

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, February 26, 103, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Herb Christensen, and Laurel Crenshaw.; City Attorney, Carrie Connelly; City Administrator, Kevin Watson; Public Works Director, Jason Knope; Finance Director, Mike Crocker; Community Services Director, Melissa Bowers; City Planner, Stacy Clauson; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

Table Jodie Jones Presentation and Truancy Task Force Project to March 12th.

III. CONSIDERATION TO APPROVE COUNCIL MINUTES – JANUARY 2013

MOTION: Councilor Nelson made a motion to approve the January 8, 2013 and January 22, 2013 Work Session and Regular Minutes, with the change to replace Jack Sumner's name with Karen Leach. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Mr. Parrish Van Wert, Department of Corrections and Oregon Health Authority, 428 Ivy Street, Junction City, stated that he had accepted a position that would take him back to his home town in central Oregon. They have closed their office here in Junction City and moved it out to the construction site. Jodie Jones would keep the Council updated on DOC related issues. He thanked the Council for allowing him to work in the community, and he looked forward to seeing the project come to fruition.

Mayor Brunscheon and the Councilors expressed appreciation to Mr. Van Wert.

V. FISCAL POLICIES

Director Crocker noted that the Council had reviewed 9 fiscal policies at the January 22, 2013 Work Session. Policy #9's reference to contingency had been changed from 3% to 2%.

Council concerns were expressed that Policy #9's 25% Ending Fund Balance language needed to be discussed further.

MOTION: Councilor Christensen made a motion to adopt the Fiscal Policies as presented by staff and reviewed at the Work Session. The motion was seconded by Councilor Nelson, but failed with a vote of 2 to 4, with Councilors Christensen and J. Leach voting in favor and Councilors K. Leach, DiMarco, Nelson, and Crenshaw voting against.

MOTION: Councilor DiMarco made a motion to adopt the Fiscal Policies as presented by staff and reviewed at the Work Session, striking Policy #9 and referring that to the Finance Committee. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

VI. PLANNING UPDATES

Planner Clauson provided an update on the following:

- **Customized Periodic Review Process** – The Lane County Board of Commissioners will hold a public hearing on March 12, 2013 at 1:30 p.m. on the City's application for co-adoption of the amendments to the Comprehensive Plan and Expansion of the City's Urban Growth Boundary.

- **Transportation System Plan** – The City is currently updating its Transportation System Plan to identify what types of transportation improvements will be needed to support growth over the next 20 years. A change has occurred since the City adopted the TSP Refinement Plan, which outlined the need for a couplet. Because of changes in anticipated traffic patterns related to the Urban Growth Boundary Expansion to the south, the current plan is not showing the need for a couplet in the next 20 years at this time. An open house was recently held to take public comments and an online survey is available to the public through March 1st. Next steps would be to take draft proposals to the Citizen Advisory Committee and then hold another open house for public input in May.
- **2013 Planning Commission Work Plan** – Planner Clauson reviewed the draft work plan of key issues to help guide Planning Commission activities over the next year. She asked if these reflected the Council priorities and if the Council was comfortable with the Planning Commission moving forward with these activities.

After discussion, the Council consensus was to review this at the March 2nd Council Goals Session.

VII. BANK SIGNATURE AUTHORITY

- A. RESOLUTION No. 1- A RESOLUTION AUTHORIZING THE SIGNING OF CHECKS BY DAVID S. BRUNSCHEON, MELISSA BOWERS, AND KITTY VODRUP AND THE USE OF A FACSIMILE SIGNATURE OF CITY RECORDER KITTY VODRUP, WITH THE UNITED STATES NATIONAL BANK OF OREGON, JUNCTION CITY BRANCH; AND REPEALING RESOLUTION No. 1048.**
- B. RESOLUTION No. 2 – A RESOLUTION AUTHORIZING SIGNATURE AUTHORITY BY DAVID S. BRUNSCHEON, MELISSA BOWERS, AND KITTY VODRUP AND THE USE OF A FACSIMILE SIGNATURE OF CITY RECORDER KITTY VODRUP, WITH CITIZENS BANK, JUNCTION CITY BRANCH; AND REPEALING RESOLUTION No. 1049.**

MOTION: Councilor Nelson made a motion to approve Resolutions No. 1 and 2. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

VIII. STAFF REPORTS

Director Bowers noted that the Council would be receiving two new program guides in their boxes this week from Viking Sal and from the Community Services Department.

Planner Clauson reported that last week the Wetlands Question and Answer Public Meeting was held with approximately 40 people in attendance. Administrator Watson added that the majority of the discussion was on stormwater.

Administrator Watson stated that new carpet has been installed in the Council Chambers and carpeting would soon begin in the offices of City Hall. Lane ACT accepted the City's Prairie Road/High Pass Road Intersection improvement project as one of the county's top projects and this has been forwarded to the state for review. Lane ACT estimates that their region could receive 20 million dollars of funding.

Administrator Watson noted that the Council Goals Session would be held on Saturday. He thanked the Council for the opportunity to serve as City Administrator and noted that he really enjoyed his time here and would move on with many stories and memories.

IX. COUNCILOR COMMENTS/QUESTIONS

Councilor Karen Leach thanked Recorder Vodrup for posting the Council pictures on the website. The carpet looks good.

Councilor J. Leach noted that City Hall looked great. He extended best wishes to Administrator Watson and Kathryn.

Councilor Nelson thanked Administrator Watson and noted that one of his many legacies would be the improvements to City Hall.

Councilor Crenshaw thanked Administrator Watson for all he had done and on encouraging the Council to set goals.

X. MAYOR’S COMMENTS

Mayor Brunscheon thanked staff and the public for attending the TSP meeting and the Wetlands meeting. He thanked Recorder Vodrup for posting the Council photos on the City website and noted that the carpet looked wonderful. He expressed appreciation to Administrator Watson for his time and contribution to Junction City and wished him and Kathryn the best of luck.

XI. OTHER BUSINESS

None.

XII. EXECUTIVE SESSION PER ORS 192.660(2)(A) TO CONSIDER EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER, OR INDIVIDUAL AGENT.

The Mayor announced Executive Session at 7:15 p.m.

Regular session reconvened at 7:27 p.m.

XIII. CONSIDERATION OF INTERIM CITY ADMINISTRATOR CONTRACT

The Council consensus was to have the effective date of Interim City Administrator Bowers’ contract be retroactive to February 13, 2013, with compensation at \$6,589.00 per month for a period of six months. It was noted that during this six month period, the Admin Specialist at the Community Services Department would enter into a temporary agreement to work an additional 21 hours per week, so some of Interim Administrator Bowers’ duties could be shifted to that position.

MOTION: Councilor Christensen made a motion to approve the Temporary Employment Agreement for Interim City Administrator as completed during the open session and authorizing the Mayor to sign it. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

Recorder Vodrup administered the Oath of Office for the position of Interim City Administrator to Melissa Bowers. She was congratulated by the Mayor, Councilors, and staff.

XIV. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:41 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor