

The Community Services Committee of the City Council for the City of Junction City met on Monday, March 9, 2015, at 6:30 p.m. in the Council Chambers, 680 Greenwood Street, Junction City, Oregon.

PRESENT WERE: Chair, Karen Leach; Councilor Bill DiMarco; Councilor Randy Nelson; City Administrator Jason Knope; and Community Services Director, Tom Boldon.

1. CALL TO ORDER

Chair, Karen Leach called the meeting to order at 6:30 p.m.

2. NEW BUSINESS

• **Review Draft Dept. Budget FY 15-16**

Director Boldon reviewed the following department budgets with the Committee:

- **Community Center**

He noted that three of the line items have changed, which were grants, scholarship donations, and fundraising events. His goal was to help the Community Center with income in those three areas, by getting more grants, increasing scholarship donations, and coming up with new fundraising ideas.

He stated that the Summer Program and After School Program had changed as well. He had hoped to add more children to the Summer Program and the after School Program would be open five days a week instead of three.

- **Viking Sal Senior Fund**

Director Boldon pointed out a difference on Special Meal Sponsorships. It had previously been included in fundraising events, but they had split it out. He also anticipated Senior Trip Fees to be less as fewer trips were being offered.

- **Library**

Director Boldon stated that they had spent more on books in 2014/2015 so he had raised the amount for the 2015/2016 budget. He also noted that the Repair and Care of the Library had been at \$1800 which they would exceed, so he budgeted \$2600 to be reflective of where it actually was at.

- **Swimming Pool**

Director Boldon noted that Pool Supplies seemed to increase and decrease so he would be trying to level that out the next year.

- **Parks Maintenance**

The budget was increased for the fuel, oil, and tires for vehicle maintenance, due to the addition of a seasonal employee.

• **Review Draft Dept. Capital Expense Plan FY 15-16**

Director Boldon informed the Committee that most of the projects in the Community Services categories were a continuation of putting money away to build that fund or to actually do some of the projects. There were three new ones: Yellowwood, which the Parks Committee had

been in the process of getting a conceptual design; security cameras, which was being researched; and a mower purchase.

Administrator Knope noted that there had been a significant transfer into the Parks and Pool Equipment Reserve through the General Fund. This was due to a lot of items being deferred over time and this was the year to catch up and move forward. He agreed that the projects all had a quantifiable need and that Director Boldon had been working hard.

Administrator Knope suggested to the Committee that they consider in the future splitting the Parks and the Pool Equipment Reserves as they were two separate concepts.

Director Boldon indicated that under Building Maintenance there were three different projects for the Community Center: Replacing bay doors, putting in walls, repairing the roof, and putting in an additional bathroom.

The Library had a few energy efficient projects: removing the water heater and replacing it with a smaller one, possibly installing new windows, and putting in a vestibule in the entry way.

3. Sub-Committees

Parks: Parks Projects Updates

Director Boldon informed the Committee that 141 out of 912 Community Park Development Surveys had been returned which was at 15%. The next Parks Committee meeting was moved from March 25th to March 31st due to spring break and they would review the results from the survey as well as finalize plans for the open house that was scheduled for April 18th at the Reserve.

4. DEPARTMENT UPDATES

- **Library**

The Oregon Corrections Enterprises furniture of two comfortable chairs and a coffee table would be arriving the following day.

- **Parks**

Parks Lead, Rick McClintock had been busy mowing, edging, spraying, and irrigating to get the parks ready for spring. The bathroom sink in the women's restroom at Laurel Park had been ripped off the wall and shattered so Director Boldon was researching different options for a sink.

- **Pool**

Parks Lead McClintock had done great work in the women's locker room and had moved to working in the men's locker room. The pool manager interviews would be in April and the supervisor interviews and lifeguard training would be in May.

- **Community Center**

The spring break and summer camps would be coming soon, as well as the run/walk fundraiser.

- **Viking Sal**

Norma Matson had been named the Volunteer of the Year that had been announced at the Anniversary breakfast on February 7th. Director Boldon stated that the fundraising events had been very successful. The Soroptomists had given \$500 for the spring luncheon sponsorship.

5. OTHER BUSINESS

Councilor DiMarco emphasized that the Community Services was a very important department that delivered things directly to individuals, especially ones that needed it most.

6. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:24 p.m.

Respectfully Submitted,

Gina Moore
Admin Aide/Receptionist