

The Public Works Committee of the City Council for the City of Junction City met on Monday, March 2, 2020, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Public Works Superintendent Jeremy Tracer, Councilors Dale Rowe and Bill DiMarco.

ABSENT WERE: Councilor John Gambee.

I. CALL TO ORDER

Chairman Dale Rowe called the meeting to order at 6:32pm.

II. CHANGES TO THE AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES – February 3, 2020

The consensus of the Committee was to approve the minutes as written.

IV. WELL MAINTENANCE

Superintendent Jeremy Tracer informed the Committee that before them tonight is a request to do preventative maintenance at 8th and Deal and 13th and Elm well houses. The request is to have a contractor come and pull the well shaft, take the motor off and inspect it for wear and tear. They would also inspect the well casing itself with a TV inspection. This maintenance is listed in the CEP to do every five years.

City Staff reached out to three contractors and two returned bids. City Staff is recommending awarding the bid to Jones Pump Company in the amount of \$15,996. Discussion followed.

ACTION: The consensus of the Committee was to forward the request to the Council with the recommendation to award the bid to Jones Pump Company.

V. BUDGET REVIEW

Superintendent Tracer notified the Committee that the only change made to the budget since the last time the Committee review it is in the Building Department section. Building Permit revenue was bumped up due in large part to the Umbrella Properties Apartment Complex moving forward quickly. Discussion followed.

Councilor Rowe then asked Superintendent Tracer for an update on a crack seal machine.

Superintendent Tracer responded that the crack sealing machine can be funded out of the ODOT Exchange program. The ones that are being looked at cost between \$40,000-\$60,000. The amount that is budgeted is \$100,000. Discussion followed.

VI. AGENDA FORECASTER REVIEW

Superintendent Tracer stated that there were no changes made to the agenda forecaster.

VII. OTHER BUSINESS

Superintendent Tracer notified the Committee that he has a company crack sealing and slurry sealing West 5th Avenue from the portion that was just updated, to the tracks on Holly Street. They will also be doing West 4th Avenue from the portion that was just done, to Front Street.

VIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Tiffany Shafer
Public Works Technician