

JUNCTION CITY PUBLIC LIBRARY BOARD MEETING

April 1, 2019

The Junction City Public Library met in regular session on April 1, 2019 at the Junction City Public Library, 726 Greenwood Street, Junction City, Oregon.

PRESENT Chair Chris Vanderline, Board Members Evelyn Alford, Jennifer Daeges, Sarah Goracke, Jackquelyn Morrow, Stephanie Moran HR and Administrative Services Manager and Library Coordinator Freda Darling

Call to Order

- Chair Vanderline called the meeting to order at 7:04 p.m.

1. Changes to the Minutes

- There were no changes to the minutes.

2. Approval of Minutes

It was moved to approve minutes and seconded.

- Minutes from February 4, 2019 meeting were approved on April 1, 2019.

3. The Monthly Expenditure Report

- There were no questions about expenditures other than what the difference was between Building Maintenance Charges and Repair and Care of Library. Coordinator Darling will ask Mike Crocker about the differences. The expenditure reports was approved and it was seconded.

4. Business

- Volunteers – We have fourteen volunteers and are going to actively try to recruit more. Lisa Bowen has been out for three months with an injury and is coming back April 4. Just got word that another volunteer injured herself while out biking and will be out for an extended period of time. We will have two people who only volunteer in summer that will start in July. We would like to get someone who could Monday's with Chris once they are trained.
- Facebook – We are in limbo. I asked that something be posted on the Community Service page and it didn't happen. There are a number of activities coming up that need to be posted so Coordinator Darling will speak to City Administrator Jason Knope this week about getting our Facebook page up and running.
- Seed to Supper – the first Seed to Supper program is starting on Tuesday April 2 from 10 to 12 at the Community Services building – Coordinator has eight people who have

signed up and Jen from Food for Lane County has seven.

- Each Library in the county is supposed to have a Strategic Plan, Coordinator Darling found out about this when the Director at Oakridge Library asked if we had a plan as she is writing one. Coordinator Darling e-mailed Darci Hanning at the State Library and she sent a couple examples and said she works with libraries to formulate a plan. The Board is going to read the examples and we plan on meeting with Darci to help us with this process.
- Passport Program – there was a question from an individual if the library was part of the Passport Program – Libraries that participate waive the out-of-town library fee of patrons in other counties that have a card and want to use our library. They just have to follow the libraries rules. Coordinator Darling will do more research and see if viable,
- Summer Reading Program – all the programs have been booked. We have received our materials – journals, bookmarks, banner and t-shirts for the program. Everything is a go.
- Etc. – Evelyn Alford has served two terms, so we will have a vacancy and need a person who lives out of town to fill position. News Bank wanted to know if we wanted to add an extra search engine at a cost of \$267 and it was decided we would hold at what we have. Coordinator Darling was sent some information about a conference in September for Rural and Small Libraries in Burlington, Vermont. The State Library will foot the bill for 10 scholarships. Coordinator Darling will look into the possibility of going. The deadline is April 5.

5. Adjournment – 8:00 p.m.

ATTEST

Freda Darling, Library Coordinator

The next Library Board meeting is May 6, 2019 at 7:00 p.m.