

The Junction City Planning Commission met in regular session on Tuesday, February 20, 2023, at 6:30 p.m. in the Council Chambers at City Hall, 680 Greenwood Street, Junction City Oregon and remotely via internet and phone.

PRESENT WERE Planning Commission Chair Jeff Haag, Commissioners, James Hukill (Vice-Chair); Jim Creech; and Doug Easterday; Public Works Director Gary Kaping; Chloe Trifilio, Junction City Planning Representative, Lane Council of Governments; City Attorney Armand Resto-Spotts; and Dawn Northey, Planning Commission Secretary.

ABSENT: Chris Miles (Excused), Jesse Newman (Excused), and Alternate Albert Williams (Excused)

1. Open Meeting and Pledge of Allegiance

Chair Haag opened the meeting at 6:30 pm and said the Pledge of Allegiance.

2. Changes To The Agenda

Chair Haag requested to move Agenda item number five, officer elections, to a future meeting due to not having a full Corum. Chair Haag and Commissioners Hukill, Creech, and Easterday were all in agreement.

3. Public Comment (for Items Not Already on The Agenda)

Chair Haag opened comments for items not already on the agenda. No comments were presented.

4. APPROVAL OF MINUTES

- **September 19, 2023**
- **October 17, 2023**

MOTION: Commissioner Hukill made a motion to approve the September 19, 2023 and October 17, 2023 Planning Commission minutes as written. Commissioner Easterday seconded the motion.

VOTE: Passed by a vote of 4:0:0. Chair Haag, Commissioners, Hukill; Creech; and Easterday voted in favor.

5. PLANNING COMMISSION CHAIR & VICE CHAIR ELECTIONS

Chair Haag requested that this agenda item be moved to a future meeting due to not having a full Corum. Chair Haag, Vice-Chair Hukill, Commissioners Creech, and Easterday were all in agreement.

6. PLANNING COMMISSION APPLICATION REVIEW AND POSSIBLE RECOMMENDATION

Motion: Commissioner Hukill made a motion to recommend to the Mayor Albert Williams be appointed to fill the unexpired term of Jack Sumner. Commissioner Easterday seconded the motion.

VOTE: Passed by a vote of 4:0:0. Chair Haag, Vice-Chair Hukill, Commissioners, Creech and Easterday voted in favor.

Motion: Commissioner Hukill made a motion to recommend to the Mayor Darin D. Olson be appointed as an Alternate to the Planning Commission. Commissioner Easterday seconded the motion.

VOTE: Passed by a vote of 4:0:0. Chair Haag, Vice-Chair Hukill, Commissioners, Creech and Easterday voted in favor.

7. FINAL PLAT: ROLLING MEADOWS MINOR PARTITIONS – (TYPE I)

(MP-23-44, MP-23-45, MP-23-46, MP-23-47, MP-23-48, MP-23-49, MP-23-50, MP-23-51)

Planner Trifilio stated that final plats are Type I applications and do not require a public hearing. Administrative approval is given by the planning commission according to the code. We would be open to changing this in the future if we wanted to make it more of an internal administrative decision such as a development review application.

The agenda item summary brought up the conditions of approval. There were eight separate partitions tonight they were all within phase one of the Rolling Meadows Subdivision. These proposed lot sizes were slightly narrower than was typically allowed. That was what the Planning development modification was for so we are at the summary of that process. The intent was to purchase these eight lots to make duplexes actually split so that people could purchase each side.

They appear to meet all the conditions of approval. The application was noticed, and the referrals were sent, and the only comments received were from the Lane County Surveyor's office. We were given the go ahead today from the county surveyor that their version was ready to be signed and we should have copies available tonight.

Chair Haag asked Commissioners if they had questions or things to add. The Commissioners said they had no questions.

Lani Hickey with Rhine-Cross Group, 112 N 5th Street, Klamath Falls OR 97601 stated that we should have the mylars available to be signed this evening. The Lane County Surveyor has given the approval to sign.

Motion: Commissioner Hukill made a motion to approve the proposed final plat file Numbers (MP-23-44, MP-23-45, MP-23-46, MP-23-47, MP-23-48, MP-23-49, MP-23-50, MP-23-51) subject to the signing of the Mylars. Commissioner Creech Seconded the motion.

VOTE: Passed by a vote of 4:0:0. Chair Haag, Vice-Chair Hukill, Commissioners, Creech and Easterday voted in favor.

7. PLANNING COMMISSION AGENDA FORECASTER

The Commission reviewed the agenda forecaster.

8. COMMISSIONER COMMENTS

None

9. ADJOURNMENT

MOTION: Commissioner Hukill made a motion to adjourn the meeting. Commissioner Easterday seconded the motion.

VOTE: Passed by a vote of 4:0:0. Chair Haag, Vice-Chair Hukill, Commissioners, Creech, and Easterday.

The meeting was adjourned at 6:44 PM

The next Standing Planning Commission meeting was scheduled for Tuesday March 19, 2024, at 6:30 p.m.

Respectfully Submitted,

Dawn Northey, Planning Commission Secretary

Jeff Haag, Planning Commission Chair