

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, January 13, 2015, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon (opened meeting); Mayor, Michael Cahill; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Steven Hitchcock, and Herb Christensen; City Attorney, Carrie Connelly; City Administrator, Melissa Bowers; Acting Police Chief, Eric Markell; Public Works Director, Jason Knope; Finance Director, Mike Crocker; City Planner, Jordan Cogburn; Community Services Director, Tom Boldon; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. OATHS OF OFFICE

Recorder Vodrup administered the oaths of office to Mayor Michael Cahill and Councilors Bill DiMarco, Jim Leach, Steven Hitchcock, and Herb Christensen.

Mayor Cahill expressed appreciation to David Brunscheon for his many years of service to the City.

III. STATE OF THE CITY ADDRESS

Mayor Cahill presented the State of the City Address and shared a Power Point presentation: "Good evening. This is a very special occasion and I would first and foremost like to thank my wife of 36 years, Candy, for her unquestioning loyalty and dedication to me and our family. I simply could not have accomplished all that I have without her and my children's support. Secondly, to my community of dedicated criminal justice professionals here in Junction City, across Oregon, and worldwide, I thank you for supporting me in my career and wish you the greatest safety wherever you are serving today. To those residents and friends who supported me, it is my hope that I can bring to this important office a brand of leadership, fellowship, and mentorship that will augment the good work of this and previous City Councils. Our beloved Junction City was chartered in Oregon as a Municipal Corporation in 1872 and most of us in this room were not around.

Our Municipal Corporation has grown, just like any other business or family does. With a large organization it is helpful to have a family tree or as we say in the public sector an 'organizational chart.' Since we are a public entity, the public, of course, is our boss. The people who reside in Junction City and are registered to vote get to decide who are on the board of directors. The board is made up of a City Council and a Mayor. The public adopts a constitution which is also known as the Charter of the City and it outlines the governance of our city. The organizational chart shows you a basic chain of command structure for our city government. It is important for all public employees to understand that the citizens are the reason we exist. They elect us to serve them. We hire an administrator to recruit, vet, employ, counsel, train, and support employees to in return serve the citizens who elected us.

Your City has a broad level of services including Administration, The Records Office, Finance, Building, Planning, Courts, Community Services, Police, and Public Works. Within these services are programs and services that make living in Junction City a pleasure. Our Library just acquired 7 new computer stations and was recently updated with new carpet and an expanded Children's Section. New paint for the exterior is in its future. Max Strauss Pool got a new coat of paint but will be needing some maintenance work in the near future. We continue to successfully train new lifeguards to staff our pool. Our Viking Sal Senior Center has for decades been the meeting place for generations of our community forbearers. They also make some of the best meals around. The Center saw some maintenance improvements and additional cabinets as well as a refrigerator. There is now a volunteer Community Garden manager to support our community garden. We have 12 parks and will be adding two more in the near future. Lyle Day Park became a rentable space with the addition of a covered picnic area and usable restrooms. Bailey Park's play surface was replaced, and concrete pads were added for picnic tables.

Junction City leaders for all but just a few years in the 1970's have believed in their own 'justice system' whereby persons who commit minor crimes and offenses are dealt with here in Junction City. True today as well, your court handles all offenses up to and including crimes where the maximum punishment can be 1 year in jail. Longtime Municipal Judge Thomas Fishburn once told me, 'Mike, Justice Served Locally is Justice Better Served.' Over time I came to see what he and former Mayor Larry Crowley already knew. Our citizens sometimes make mistakes and it is better if their peers deal with them than someone from some other city. Few people know that Junction City has a 1 year correctional facility located in that small building where the officers and dispatchers work. While it is much nicer than the old City Jail that is maintained by the Junction City Historical Society, it is small. Jail commander Mike Bonner has informed me that we only average roughly 2 inmates per day. The advantage to having your own City jail includes not having to transport 30 miles to the county jail and back. Having our jail here allows us to walk the arrested person to court rather than drive back to the county jail to pick them up for court. Another advantage is to the arrested person, in that we have such a small facility they really do get some quality service time and decent food. They rarely have to share a cell with another inmate, and family can visit them much easier than driving to Eugene.

Our police officers conduct criminal investigations and all other forms of traditional law enforcement duties. A big part of the work is maintaining order and peace. As we all know, police officers sometimes have to use force to achieve their duties and that authority comes from you the citizens, through us the City Council, and Chapter 2 of your Charter. Our dispatchers are integral to the 9-1-1 system. Junction City is a secondary Public Safety Answering Point, a fancy term for back up 9-1-1 center. Our dispatchers are qualified to handle all incoming 9-1-1 calls for our area and if Lane 9-1-1 gets overloaded they hand the calls off to Junction City's well trained staff. We can thank T.V. shows like COPS for helping us understand the difficulties of police work and emergency dispatching. Your Police Department also coordinates fire calls for the Junction City Rural Fire Protection District and for the City of Coburg Police Department. Most of the time a dispatcher works alone running multiple police radio events, monitoring the jail, the front counter, and the phone. Lately officers and dispatchers have been working many overtime hours due to being short handed. This takes a toll on them at work and at home. It also has an impact on our budget. I greatly appreciate the work they are doing and have done to keep our City safe. With all that is going on in the world around us, we should be glad there are people willing to drive to gunshot calls, run into burning buildings, and help dads deliver babies on the phone.

Our Public Works Department is probably one of the most unique public works in our state. Not only do they handle the typical aspects of delivering safe drinking water to our citizens, schools, and businesses, they conduct hydrant tests to ensure our Fire Department can perform their work, all the while managing an effective non-mechanical Sewage Treatment Facility. In addition, with limited funds, they maintain our City streets, storm drains, gravity and ground water storage, as well as provide one of the best Sanitation and Recycling services in the country. Our Public Works Department has been innovative in keeping our citizens costs down. We now haul our garbage to Corvallis rather than Creswell and save nearly half in per ton costs. The Department finished the construction of the new Water Treatment Plant. This was a project that was done primarily by City personnel. The original engineer's estimate was \$4 million. Based on using surplus equipment from another city, staff estimated that the project could be done for \$1 million. The final project cost came in at \$750,000. The entire project was completed without having to borrow any money or raise customer's rates. The biggest challenge for the Water Department is to catch up on deferred maintenance of the water distribution system. There are a number of valves and hydrants that are in serious need of maintenance and/or replacement. It is the intent of staff to identify and prioritize the necessary repairs to be able to help Council prioritize funding. Bob Fountain, longtime Public Works Director and former City Councilor, once told me during our discussions at budget about what department was more important. He said that the people use the Public Works Department several times in a day, yet may only call the Police once in a lifetime. How do you argue with that?

Things to work on: Junction City is not unlike the thousands of other U.S. cities under 20,000 in population who have had to postpone some of the usual maintenance of infrastructure due to loss of Federal and State tax dollars. Several measures passed in the 1990s by us have compressed our abilities to provide some service levels that other states may provide. For people moving here from out of town, that can be culture shock; however, we in Oregon have learned to adapt. Your City has worked hard for decades to buy used police cars and make them last. Providing dispatch services to other agencies eases the cost on our tax payers. Conducting police training in-house and firearms training locally has saved thousands of dollars in overtime and travel over the years. Public Works has found ways to minimize costs by building much of the Water Treatment Facility in-house and many other projects that in most cities are contracted out. All these actions should be recognized as what they are, efficiency and good planning. While the County is proposing a vehicle registration fee to help with road maintenance, Junction City has traditionally got by on what we get. Our citizens work hard and so do our employees. Our people stick with us and they get the job done. It's not always pretty or perfect but they get it done.

We have a School Resource Officer working in our schools today. This program is and has been, when funded, an important aspect of school safety and youth education and interaction. I would like to see our Council and our local school board establish a policy of support for this program through a mutual resolution with their budget committees in order to develop a Long Range policy to continue to fund this program beyond the government subsidies. Our federal representatives need to get our federal forests back opened to renewable logging practices as the loss of timber fees has drastically and negatively impacted our county rural law enforcement programs and our safe schools efforts. If the federal government won't do the right thing, then they should quit controlling Oregon land. We need to bring common sense back into the equation. Together as a Council and community we need to actively engage our elected representatives and to tell them to stop looking to our wallets for the answers. Federal Income Taxes just took a big leap on January 1st of this year and I am not hopeful that money will be coming back to us, but we should be loud and clear to our County, State, and Federal representatives that we want it back.

Some of the things that we can do now that will greatly help safety and quality of life here in Junction City include some basic street repair once the weather improves. We have some sidewalk projects where old trees are destroying safe passage for pedestrians. You see a lot of people walking in the street rather than on the sidewalk which sometimes is a result of unsafe sidewalks. I hope also we can work towards regaining compliance on our sign ordinances and posting of items on traffic signal and street poles. Most of the signs are put up by good intentioned persons yet forgotten and allowed to become an eye sore. From my experience sometimes all it takes is a phone call to the number on the sign to get it cleaned up. Community Policing does work and if we enforce the little offenses the big ones happen less often. The traffic signal at 6th and Ivy controlling North-South bound traffic during business hours takes 54 seconds to change to green for anybody that is East or West bound, once they activate the street or pedestrian sensors. Similar times exist at the other signals in town. Once East-West traffic gets a green, it only lasts for a maximum of 15 seconds and because of this motorists are running the red light just to get onto 99 or across 99. This is creating an unsafe situation. Markings on the road also make it hard for the public to understand what they should do. I know we have worked with our ODOT partners on similar matters and I

hope we can work together to deal with this matter as well. I am not sure you are safe to cross any part of Highway 99 other than at a traffic light. The behavior of many drivers today is such that if you take a step off the curb to cross at any other intersection crossing Ivy, the people driving cars look at you like you are either breaking the law or you are nuts. I know, I have done it several times while campaigning this summer and fall. Drivers are officially taught when they first get their license that a cross walk exists at every intersection marked or not, yet their behavior after a few years of driving indicates in most cases that they just don't have time for that. What can Junction City do? Things that go wrong are highly predictable. Things that are highly predictable are highly preventable. Anybody that has been in law enforcement or the fire service usually has heard this phrase before. What we have here is an intersection of 17th and US Highway 99 near Safeway, which also has in it a Starbucks, a fairly popular place and it has a deli in there. And on the right hand side or on the east side, we have two locations where people live and reside for short to mid-term times and they usually have small refrigerators, which means what do they have to do? They have to cross the street to Safeway. Can we make it safer for them? Should we make it safer for them? Risk management requires us to determine if there is something wrong first. Once you recognize that something is wrong you need to investigate and after investigating you get the correct people together and analyze the information and try to determine one or more courses of action. In this slide we will do some analyzing. Does anyone have an idea on what we could do here? It is amazing what some lines do to make the public adhere to the written law, but that would help. And of course when we put crosswalks in, we also have to put warning signs before the crosswalk, and the state, of course, wants to have a lot of control over how we do that. And I think we can work with them to achieve that.

In this case the cross walk is crooked preventing clear sight vision for southbound West 6th traffic, folks coming from like the school turning right onto 99 to head south, which makes turning right after stopping on a red real difficult if you are appropriately stopped at the first crosswalk line. We will have to work with ODOT to rectify this one too, because it is a matter of the wheelchair access ramp that is on that intersection. I look at these as opportunities and not problems. We have taken steps to begin the process of removing a dangerous traffic and pedestrian hazard on West 6th Street. A crater is starting to appear at 9th and Juniper and as soon as we can we will patch it.

We need to recognize a local hero, one that has yet to be appropriately memorialized in our City. Fifty four years ago the day after Christmas this last year, Chief of Police Woodrow Wilson Whetstone, locally known as (Woody), was home eating his evening shift meal when a domestic dispute or as the detectives reported later 'a love triangle', occurred between an estranged husband, his wife, and her boyfriend. She ran a local Junction City restaurant and with her boyfriend found her way to the Chief's home three blocks south of Junction City City Hall. As both were seeking help at the Chief's home, the shot gun armed husband pursued them and shot and killed Chief Whetstone as he tried to protect the woman. Woody died after purposely placing himself between the armed husband and the wife. The full story is available to be read online or you can go to the Mary Pitney House and pull out one of the newspaper articles from that day 1960. While there is a memorial on behalf of Chief Whetstone engraved into the National and State Law Enforcement memorial walls in Washington D.C. and Salem, Oregon, to my knowledge we have never placed a plaque or remembrance of this local hero in a park or other conspicuous place. I would, during my term of office and with the support of this City Council, like to rectify this.

I would measure the general state of the city as very good. We have excellent and dedicated people volunteering and working for us and with us. There is currently anxiety in our community and our Police Department and we are hopeful this will be eased soon.

I know of many cities similar sized in sorely worse shape. We have many major projects ahead of us and there will have to be some heavy lifting and prioritization. I will wrap up with the following. These are statements of my predecessors, during their State of the City Addresses, and I thought they were applicable for tonight:

Mayor & former Police Chief John Peterson: "The Council is still carrying the torch of those who had previously served."

Mayor Steve Shear: "Looking forward to working together with City Council and staff to find and unlock the opportunities for Junction City."

Mayor Bev Ficek: "These are the people who keep the water drinkable, the streets drivable, the parks beautiful, the City a safe place to raise a family, and the City functioning as a whole."

Mayor Jon Edwards: "The future of Junction City is at a crossroads in time, with issues of budget and growth."

Mayor Larry Crowley: "...I want to go through this year as positive as possible and look for a good Administrator, and hopefully, start that process shortly."

Mayor Dwight Coon: "Another highlight is the inmate work crews that have been run through the Police Department... This program has received a lot of good responses, not just from citizens but from some of the inmates too."

Mayor Dave Brunscheon: "We have a growing City that is going to accomplish many, many wonderful things. So, let's all stay optimistic about our future."

Thank you all for coming tonight. We will take a 10 minute break and then reconvene to conduct the remainder of the agenda.

IV. BREAK

V. CHANGES TO THE AGENDA

None.

VI. CONSENT AGENDA

MOTION: Councilor Nelson made a motion to approve the December bills. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council. Consideration of the December 23, 2014 Council minutes was tabled to a future meeting.

VII. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Ms. Kathleen Rodden-Nord, 55 Chick Lane, Junction City, submitted a letter against the proposal for a commercial event venue and change of use of county property to park land at 75 Chick Lane. She requested the Council have staff write a letter to the County Commissioners before their upcoming public hearing to note that the proposal does not comply with the City's current Comprehensive Plan, Parks Plan, and Transportation System Plan and that there would be negative impacts to quality of life and emergency services access.

Administrator Bowers responded that staff planned on writing a letter to the county before the hearing to indicate the ways the proposal did not comply with City regulations and would impact emergency services. She thought the quality of life statement and impact to residents would more appropriately come from the Council or Mayor. She reminded the Council that they had received citizen comments in May provided by Ms. Wilks and those could serve as a reference as well.

Mr. Bob Biswell, 1750 W. 1st Avenue, Junction City, asked who he could direct comments to at the City on topic. Administrator Bowers responded that comments could be provided to the Mayor/Council or forwarded to staff. Mr. Biswell expressed his concurrence with Ms. Rodden-Nord's testimony and reminded the Council that a barricade had been stolen and the City had a one foot strip of land that should not be crossed, so the City had a vested interest.

Mayor Cahill asked that staff include in the letter any applicable code references on noise that the proposal would impact City residents.

Ms. Lori Lilly, 235 Tamara Street, Junction City, expressed her objections to the proposal and noted that a gathering on the subject property had created a lot of noise and disrupted their entire evening whether windows were open or closed.

Ms. Lisa Wilks, 354 Walnut Street, Junction City, noted that she had submitted a packet to the Council in May and asked if anyone at the City had responded to the county or if the Council had made a recommendation on the proposed request at that time.

Councilor DiMarco responded that the Council took her testimony into account and had denied access to 3rd Street.

Administrator Bowers added that staff sent a letter to the county indicating that the City would not grant access along 3rd Street at that time. She continued that they only received the notice last week from the county that a new proposal had been put together that did not rely on access off of 3rd. Ms. Wilks thanked the Council for taking a look at the information and noted that any way the Council could help the residents publically oppose this at the public hearing next week would be appreciated.

Councilor J. Leach stated that he spoke with county staff and they have kept all the submitted letters on this property in the file. Councilor K. Leach added that citizens could take letters to the hearing and also provide oral testimony.

Ms. Rodden-Nord shared that she and her husband Tim had commissioned a traffic engineer study on the impact on Chick Lane and they expected to receive and submit it prior to the hearing. She added that she would provide a copy of that to the City and to Chief Perry.

Ms. Wilks shared that her father was a musician and would be contacting his connections on decibel levels. If she received something in writing, she would be happy to submit this to the City as well.

Mr. Jedidiah Barstrow, 645 W. 6th Avenue, Junction City, stated that he just moved into Junction City from Springfield and was excited to have chickens, but found out that they were not allowed. He noted that they were not the only ones in town that wanted chickens and stated that he wanted to bring up to the Council to address this again.

Ms. Christina Mustoe, 805 Deal Street, Junction City, stated that Junction City was the only city in Oregon that did not allow chickens. She continued that there were people in town who illegally have chickens, because they wanted to have healthy eggs and poultry to feed their families well. She added that she thought this should be reconsidered. She asked about the process for an initiative petition.

Attorney Connelly responded that citizens would have to organize and submit the required information and proper number of signatures for placing an issue on a ballot. She added that there had been a lot of discussion on chickens in the past and the minutes or summary of decisions could be compiled.

Mayor Cahill noted that the citizens could speak with Chair J. Leach and attend a Public Safety Committee meeting for further discussion.

VIII. ELECTION OF COUNCIL PRESIDENT

NOMINATION: Councilor K. Leach nominated Councilor Nelson as Council President. The nomination was seconded by Councilor Christensen and passed by unanimous vote of the Council.

IX. BUDGET COMMITTEE APPOINTMENTS

Mayor Cahill appointed Ms. Kara McDaniel to Position 2 and Mr. Kenneth Wells to Position 5 on the Budget Committee. Both terms are through December 31, 2017.

MOTION: Councilor DiMarco made a motion to ratify the Mayor's appointments to the City's Budget Committee. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

X. BUILDING CODES DIVISION MUTUAL ORDER AND AGREEMENT

Planner Cogburn reviewed that before the Council was a resolution and a revised memorandum of agreement (MOA) with the Building Codes Division (BCD) for the City's building inspection program. Administrator Bowers noted that Exhibit C was the MOA that the City and Department of Justice had agreed to and which had been presented to the Council in November. Since that time, League of Oregon Cities (LOC) had issued a statement about the types of protections that cities might want to include. BCD reissued the agreement to cities and that was provided as Exhibit B in the packet. She added that Exhibit C had the most protections for the City and was recommended by staff.

Attorney Connelly added that having cities sign the MOA was previously not a requirement of the law, but the state changed the Oregon Administrative Rule to make this a temporary rule that was passed in order to push this issue along.

Councilor DiMarco noted that Mayor Elect Cahill had alerted LOC on the situation. Attorney Connelly added that there was a significant amount of coordination amongst cities since that time.

The Council consensus was to approve Exhibit C. Attorney Connelly stated that Exhibit C would be referred to as Exhibit A in the resolution.

A. RESOLUTION NO. 1 – AUTHORIZING THE CITY ADMINISTRATOR TO SIGN A MEMORANDUM OF AGREEMENT WITH THE STATE OF OREGON BUILDING CODES DIVISION FOR THE BUILDING INSPECTION PROGRAM.

MOTION: Councilor Hitchcock made a motion to approve Resolution No. 1 and the revised BCD MOA as Exhibit A and direct the City Administrator to sign the necessary paperwork. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

Councilor DiMarco noted that Clair Company had received the letter on this topic in June or July but did not give to staff until October. Administrator Bowers responded that her

understanding was that it was an oversight and it would make sense to direct staff to send a letter to Clair, notifying them that in the future correspondence directed to the City of Junction City needed to be promptly sent to the City Administrator.

XI. TRANSPORTATION SYSTEM PLAN DRAFT REVIEW

Planner Cogburn presented the Transportation System Plan (TSP) draft review response from Sandow Engineering and asked for Council direction on how to proceed with the TSP draft project.

The Council consensus was:

- Retain City being in control of access management in the TSP, rather than giving control to ODOT.
- To have staff bring back a proposed composition of what a TSP task force could look like that could include what Council has done in the past for the CPR Task Force.
- Have staff contact ODOT/DKS to let them know the City was willing to accept the four month extension with the condition that any future work would be directed by the City Council.

XII. UPDATE ON ANNEXATION PROCESS

Planner Cogburn presented a draft of what the code language would look like to remove the requirement for an annexation agreement. He noted that this would be a code text amendment and DLCD (Department of Land Conservation and Development) would need to be notified 45 days before the public hearing.

The Council consensus was to have staff proceed with the process to bring back an ordinance to amend the annexation code language.

XIII. CHECK SIGNATURE AUTHORITY RESOLUTIONS

A. RESOLUTION NO. 2 – A RESOLUTION AUTHORIZING THE SIGNING OF CHECKS BY MICHAEL J. CAHILL, MELISSA BOWERS, AND KITTY VODRUP AND THE USE OF A FACSIMILE SIGNATURE OF CITY RECORDER KITTY VODRUP, WITH THE UNITED STATES NATIONAL BANK OF OREGON, JUNCTION CITY BRANCH; AND REPEALING RESOLUTION No. 1076.

MOTION: Councilor Hitchcock made a motion to approve Resolution No. 2. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

B. RESOLUTION NO. 3 – A RESOLUTION AUTHORIZING SIGNATURE AUTHORITY BY MICHAEL J. CAHILL, MELISSA BOWERS, AND KITTY VODRUP AND THE USE OF A FACSIMILE SIGNATURE OF CITY RECORDER KITTY VODRUP WITH CITIZEN'S BANK, JUNCTION CITY BRANCH; AND REPEALING RESOLUTION No. 1077.

MOTION: Councilor Hitchcock made a motion to approve Resolution No. 3. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

XIV. CITY ADMINISTRATOR PRO TEM AGREEMENT

Mayor Cahill shared that he had worked with Director Knope on the City Administrator Pro Tem agreement and had added an additional two days of vacation per month.

MOTION: Councilor made a motion to approve the agreement as presented and authorize the Mayor to sign the agreement. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

It was noted that the agreement included the extra two days of vacation per month. Councilor Nelson stated that he had not been aware of that.

MOTION: Councilor Nelson made a motion to reconsider the motion. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

MOTION: Councilor Hitchcock made a motion to approve the agreement as presented and authorize the Mayor to sign the agreement. The motion was seconded by Councilor DiMarco and passed by a vote of 5 to 1 with Councilors K. Leach, DiMarco, J. Leach, Hitchcock, and Christensen voting in favor and Councilor Nelson voting against.

XV. AFSCME CONTRACT RENEWAL

Administrator Bowers stated that the Finance and Judiciary Committee had reviewed the AFSCME contract renewal at their January meeting and had recommended approval. The renewal includes rolling over the existing collective bargaining agreement for another three years with one clarification in the language that part time employees working 30 hours a week or more would be entitled to receive full insurance benefits. This would cost approximately \$7,000 per year and affect two current employees.

MOTION: Councilor K. Leach made a motion to direct staff to sign the necessary documents with the changes by amendment as described above. The motion was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

XVI. STAFF REPORTS

Attorney Connelly welcomed Mayor Cahill and congratulated Councilors on their term renewals.

Director Boldon congratulated Mayor Cahill and Councilors. Viking Sal will celebrate its 37th Anniversary on Saturday, February 7th with a breakfast from 8:30 to 11:00 a.m. OSU Extension will be providing a youth cooking class as part of the After School Program on Wednesdays, to focus on healthy meals and snacks.

Planner Cogburn congratulated Mayor Cahill and new Councilors. Staff met with St. Vincent DePaul representatives on the multi-family, 40 unit, housing project off Prairie Road and should be seeing development permit shortly.

Director Crocker reviewed the Monthly Financial Report and provided an update on the GF.

Acting Chief Markell provided an update on the two robberies in November; a man pleaded guilty to one and it is anticipated that arrests will be made in the next week or two on the other robbery.

Administrator Bowers congratulated Mayor Cahill and the re-elected Councilors. She thanked the Council for approving the City Administrator Pro Tem agreement and asked the Council to consider moving up the Feb. 26th date to appoint a Budget Officer. Mayor Cahill would be sharing about having a work session to review the list of 69 projects, and one of those items would be the HR/Risk Management position. She congratulated Acting Chief Markell for graduating from the International Public Safety Leadership and Ethics Institute Leadership Development Program.

XVII. COUNCILOR COMMENTS/QUESTIONS

Councilor J. Leach congratulated Mayor Cahill and newly elected Councilors and expressed congratulations to Acting Chief Markell on his accomplishment.

Councilor DiMarco congratulated Mayor Cahill and newly elected Councilors. He reminded the Council of an event that Pacific Continental Bank would be holding an event on Friday, Jan. 16th.

Councilor K. Leach congratulated the newly elected officials and noted that she looked forward to working hard. She congratulated Acting Chief Markell and expressed appreciation to Director Knope for stepping up, to Planner Cogburn for his good work on the TSP and annexation, to Director Boldon for his hard work and the recent field trip to the pool, and to Administrator Bowers and rest of staff for their work.

Councilor Christensen noted that he was ready to start again, they had a good Council and it was good to see all the Councilors back. He welcomed Mayor Cahill and noted everybody there wanted to do what was right for this City and get it done.

Councilor Hitchcock expressed congratulations and thanked everyone for their support. He congratulated Acting Chief Markell and thanked Director Boldon for having OSU Extension do classes. He thanked Planner Cogburn for his work on the TSP and other issues and thanked Director Knope for accepting the City Administrator Pro Tem position.

Councilor Nelson expressed his agreement with the comments and thanked everyone for their support.

XVIII. MAYOR'S COMMENTS

Mayor Cahill distributed a letter from Lane County Health asking to speak with the Council on use of e-cigarettes. The Council consensus was to have them present information to the Council.

Mayor Cahill presented a letter template and a request from the Mayor of Springfield for the City to write a letter to the state Senators and Representatives to endorse raising the federal gas tax. The Council consensus was not to sign the letter.

Mayor Cahill stated that he would like to see the 2nd Council meeting of the month serve as a Council work session. The Council consensus was in favor of this. It was noted that if there were regular session items that came up that needed to be addressed, the meeting could be noticed as a regular meeting and a work session.

Mayor Cahill asked if the Council was okay with him holding off on making Council Committee appointments until he had an opportunity to speak with each of them individually. The Council consensus was in favor of waiting. Mayor Cahill noted that he would make the appointments at the 1st Council meeting in February.

XIX. OTHER BUSINESS

Budget Officer

Councilor DiMarco shared that his preference would be that the Council appoint a Budget Officer that would serve in that position the whole way through the Fiscal year 2015-2016 budget process. Administrator Bowers responded that it had been her recommendation to do this and for the Council to appoint Director Knope.

MOTION: Councilor DiMarco made a motion to appoint Jason Knope the Budget Officer for the 2015-2016 budget process. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

Library Wi-Fi

Councilor Hitchcock asked if Wi-Fi use was available through the Library 24/7. It was noted that it was. The Council consensus was to have the Community Services Committee review this issue.

Concerns

Mr. Jack Sumner, 1061 Quince Drive, Junction City, expressed concern on the Police Chief situation and potential financial impacts that the citizens were paying for without any information as to what was going on. Mayor Cahill responded that personnel matters were protected by state law until a final decision and he added that he was also concerned about money.

Freeman Proposal

Councilor K. Leach confirmed that Planner Cogburn or Administrator Bowers would be sending something to the county before the public hearing. Planner Cogburn responded yes and he would have that ready on Monday afternoon. Councilor DiMarco asked that a copy of the comments be forwarded to the Council.

XX. ADJOURNMENT

As there was no further business, the meeting was adjourned at 9:24 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Michael J. Cahill, Mayor