junction City met on Tuesday, January 5, 2016, at 6:30 p.m. in the Council Chambers, 680 Greenwood Street, Junction City, Oregon.

**PRESENT WERE:** Chair, Karen Leach; Councilor Herb Christianson; Councilor Bill DiMarco; Community Services Coordinator, Gina Moore; and Community Services Director, Tom Boldon

**1. CALL TO ORDER**

Chair Leach called the meeting to order at 6:30 p.m.

**2. CHANGES TO THE AGENDA**

No Changes Noted

**3. APPROVAL OF MINUTES**

The Committee consensus was to approve the minutes for December 1, 2015.

**4. DEPARTMENT REORGANIZATION UPDATE**

Director Boldon stated that the new Community Services Coordinator had been hired. Gina Moore had started December 29<sup>th</sup>. He was very excited to work as a team to get some projects completed.

**5. COMMUNITY SERVICES DEPARTMENT CAPITAL IMPROVEMENT PLAN**

Director Boldon had provided to the Committee the most current Capital Improvement Plan for 2016/2017. It included a narrative page and a chart that shows what each item was. There had been new items added to the building maintenance section for the Community Center, such as; remodel the bay doors, taking them out completely and putting permanent walls in; and remodeling the inside; putting a wall in the northwest corner to make a separate room.

Director Boldon stated that the Parks projects such as; Yellowwood upgrades and the security cameras at the Skate Park and Laurel Park were items that still needed to be completed.

Councilor Christianson inquired to the status of the Reserve.

Director Boldon responded that the Reserve was still in the plans but a geological survey still needed to be done.

Director Boldon reviewed items for the Pool, stating that many of them were future items which money was being set aside for every year for the repair or replacement.

**6. 2016 JC3.1 RUN/WALK UPDATE**

Director Boldon updated the Committee, stating that Saturday, April 23<sup>rd</sup> would be the date of the 2<sup>nd</sup> annual JC3.1 Run/Walk. The race would start and finish at the Junction City High School.

**7. DEPARTMENT UPDATES**

- **Library**

They had been keeping the door locked between the kitchen and the restroom due to the computer theft that was discussed previously.

- **Parks**

Some vandalism had occurred at the Laurel Park restrooms with graffiti in the women's restroom and a heater stolen out of the men's restroom.

- **Pool**

Parks Lead McClintock had been working on cleaning, getting leaves out of the water, and doing some filter work.

- **Community Center**

The sharing tree had been a success and Director Boldon thanked the Committee for the support.

He also shared that in the future there would be more programming; with a new Pilate's class on Thursday nights and a second Gentle Yoga on Monday afternoon, as well as a Women's group meeting on Thursday evenings. The goal is to get more people to the Community Center so that they know it's in the community for them and it has a lot to offer.

- **Senior Center**

December had been very busy with the holiday dinner for the staff along with other activities. The roof had a leak and had been repaired.

The volunteer recognition and anniversary breakfast is on Saturday, February 6<sup>th</sup> at 9:00am. These are being combined and the volunteer of the year will be done during this as well.

**8. CSC AGENDA FORECASTER REVIEW**

The current business items had already been discussed. The agenda draft for the February 2<sup>nd</sup> to begin discussion on the fiscal year 2016/2017 budget.

**9. OTHER BUSINESS**

Chair Leach inquired if Director Boldon had contacted Councilor Nelson.

Director Boldon responded that he had a brief discussion with him and was waiting for a response via email from him.

**10. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 7:17 p.m.

Respectfully Submitted,

Gina Moore  
Community Services Coordinator