

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, February 12, 2019, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Mark Crenshaw; Councilors Sandie Thomas, Robert Stott, Andrea Ceniga, John Gambee, Dale Rowe, and Bill DiMarco; City Administrator, Jason Knope; City Attorney, Carrie Connelly; City Attorney, Jens Schmidt; Police Chief, Bob Morris; Public Works Director, Gary Kaping; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

1. Call to Order and Pledge of Allegiance

Mayor Crenshaw called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

2. Changes to the Agenda

None.

3. Approval of Minutes – January 8 and 22, 2019

MOTION: Councilor Rowe made a motion to approve the January 8 and 22, 2019 Council Minutes. The motion was seconded by Councilor Stott and passed by unanimous vote of the Councilors present (Thomas, Stott, Ceniga, and Rowe).

Councilor DiMarco arrived at the meeting.

4. Review of Previous Month's Expenditures

Mayor Crenshaw asked if there were any Council comments or questions on the previous month's expenditures. Councilor Ceniga asked about an Oregon Department of Justice expenditure. Administrator Knope responded that staff would get back to her on that.

5. Public Comment on Items not Listed on the Agenda

Mr. David Luke, Wassila, Alaska and Ms. Shannon McAdams, 25373 Highway 36, Cheshire, stated that they were organizers of the Scandia Run and shared information with the Council on enhancements that were planned for the Scandia Run over the next few years. The Scandia Run had been occurring in Junction City for 45 years and proceeds from the event went to the Junction City High School Cross Country and Track programs. They thanked the City for their support over the years through Public Works and Police Department assistance and noted that they planned on letting the public know all that the City had done to support the event, as well as work more closely with the Scandinavian Festival Association. They wanted to grow the event; in the 70s and 80s, the Run had 3,000 to 4,000 participants and the last few years they have had around 500. The World Track and Field Championships would be coming to Eugene in 2021 with 218 teams, and they were applying for Junction City to host a team, which would be great for the community.

Councilor Gambee arrived at the meeting.

Mr. Jack Sumner, 1061 Quince Drive, Junction City, stated that he had submitted a public records request in July of 2018 asking for the names and amounts of items donated to the Police Department, but had not received the information; he was told that the donors did not want to be identified. His concern was that people were donating things to the City, but it was unknown who they were and donors could not be thanked, other than by the Chief. He also expressed concerns about the new Police Department fence behind City Hall and noted that he did not see a reason for having razor wire on top of it. He added that the fence had also been donated and he asked the Council to give him the information that he had requested.

Ms. Sandra Morris, 1068 Green Meadows, Junction City, asked why they never heard information about the Fire Department equipment, staffing, etc. Mayor Crenshaw responded that the Fire Department was not part of the City but was its own separate district; information could be obtained by attending the Fire Department monthly board meetings.

Councilor Thomas stated that she was not sure it was legal to have anonymous donations to a public entity. Attorney Connelly noted that she would check with Administrator Knope after the meeting, to see if this would be something he wanted her to look into. Mayor Crenshaw added that this sounded like an important enough discussion that he would work with Administrator Knope about possibly getting on the agenda forecaster.

6. Rate Study Notices

Director Kaping presented draft rate study notices, to inform the public about upcoming meetings for the public to review and provide input on the recent rate study results.

The Council consensus was in favor of the notices and posting locations. They selected March 12, 2019 and April 9, 2019 as the two public meeting dates.

7. Pool Resurfacing Bid Award

Administrator Knope stated that the Council had budgeted funds to do the pool resurfacing; bids were sent to three companies and two bids were received. Staff recommended going with Anderson Pool Works to do the resurfacing and installation of an access panel, for a total of \$64,414. Next resurfacing would be done in 10 to 15 years. The plan was to get this work done, before the summer season began.

It was noted that there were a number of exclusions in the bid, which were typically seen in bid responses. One of the exclusions was for bid payment or performance bond; Attorney Connelly stated that the Council needed to approve waiving this exclusion and she added language for the motion.

MOTION: Councilor Rowe make a motion to approve the bid from Anderson Pool Works, to waive the payment and performance bonds, and authorize the Public Works Superintendent to sign the necessary documents. The motion was seconded by Councilor Thomas and passed by unanimous vote of the Council.

8. Revolving Loan Fund Committee – Council Member Appointment

Mayor Crenshaw stated that the term for the Council member position on the Revolving Loan Fund (RLF) Committee expired in January 2019. Mayor Crenshaw noted that he would be willing to continue serving in that position and Councilors expressed their support. Mayor Crenshaw appointed himself as the Council representative on the RLF Committee.

MOTION: Councilor DiMarco made a motion to approve the Mayor's appointment to have Mark Crenshaw serve as the Council member on the Revolving Loan Fund Committee. The motion was seconded by Councilor Stott and passed by unanimous vote of the Council.

9. LCOG Board of Directors and Lane ACT Alternates

Mayor Crenshaw stated that he currently served as the regular member on the LCOG (Lane Council of Governments) Board of Directors and Lane ACT (Area Commission on Transportation). Alternates were needed, to attend these meetings when the Mayor was not able to attend.

Mayor Crenshaw asked the Councilors to consider serving and stated that he would make an official appointment at a future Council meeting.

10. University of Oregon Police Department Dispatch Services IGA

Chief Morris presented the IGA (Intergovernmental Agreement) for Junction City Police Department (JCPD) to provide dispatch services for the University of Oregon Police Department. This was a temporary 30 day agreement that would automatically renew every 30 days. After 30 days, the fee would be \$17,605 per month. The intent would be to prepare a longer term contract in the future, which would go through the Public Safety Committee and Council. It was noted that there would be no additional costs for the JCPD to provide this service.

Questions were asked about the agreement and dispatching procedures and equipment. It was noted that more detailed discussions would be held at Public Safety Committee meetings.

MOTION: Councilor Rowe made a motion to approve the Dispatch IGA with the University of Oregon and authorize Chief Morris to sign the necessary documents. The motion was seconded by Councilor Stott and passed by a vote of 5 to 1 with Councilors Stott, Ceniga, Gambee, Rowe, and DiMarco voting in favor and Councilor Thomas voting against.

11. Council Agenda Forecaster

Administrator Knope presented the forecaster. Mayor Crenshaw noted that if Councilors had additional items for the upcoming Council training, they could pass them along to Administrator Knope.

12. Staff Reports

Director Crocker reported that staff was working hard on preparing the upcoming budget. A few supplemental budget items for the current budget year would be coming before the Council.

Chief Morris reported that the enhanced traffic enforcement had been successful and the department continued with extra patrols. He had been working with Senator Manning and ODOT (Oregon Department of Transportation) on traffic safety measures. ODOT indicated they had funding to install a cable barrier in 2021 and would also be installing rumble strips when they did resurfacing. The department had received positive comments from citizens on the traffic enforcement.

Attorney Connelly shared that she looked forward to the upcoming Council Training at the next Work Session. She introduced Attorney Jens Schmidt, who had 30 years experience as a municipal litigator; she added that he was a great addition to Local Government Law Group.

13. Councilor Comments/Questions

Councilor DiMarco stated that Councilor Ceniga's questions on the dispatch contract were great and that they could continue discussions at the Public Safety Committee meetings.

14. Mayor's Comments

Mayor Crenshaw stated that he wanted to make sure that they recognize the great job that the staff did in looking out for the needs of the City in all departments. He referred to the recent notice about Winnebago closing and said that it was a sad thing that approximately 90 employees would be impacted, but he hoped that another business would come in to occupy those buildings and bring more commerce to Junction City.

15. Executive Session per ORS 192.660(2)(h) to Consult with Legal Counsel Concerning Legal Rights and Duties Concerning Current Litigation or Litigation Likely to be Filed.

Mayor Crenshaw announced Executive Session at 7:33 p.m. Executive Session ended at 8:10 p.m. and regular session was convened.

16. Other Business

None.

17. Adjournment

As there was no further business, the meeting was adjourned at 8:12 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Mark Crenshaw, Mayor