

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

MARCH 8, 2021

The Junction City Public Library met in regular session on March 8, 2021 virtually.

PRESENT Board Members Erin Dietrich, Jennifer Daeges, Chris Vanderlinde, Jason Knope – City Administrator, Stephanie Moran - HR and Administrative Services Manager and Library Coordinator Freda Darling were present. This meeting was held virtually.

Call to Order

- Jennefer Daeges called the meeting to order at 6:33

1. Changes to the Minutes

- There were no changes to the minutes.

2. Approval of Minutes

- Minutes from October 5, 2020 meeting were approved and seconded on March 8, 2021

3. FY 21/22 Budget Review – Jason Knope

There are no major changes to the budget, pretty much everything is staying the same due to COVID-19. We need to have 15% of \$180,000 and that is \$27,000 so we are in the positive in fund balance.

Line 11 – General Revenue – decrease in luxury tax

Line 12 – Property Tax – going up COVID-19 doesn't seem to be impacting it

Line 23 – Total Personnel Services - Is a bit higher due to pay out for a retiree. Will be a six to eight week overlap with the new Library Coordinator

Line 54 – Total Materials & Services - Is a bit higher

Line 58 – Transfers to Community Services Capital Project - Has been reduced due to how the IT person is funded – this is where computer, carpet and furniture is funded.

Line 61 Contingency – Is lower but may creep from \$3,600 to \$5,000.

Line 64 – Unapp Ending Fund Balance - Is \$24,000 above

- Other Business – There are thirteen applications for the Library Coordinator's position. The chair Jennifer Daeges will be part of the interviewing process. A party was discussed for Freda's retirement on June 30. Freda gave an overview of the library. It's business as usual. Usership has gone up since beginning of the new year. Freda has booked five programs for the summer reading program with the caveat that things are better with COVID-19. Has also been purchasing books every other month.

4. Adjournment – 6:50 p.m.

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is April 6 at 6:30 p.m.