

The Public Works Committee of the City Council for the City of Junction City met on Monday, January 7th, 2019, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Public Works Director Gary Kaping, Councilors Dale Rowe, Bill DiMarco and John Gambee.

ABSENT WERE: None.

I. CALL TO ORDER

Chairman Dale Rowe called the meeting to order at 6:30pm.

II. CHANGES TO THE AGENDA

Director Kaping asked to remove item IV from the Agenda. This item will be discussed at the February meeting.

III. APPROVAL OF MINUTES – December 3, 2018

The consensus of the Committee was to approve the minutes.

IV. ~~PARKS AND OPEN SPACES DIVISION~~

V. SWEEPER PURCHASE

In front of the Committee tonight is the request to purchase a used sweeper from SWS Equipment. Director Kaping traveled to Spokane to go through the sweeper and to test drive. After doing so, he requested that a few items to fixed before he purchased it. The total purchase price of the Sweeper, including the items that were fixed, is \$90,927.65.

Director Kaping then reminded the Committee of the possible options to finance the portion of the purchase not covered by insurance.

City Staff is requesting that the purchase of the Sweeper be made with the insurance payment of \$44,900 and additional \$46,028 from unanticipated property taxes. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to purchase the Sweeper from SWS Equipment using the insurance payment and \$46,028 from the unanticipated property taxes.

VI. UTILITY CODE UPDATE

Director Kaping informed the Committee that before them tonight is the updated Utility Code that staff completed. All the changes that the Committee requested are included and it has been reviewed by the legal department.

This document was put on hold when the City needed to direct its attention on getting information out to customers on recycling issues. City Staff did not want to overwhelm people but putting out code change information as well.

The Council Approved the Code Change on May 9th, 2017 and directed City Staff to start the public notification process. Director Kaping would like direction from the Committee tonight on how they would like him to proceed. Would they like to review the documents to see if any items need updated or proceed with the public notification process? Discussion followed.

ACTION: The consensus of the Committee was to review the document at the February Council Work Session.

VII. 10TH STREET PRESSURE MAIN

This is a request to start working on the pressure main from Oaklea to the Sewer Plant, or at least to flat creek. There is a lot of new development happening in that area and the developers are making forward momentum in the process. The last thing that Director Kaping wants is for the developer to install a brand-new road and then the City turn around and need to dig it up.

The 10th Street Pressure Main is in the Wastewater Master Plan as a piece that needs to be replaced. The City is recommending having the City Engineers start the design of the line, surveying, and prepare the bid documents. They would not put this out to bid until they were given the go ahead by City staff.

City Staff is asking to spend \$80,000 of the Capital Money, which is set aside for Sewer Projects, to get the design work done. The City would be like to be ready and have the line done before the Developer starts their development. The Development is said to begin this Spring. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to Council with the recommendation to approve.

VIII. AGENDA FORECASTER REVIEW

Tonight's agenda items were added to current business.

IX. OTHER BUSINESS

Director Kaping reminded the Committee that the RFP for the City Engineer will be going out in the next month or two.

Director Kaping received an email from the City Administrator of Monroe asking what the City would charge to street sweep Monroe quarterly. Director Kaping is asking if this is something that the Committee would like to do.

The Second part would be offering private catch basin cleaning to local businesses and parking lot sweeping services to businesses for a small fee. Discussion followed.

ACTION: The consensus of the Committee was for Director Kaping to get a pricing together to offer these services.

X. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:02 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician