

The City Council for the City of Junction City, met in regular session at 6:30 p.m. on Tuesday, April 8, 2014, in the Council Chambers of City Hall, 680 Greenwood Street, Junction City, Oregon.

PRESENT: Mayor, David Brunscheon; Councilors Karen Leach, Bill DiMarco, Jim Leach, Randy Nelson, Steven Hitchcock, and Herb Christensen; City Attorney, Carrie Connelly; City Administrator, Melissa Bowers; Public Works Director, Jason Knope; Finance Director, Mike Crocker; and City Recorder, Kitty Vodrup.

WORK SESSION

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Brunscheon called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. COUNCIL GOALS UPDATE

Administrator Bowers reviewed the following Council Goal Updates.

Council Goal #1: Conduct joint goal setting sessions with the School District Board and Tri-County Chamber of Commerce by 06-30-14.

1. **Joint Meeting with Tri-County Chamber:** This was completed on March 18, 2014, and after the minutes are prepared, staff can review items with the Council at a future meeting, if desired.

2. **Joint Meeting with the School District:** The School Board originally proposed a meeting date of April 28th and has proposed a new date of Monday, May 19, 2014 at 5:00 p.m. Staff will bring the draft agenda to Council, for review and approval.

Council Goal #2: Establish Council Committee structure, including roles, authority, operating rules, etc. by 12-31-13. Council decided on September 10, 2013 to list this as a pending item, without a date certain that it will be addressed.

Council Goal #3: Build a new Water Treatment Plant by 03-31-14. Director Knope reviewed that the Water Treatment Plant went online on March 31st with 2 out of the 4 filters; the 2 filters are currently more than enough to supply the City's current water needs until summer time. The Sanitation, Recycling, and Water Committee reviewed a request at their meeting last night to purchase the remaining media for the last 2 filters. The Committee forwarded this to Council with a recommendation to purchase. At this point, there is \$743,000 in the budget and still looking good. The City has made a little over 1 and ¾ million gallons of water to date through the 2 filters.

Council Goal #4: Achieve more structured Council meetings, including roles, protocol, and etiquette by 12-31-13. Council decided on September 10, 2013 to list this as a pending item, without a date certain that it will be addressed.

Council Goal #5: Complete plan, approval, engineering, and a financial plan for a new Wastewater Treatment Plant by 12-31-14. Director Knope reviewed that DEQ has still not made a determination on the discharge location, so staff continues to wait on that direction. The City is continuing to move forward with interim improvements and is on target on those. Bid documents will be going out over the next month or two for interim improvement project work.

Council Goal #6: Establish budget policies that the Finance Committee recommends to the Council by 12-31-13. Administrator Bowers noted that this goal had been completed at the January 28, 2014 Council meeting.

Administrator Bowers stated that at the February 11, 2014 Council meeting, the Council consensus was to have a Council Goals Session for 2015-2016, after the budget sessions were completed.

Councilor Nelson suggested that the Council consider addressing Council Goal #4 on Council rules and protocol, as he felt this could be improved. Mayor Brunscheon asked the Council to think about that and noted it would be discussed at the next meeting.

III. WORK SESSION ADJOURNMENT

The work session adjourned at 6:42 p.m.

REGULAR SESSION**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Brunscheon called the meeting to order at 6:45 p.m.

II. CHANGES TO THE AGENDA

None.

III. CONSENT AGENDA: APPROVAL OF BILLS – MONTH OF MARCH

MOTION: Councilor Nelson made a motion to approve the Consent Agenda, which consisted of the bills from the month of March. The motion was seconded by Councilor DiMarco and passed by unanimous vote of the Council.

IV. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

None.

V. STATE MENTAL HOSPITAL UPDATE – JODIE JONES, PROJECT ADMINISTRATOR

Ms. Jones distributed photos and provided updates on the hospital construction. The exterior of the building would not be painted, as the design was to minimize future maintenance costs. She added that they were meeting with Food for Lane County to partner in planting apple trees and blueberry bushes that facility residents could harvest and provide to the local community. Food for Lane County has planted lentils and oats on the adjoining Department of Corrections property.

Council members provided contact information to Ms. Jones for Junction City Local Aid.

VI. EQUAL PAY PROCLAMATION

Mayor Brunscheon read The Equal Pay Proclamation, which was requested by the Junction City Business and Professional Women. The proclamation urged citizens to recognize the full value of women's skills and significant contributions to the labor force and invited businesses to conduct an internal pay evaluation to ensure women are being paid fairly.

VII. COBURG CONTRACT

Administrator Bowers reviewed that the Council approved the contract on March 11th and the Coburg City Council had not met since that time. Staff recommended that if Coburg has not responded by April 17th, that the contract revenue be removed from the proposed budget. If both parties have not signed the agreement by June 30th, when the current contract expires, services would be terminated.

The Council consensus was in favor of staff recommendations.

VIII. BUDGET COMMITTEE APPOINTMENT

Mayor Brunscheon appointed Ms. Kara McDaniel to position #2.

MOTION: Councilor Nelson made a motion to approve the Mayor's appointed to the City's Budget Committee as follows with Ms. Kara McDaniel to position #2. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

IX. TRANSPORTATION SYSTEM PLAN INTERGOVERNMENTAL AGREEMENT

Administrator Bowers reviewed that alternate legal counsel had reviewed the Intergovernmental Agreement (IGA) for contracted planning services with LCOG and revisions had been presented in a tracked changes version.

MOTION: Councilor K. Leach made a motion to approve the Intergovernmental Agreement as presented and direct the City Administrator to prepare and sign the necessary documents. The motion was seconded by Councilor Christensen and passed by unanimous vote of the Council.

X. STAFF REPORTS

Director Crocker shared that the budget documents would be distributed soon.

Administrator Bowers noted that Wild Ones Youth Ranch had withdrawn their request for street closure for the Born Free Run. The Community Showcase will be held on April 12th and Community Services, Public Works Recycling, and Police Department will be there. Interviews have been scheduled for the City Planner and Community Services Director positions, and she shared who would be on the interview panels.

XI. COUNCILOR COMMENTS/QUESTIONS

Councilor Nelson commented that exciting news would be coming from the Sewer and Street Committee on a project that has been pending for six years.

Councilor DiMarco noted that Oregon Department of Transportation was painting the bridge over Keck Lake, and he credited Debbie Waldrop from the Design Committee for championing this work. He added that it would be beneficial for the City to be involved with providing other agencies, such as the Mental Hospital or others, information on local vendors, services, or service arrangements that have been made and to make sure local interests are considered. Examples included the hospital not knowing about Local Aid or possibly not being aware of prior LTD bus agreements that had been made to address local problems.

Councilor K. Leach thanked Director Knope for getting the Water Treatment Plant on line and thanked Administrator Bowers for her hard work on the TSP.

Councilor Christensen expressed his agreement.

XII. MAYOR'S COMMENTS

Mayor Brunscheon thanked staff for their great work and noted that it was easy to forget about the amount of work that staff has coming their way at all times and the interruptions and things that occur during the day.

XIII. OTHER BUSINESS

None.

XIV. ADJOURNMENT

As there was no further business, the meeting was adjourned at 7:13 p.m.

ATTEST:

APPROVED:

Kitty Vodrup, City Recorder

David S. Brunscheon, Mayor