

***The Community Development Committee for the City of Junction City met at 6:30 P.M. on Wednesday, February 6th, 2019, in City Hall, 680 Greenwood Street, Junction City, Oregon.***

**PRESENT WERE:** City Councilors, John Gambée, Dale Rowe, and Andrea Ceniga; and City Planner, Jordan Cogburn.

**1. Call to Order**

Chair Gambée called the meeting to order at 6:31 p.m.

**2. Changes to the Agenda**

There were no changes to the agenda.

**3. Review of Minutes**

The consensus of the Committee was to approve both the December 5, 2018 and the January 2, 2019 minutes.

**4. Community Updates**

- **Chamber, Other:** None.

**5. New Business**

- **2019 Scandinavian Festival Street Closure Request:** The Scandinavian Festival Association is requesting a street closure for the annual Scandinavian Festival. The requested closures are from August 8<sup>th</sup> through August 11<sup>th</sup>. There were no changes to the request from previous years.

**Action:** The consensus of the Committee was to forward the request to Council with the recommendation to approve.

**6. Continued Business**

- **Scandinavian Festival Association RTMP Grant Request:** The Scandinavian Festival Association, along with the Scandinavian Cultural Foundation, are asking for \$22,000 to do maintenance on Fletchall Hall's roof and a few other buildings as well. Councilor Rowe stated that currently there is only \$29,000 left in the RTMP account. Discussion followed.

**Action:** The consensus of the Committee was to forward the request to the Financial Judiciary Committee with the information that the CDC will help financially as well.

- **Development Code Amendment Projects:** Planner Cogburn did not have time to work on this. He will bring it before the Committee once it is prepared.
- **Boarding, Rooming, and Lodging House Code Review:** Planner Cogburn stated that the Council has sent the code review back to the Committee with the request that the 1,000-foot separation requirement of boarding houses be changed to 500 feet of separation in the C2 zone. Discussion followed.

**Action:** The majority decision of the Committee was to take the information back to the Council with the recommendation to approve the 500 feet of separation in the C2 zone, with additional concerns on item 7.

- **Downtown Plan Projects:** Planner Cogburn brought back the existing information for Councilor Ceniga to review. He then gave a brief background and history of the project. Discussion followed on funding sources.

**Action:** Planner Cogburn will research funding options and bring the information back to the Committee.

**7. Agenda Forecaster**

The Commission reviewed the agenda forecaster. Planner Cogburn noted the changes made during the night's discussion.

**8. Other Business**

There was no other business.

**9. Adjournment**

As there was no further business, the meeting was adjourned at 8:57 p.m.

The next standing meeting of the Community Development Committee would be Wednesday March 6<sup>th</sup>, 2019 at 6:30 p.m.

Respectfully Submitted:

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Tiffany Shafer, Public Works Technician