

*The Community Development Committee for the City of Junction City met at 6:30 P.M. on Wednesday, March 7, 2018, in City Hall, 680 Greenwood Street, Junction City, Oregon.*

**PRESENT WERE:** City Councilors, John Gambée (Chair), Dale Rowe, and Bill DiMarco; and City Planner, Jordan Cogburn; **ABSENT:** None

**1. Call to Order**

Chair Gambée called the meeting to order at 6:30 p.m.

**2. Changes to the Agenda**

None.

**3. Review of February 7, 2018**

**Consensus:** By a consensus of the committee the February 7, 2018 minutes were approved as written.

**4. Community Updates**

None

**5. New Business**

• **2018 Pet Parade Street Closure Request**

**Consensus:** The consensus of the Committee was to recommend approval to the Council of the Pet Parade street closure request, with recommendation for a Council level discussion about the requirement for \$2,000,000 liability insurance.

The Committee held a discussion about the RTMP funds and potential uses.

**Consensus:** The consensus of the Committee was to place on the agenda forecaster a discussion about use of RTMP funds.

• **2018 Scandinavian Festival Street Closure Request**

Per Sue Huntley of the Scandinavian Festival Association, the Oregon Department of Transportation stated the Festival Association did not need an ODOT permit.

**Consensus:** The consensus of the Committee was to forward the Scandinavian Festival street closure request to the City Council, with recommendation for approval.

**6. Continued Business**

• **Development Code Amendment Projects**

Planner Cogburn stated the Committee, at a previous meeting, had discussed moving forward with the discussion about Code text amendments as well as Downtown projects. However, the past month had been very busy in the Planning and Building

Office, and he had not had an opportunity to work on either. In addition to a code text amendment due to go before the City Council, there had been a big increase in development and building permit submittals. The Committee held a discussion about some of the proposed developments such as apartments off W 18<sup>th</sup> Avenue and the commercial development at the 'Y' (intersection of Highways 99E and 99W).

● **Development Code Amendment Projects**

Councilor Rowe opened a discussion on the Downtown Plan. He asked how citizens might get ahold of the 3-D plan of the downtown area.

Planner Cogburn explained the 3-D plan was not adopted by the City Council. It was something he came up with in response to the Community Development Committee, Design Committee (since disbanded), and Council interest. It used elements of the 2003 Downtown Plan to create a visual. It was presented to the City Council and the Planning Commission with positive feedback from both. However, it was not a formally adopted document. He offered to bring it to a Community Development meeting. He also invited the Committee to visit the Planning Office.

Councilor Rowe said there was a list of approved trees.

Planner Cogburn agreed. He added that he, and Public Works staff attended a Community Tree Management Institute seminar where they received additional tools for selection of proper trees for specific environments.

The Committee held a discussion about options for the downtown that included the median with trees (as shown in the 3-D Plan), decorative lamp posts, and flower baskets. It was noted the street was scheduled to be re-stripped, and conduit was under the new sidewalk for potential water and/or electrical lines.

Chair Gambee expressed concern about the length of time the process had taken. He suggested the Committee take the ideas to the City Council so that elements of the plan could be done in conjunction with the re-stripping. He asked Planner Cogburn how they would go about that.

Planner Cogburn replied he could not offer a recommendation without input from Public Works, and the Public Works Director.

Councilor Rowe commented the item should be added to the agenda for the Public Works Committee, and if merited, then go to the Council.

The Committee agreed to move some of the planters, purchased by the Design Committee, to new locations where there were interested business owners willing to care for them. One such location was on Ivy Street

**7. Agenda Forecaster**

The committee reviewed the agenda forecaster.

**8. Other Business**

None.

**9. Adjournment**

As there was no further business, the meeting was adjourned at 8:01 p.m.

The next standing meeting of the Community Development Committee would be Wednesday, April 4, 2018 at 6:30 p.m.

Respectfully Submitted:

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Tere Andrews, Secretary