

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, March 10, 2015, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, Michael Cahill; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Steven Hitchcock, and Herb Christensen; City Attorneys, Carrie Connelly and Christy Monson; City Administrator Pro Tem, Jason Knope; Police Chief, Mark Chase; Acting Public Works Director, Gary Kaping; City Planner, Jordan Cogburn; Community Services Director, Tom Boldon; and City Recorder, Kitty Vodrup.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Cahill called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA

MOTION: Councilor DiMarco made a motion to approve the February bills. The motion was seconded by Councilor Nelson and passed by unanimous vote of the Council.

Mayor Cahill noted a change to the February 10, 2015 minutes on page 5, item 13 Council Committee Appointments: Change "Lane Council Board of Directors" to "Lane Council of Governments Board of Directors."

MOTION: Councilor K. Leach made a motion to approve the January 13, February 10, 17, and 24, 2015 Council minutes. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Mr. Ronal Gates, 248 Walnut Street, Junction City, asked what the City planned to do with the Freeman proposal to access 3rd Street from their property. Planner Cogburn responded that the subdivision adjacent to the property currently has a stubbed street at 3rd Avenue and it had a one foot reserve strip for future development. At the current state of that roadway, they would not meet the standard for accessing 3rd Avenue.

V. PUBLIC SAFETY COMMITTEE MINUTES – FEBRUARY 3, 2015

Chief Chase reviewed that the Public Safety Committee had requested that the February 3, 2015 minutes be presented at a Council meeting for consideration of approval, as the configuration of the Committee had changed with the recent appointments.

MOTION: Councilor Christensen made a motion to approve the February 3, 2015 Public Safety Committee minutes. The motion was seconded by Councilor J. Leach and passed by unanimous vote of Councilors Christensen, J. Leach, and DiMarco.

VI. HIGH PASS WATERLINE DISCUSSION

Administrator Pro Tem Knope reviewed that as part of the City's IGA (Intergovernmental Agreement) with Department of Corrections (DOC), the City was required to provide 4,000 gallons per minute for fire flow. An unknown restriction was preventing full water flow to the DOC site, and the City was currently able to produce 3135 gallons per minute. DOC was withholding final payments until the 4,000 gallons per minute is met and this must be accomplished before June 2015, when DOC will lose its funding. The Sanitation, Recycling, and Water Committee reviewed two options: 1. Determine where the restriction is and make necessary repairs – unknown time and resources known on this or 2. Perform one of the projects from the City's 2009 Water System Master Plan and install a new 10 inch waterline from the east side of Highway 99 down High Pass Road to Kalmia Street – estimated cost \$84,000 and funding could come from the Water System Improvement Fund. Westech and HBH Engineering firms have reviewed and feel confident that option 2 would resolve the problem.

MOTION: Councilor DiMarco made a motion to direct staff to bid the High Pass Waterline Project. The motion was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

VII. PLANNING COMMISSION WORK PLAN RECOMMENDATION

Planner Cogburn reviewed that the Planning Commission work plan came before the Council in March of 2013 as an advisory document. On November 18, 2014, the Commission recommended the following three items as top priorities for the Commission.

1. 13-02: Comprehensive Plan Map and Zoning Map Inconsistencies
2. 13-04: Comp Plan Update to the Transportation System Plan
3. 13-08: Administrative Amendments

The Council consensus was in favor of staff and the Planning Commission moving forward with these items.

VIII. TRANSPORTATION SYSTEM PLAN TASK FORCE

Planner Cogburn reviewed that six applications had been received for the TSP Task Force, which is an ad hoc committee that the Council formed on February 10, 2015 to be tasked with Council directed specifics related to the TSP draft review. The Task Force is comprised of 1 Councilor, 2 Planning Commissioners, and 2 members of the public.

Mayor Cahill appointed Council Karen Leach as Chair of the Task Force.

NOMINATION: Councilor DiMarco nominated Alicia Beymer as a citizen member. The nomination was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

NOMINATION: Councilor K. Leach nominated Gary Crum as a citizen member. The nomination was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

NOMINATION: Councilor Hitchcock nominated Jeff Haag as a Planning Commission member. The nomination was seconded by Councilor K. Leach and passed by unanimous vote of the Council.

NOMINATION: Councilor K. Leach nominated Jason Thiesfeld as a Planning Commission member. The nomination was seconded by Councilor Hitchcock and passed by unanimous vote of the Council.

IX. PLANNING COMMISSION APPOINTMENT

Planner Cogburn stated that applications had been received for the regular member vacancy, due to Robert Solberg's resignation.

Mayor Cahill appointed Stuart Holderby to the regular member position with a term through October 31, 2016.

X. SUB-COMMITTEE CHAIR APPOINTMENTS

Mayor Cahill made the following sub-committee chair appointments:

- Design Committee: Councilor Herb Christensen
- Parks Committee: Councilor Randy Nelson
- Citizen Advisory Committee TSP: Councilor Karen Leach
- Facilities Task Force: Councilor Karen leach

XI. STAFF REPORTS

Acting Public Works Director Kaping reported that the Sewer Interim Improvement project at the lagoon has been completed and was working well. The Public Works crew did an outstanding job on installation and completion of the project and would be happy to provide tours. There have been problems with the sewer line under the highway at 17th Street and staff would like to obtain bids to do that work at the same time as going out to bid for the High Pass Waterline project.

Chief Chase reported that the Police Department staff did an outstanding job of enforcing drug trafficking in the community. He commended Officers Ken Jackson and Eric Markell for putting in a long day on the search warrant, as well as testing police officer applicants. Currently three openings at the Police Department: 2 sergeants and 1 officer; the sergeant positions were posted internally.

Attorney Connelly reported that she completed review of the pre-treatment code that Administrator Knope had prepared. She had provided examples of medical and recreational marijuana options to Planner Cogburn, who was working with the committee.

Director Boldon reported that the Community Services Department was: working on organizing and planning the first annual 5 kilometer run/walk fundraiser for the Community Center; hiring and training of aquatics staff; and prepping for spring break and summer camp at the Community Center. They have received 142 community park development surveys and will be reviewing at the Parks Committee meeting on March 31st. New furniture from Oregon Corrections Enterprises was delivered to the library this morning and Director Frost welcomed everyone to check it out.

Planner Cogburn reported that staff has been doing extensive research with the medical marijuana moratorium rapidly approaching in May. Discussions have been occurring at the Community Development Committee, and he requested presentation of the information at the Council work session on March 24th. Planner Cogburn would be presenting the proposed PUD (Planned Unit Development) west of Oaklea Drive to the Planning Commission on March 18th, and he invited the Council to attend to hear what Hayden Homes had to say about the expansion of 311 units west of town. The Commission would also be looking at the Code Text Amendments regarding removing the annexation agreement requirement from the Junction City Municipal Code.

Administrator Knope distributed a draft Council agenda forecaster for Council review, with the intent to receive Council feedback at an upcoming work session. He and Director Kaping had discussions with DEQ, and DEQ has not changed their stance on the wastewater discharge but were beginning to think outside the box a bit more.

XII. COUNCILOR COMMENTS/QUESTIONS

Councilor Christensen welcomed Chief Chase. He noted that things were going well.

Councilor Hitchcock thanked Administrator Knope for being willing to step into the interim position and expressed appreciation for doing a great job and sending out regular communication to the Council. He welcomed Chief Chase and stated it was a pleasure to have him back. He thanked Ms. Beymer for participating on the TSP Task Force.

Councilor Nelson expressed appreciation to Administrator Knope and thanked him for the weekly email updates. He commended Public Works on their work at the lagoon and noted that people were now benchmarking Junction City and looking to us on our sewer treatment system.

Councilor J. Leach welcomed Chief Chase back and thanked Administrator Knope and Director Kaping for stepping up to take on the interim positions. He noted that things were rolling along and they had not skipped a beat.

Councilor DiMarco echoed Councilor J. Leach's comments and noted that you would never know that the City was in transition, as smooth as things were going. He expressed appreciation to Administrator Knope and Director Kaping. He thanked Chief Chase, as patrol activity had picked up and noted that everybody appreciated that. He thanked Planner Cogburn for picking Junction City over Eugene and thanked Director Boldon for stepping into a big vacuum and a doing a good job in a department that had been in transition for a couple of years.

Councilor K. Leach welcomed Chief Chase back and Planner Jordan to the full time position. She noted that Director Boldon has done an awesome job in Community Services and the fundraising efforts. She thanked Director Kaping and Administrator Knope for their hard work and taking right off to make the transition no big deal. She noted that the hospital ribbon cutting had occurred and the next big job was getting the TSP done. She thanked all staff for their good work and noted it was really important to the Council.

Chief Chase added that it has been decided today that the state police would be the primary jurisdiction to respond to emergencies at the hospital, and Junction City Police

Department (JCPD) would provide back-up upon request. Mayor Cahill added that everyone also needed to understand that at times JCPD would be first on scene, because they were closer in proximity.

XIII. MAYOR’S COMMENTS

Mayor Cahill thanked the volunteers to the TSP Task Force. He thanked Mr. Gates, Scandinavian Festival Association representative Brad Lemhouse, and historian Linda Van Orden for attending meetings. He thanked Chief Chase and the police officers for keeping pressure on the drug dealers in town and also thanked them for getting the hiring process going, which will help in seeing more cars on patrol. He noted that Councilors J. and K. Leach were recognized by our state representatives and county commissioner at the hospital ribbon cutting ceremony this last weekend for their efforts on behalf of the Council, as well as Pat Straube and the Prison Advisory Committee. He added that those efforts were greatly appreciated. He stated that he would be meeting with representatives from the Methodist and Lutheran Churches to talk about any gaps in services or other that the community might need that the churches could help with. Any ideas on this could be forwarded to the Mayor.

XIV. CITY ADMINISTRATOR INTERVIEWS

It was noted that the Council would be discussing interview questions and other items in Executive Session.

XV. EXECUTIVE SESSION PER ORS 192.660(2)(A) TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBERS OR INDIVIDUAL AGENT.

Mayor Cahill announced Executive Session at 7:52 p.m. Regular session reconvened at 8:38 p.m.

XVI. EXECUTIVE SESSION PER ORS 192.660 (2)(H) TO CONSULT WITH COUNSEL CONCERNING LEGAL RIGHTS AND DUTIES REGARDING CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED AND PER ORS 192.660 (2)(H) TO CONSULT WITH COUNSEL CONCERNING LEGAL RIGHTS AND DUTIES REGARDING CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED.

Mayor Cahill announced back to back Executive Sessions at 8:38 p.m. Regular session reconvened at 9:41 p.m.

XVII. OTHER BUSINESS

None.

XVIII. ADJOURNMENT

As there was no further business, the meeting was adjourned at 9:42 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

Michael J. Cahill, Mayor