

The Public Works Committee of the City Council for the City of Junction City met on Monday, April 2<sup>nd</sup>, 2018, at 6:30 p.m. in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

**PRESENT WERE:** Public Works Director Gary Kaping, Councilors Dale Rowe, John Gambee, and Bill DiMarco.

**ABSENT WERE:** None.

**I. CALL TO ORDER**

Chairman Dale Rowe called the meeting to order at 6:30pm.

**II. CHANGES TO THE AGENDA**

There were no changes to the agenda.

**III. APPROVAL OF MINUTES – March 5, 2018**

The consensus of the Committee was to approve the minutes as written.

**IV. GARBAGE/RECYCLING TOTE PURCHASE**

Director Kaping stated that before the Committee tonight is a request to place an order for garbage, recycling, and yard debris totes using this year's budget. He explained that the recent recycling changes has caused customers to change their garbage size and has used up our stock totes. After this purchase, we would like to make an additional order when the next fiscal year starts.

Director Kaping asked three companies to bid, only two companies responded. Director Kaping then reviewed the bids with the Committee.

Councilor Rowe asked when the containers could be here.

Director Kaping responded that we would have them in 4-6 weeks. Discussion followed.

**ACTION:** The consensus of the Committee was to forward the bid from General Equipment to the Council, with the recommendation to approve.

**V. METER READING EQUIPMENT**

Director Kaping informed the Committee that in 2002 the City updated the way that they read water meters and went to automated meter reading (AMR). This was done on a lease program. At the end of the 10-year lease, we purchased all of the equipment for \$1. This included the VXU that we still use today.

16 years later and the VXU is no longer able to be repaired. The cost of a new VXU is \$35,000. Ferguson Waterworks is offering to give us a free VXU if we purchase \$99,999 worth of MXU's. These are MXU's that we need anyway. With the money that is already budgeted to spend out of next year's budget. Discussion followed.

City Staff is recommending the approval to purchase the MXU's with the free items included. Discussion followed.

Councilor Rowe asked what the anticipated life of the new equipment is. Director Kaping responded that the new equipment life expectancy is 20 years.

**ACTION:** The consensus of the Committee is to forward the request to the Council with the recommendation to approve.

## **VI. OTHER BUSINESS**

Councilor DiMarco stated that the CDC Committee was discussing reaching out to businesses on the Highway to see if any wanted to sponsor planters. Discussion followed.

**ACTION:** Councilors will walk around and ask business owners if they will like planters in front of their offices. They would be required to care for, and water them.

**ACTION:** The Councilors will then compile a list of where the planters should go and deliver it to Director Kaping.

Councilor Rowe asked if trees have been picked out to plant in pots downtown.

Director Kaping responded that the CDC Committee is supposed to decide and let Public Works know. Discussion followed.

Councilor Gambie asked what the pots for planting trees downtown will look like.

Director Kaping stated that they come in all sizes but that the CDC Committee would pick them out. He would recommend using concrete planters. Discussion followed.

**ACTION:** Superintendent Jeremy Tracer will compile a list of trees that will work best in planters.

Director Kaping informed the Committee that the only changes to the Agenda Forecaster was the addition to the downtown project.

## **VII. ADJOURNMENT**

As there was no further business, the meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Tiffany Shafer  
Public Works Technician