

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

March 12, 2018

The Junction City Public Library Board met in regular session on March 12, 2018, at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

PRESENT WERE Library Assistant, Freda Darling, Library Board Chair, Chris Vanderlinde, Library Board Members, Jacquelyn Morrow, Evelyn Alford, and Library Director, Lynn Frost.

1. Call to Order

Ms. Vanderlinde called the meeting to order at 7:08 p.m.

2. Changes to the Agenda

There were no changes to the agenda.

3. Approval of Minutes

The minutes were approved.

Board member Jacquelyn Morrow wants to see a change in the *Community Services Program Guide*. Instead of "Some Spanish language materials [at the library]," it should say "Some Spanish/English bilingual materials [are available] in the children's collection."

4. The Monthly Expenditure Report

The budget line items for Digital Audio Books (Library2Go), 001-674 604080 had not been spent last month, nor had the line item for Computer Catalog, 0010674 606640. The delay was due to a different protocol with the invoices. Coming from Springfield Public Library, these had been handed to the library directors at a quarterly Lane Council of Librarians meeting. Now they are delivered electronically. Director Frost had missed the queue, and was late in having the invoices paid. Line 281 (Computer Software Support) was budgeted for \$400, and \$805 was spent. That needs to be looked at.

5. Business

Library Assistant Ms Darling reported on the volunteer program. Those who have signed up and have been screened are attending to their appointments, with perhaps a 25% rate of absenteeism. None of them are 100% confident they can manage the desk without staff assistance. Three Junction City staff members are being trained as well: Tere Andrews, Gina Moore and Tom Boldon. Ms Darling said that Ms Andrews is the quickest to learn Sirsi/Workflows.

A discussion on paint color of the exterior of the library building. Chair Vanderlinde brought in paint samples in shades of blue, aqua and green. These, she suggested could be complimented with black. Ms Darling likes many colors, but not brown. Ms Morrow likes the library the way it is. Director Frost prefers a color, but finds it best to step away from the discussion.

Other factors in having the library building painted include

- If the steps were to be sand-blasted to remove the current paint, could they be etched to reduce the risk of slippage? I
- Should the horizontal surfaces of the steps be painted? S
- The wood-surround of the entry door and west-facing windows is in great need of sanding, staining and sealing. Would this, as it should be, be included in the job? T
- What is going to be done with the metal railing? W
- Chair Vanderlinde wondered if the color-approval by the Community Services Committee, along with the job itself, could be done before the June 30, 2018 deadline. C
- What about the Anne Murray murals on the SW and NW corners? They could be sealed, and a complimentary color painted around them? Or could/should the muralist who has done two other murals in Junction City, could be given the opportunity to design and paint *LIBRARY* on the corners, along with a library theme mural. What would the cost be? W
- Exterior paint that is dark, fades. E
- Ms Alford wondered if the library color would eventually match the other city building colors. M
- It was agreed that the library should not be painted beige. I

6. Adjournment

As there was no further business, the meeting was adjourned at 7:45 p.m.

ATTEST:

Lynn Frost, Library Director

The next Library Board meeting: April 9, 2018.

